



**WEST BEDLINGTON
TOWN COUNCIL**

Minutes of the Meeting held on Thursday 7th September 2017 at 6.30 pm at Bedlington Community Centre, Bedlington.

COUNCILLORS PRESENT: C Taylor (Chair), D Graham, C Henderson, A Hogg, K Roach, V Thompson, M Trimming, J Tyler.

COUNCILLORS NOT PRESENT: P Hedley.

ALSO IN ATTENDANCE: Town Clerk S Young, County Councillor Crosby and 12 (twelve) members of the public.

PRESENTATIONS

There was a presentations from Bedlington Boxing Club in support of their Community Chest Application.

OPEN SESSION

- A resident wanted to raise a complaint about the alleged conduct of Council member (not on Council business). The Chair agreed to discuss the matter with the resident at the conclusion of the meeting.
- A resident asked if the Council could prohibit parking in front of the emergency exit at The Bedlington Community Centre. The Chair advised that she would draw the matter to the attention of the trustees of The Bedlington Community Centre.
- A resident stated that if the alleged conduct complaint was upheld he believed the behaviour of the Councillor was unacceptable. The Chair replied that it would not be appropriate to comment at this stage and the matter required investigation before any judgements were made.
- A resident asked if the Council could help with the recent bad smells caused by muck spreading on the fields around the town. The Clerk advised that environmental issues were not within the scope of the Town Council powers and offered to introduce the resident to their local County Councillor for them to discuss the issue.

C148/17 - 1. APOLOGIES FOR ABSENCE

There were no apologies for absence received for this meeting.

C149/17 - 2. MINUTES OF THE LAST MEETINGS

RESOLVED that the minutes of the West Bedlington Town Council meeting of 10th August 2017 are approved as a true record.

C150/17 - 3. MATTERS ARISING

Min C145/17 Any Other Business - Councillor Tyler advised that he had now had an opportunity to raise this matter directly with a Northumberland County Councillor.

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Min C142/17 Residents Newsletter – Councillor Hogg advised that a written article from the Neighbourhood Watch coordinator was imminent.

C151/17 – 4. DISCLOSURE OF INTERESTS

Councillor Roach declared an interest in Agenda Item 14 – Bedlington Boxing Clubs Community Chest Application.

C152/17 - 5. CHAIRS UPDATE

The Chair provided updates on the matters summarised in Appendix E.

C153/17 - 6. COUNTY COUNCILLOR UPDATES

County Councillor Crosby provided a brief update on some of the matters he had been dealing with over the last month. The Chair thanked him for his attendance and updates. Apologies were received from County Councillors Robinson and Wallace.

C154/17 -7. COMMITTEE / WORKING GROUPS

- a. Finance and Governance - Councillor Taylor. Briefly outlined some recommendations included within the current meeting agenda (Agenda Item 16).
- b. Events and Communication Working group – Councillor Graham provided a verbal update in relation to further feedback on the Street Carnival and some plans for a new family Halloween event.
- c. Services Committee – Councillor Trimming - Draft minutes from the Services Committee meeting held on 27th July 2017 were distributed.
- d. Operative / Handyman Project Working Group – Councillor Roach provided a verbal update on the work to date and what the next stages of the project would be.

RESOLVED to accept all committee / working group reports

C155/17 - 8. MATTERS FOR DISCUSSION / DECISION

- a. **RESOLVED to nominate the following 3 (Three) transport priority issues as the Councils top 3 (three) issues for inclusion into the Local Transport Plan Programme 2018-19. Bishop Meadow / Burden Terrace / Deanery Street – Parking Issues, Nedderton Village – Speeding and Hartford Bridge – speed limit on bridge approach.**
- b. **RESOLVED that in relation to 4th Annual Town and Parish Council Conference:**
 - i. **Councillor Thompson will accompany the Council Chair Councillor Taylor to the conference.**
 - ii. **Councillor Graham will also attend if further places are made available.**
- c. **RESOLVED that in relation to the Joint Northumberland County Council / Town Council meeting to be held on 18th October 2017 Councillors Hogg and Thompson will accompany the Council Chair Councillor Taylor.**
- d. **RESOLVED that the preparation of a Neighbourhood Plan will revert back to West Bedlington Town Council.**
- e. **The agenda item in relation to Glebe Bank subway was withdrawn by its proposer Councillor Tyler.**
- f. **RESOLVED that in relation to events:**
 - i. **To accept the proposal to hold a Halloween Event at a cost not to exceed £1500.**
 - ii. **To accept the quote for the supply and installation of a 30ft Christmas tree.**
 - iii. **To accept the quote for the supply, installation, removal and storage of a picket style fence to surround the Christmas tree.**
 - iv. **To purchase two “seasonal greeting signs” to be fixed to the picket fence accordance with the draft design submitted.**
 - v. **To note Councillor Grahams reminder in relation to preparations for Remembrance Day Service and Parade.**
- g. **RESOLVED to initiate a new project to look into the possibility of the creation of a new Bedlington skate park.**

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C156/17 – 9. CORRESPONDENCE

RESOLVED that all Correspondence, Consultations and Invitations (Appendix A) has been properly received and actioned.

C157/17 - 10. COUNCILLOR REPRESENTATIVES ON EXTERNAL COMMITTEES

- I. Town / Parish Liaison Committee (Councillor Taylor) – verbal report - meeting attended earlier in day.
- II. NALC – (Councillor Hogg) – no meeting to report upon.
- III. LMAPS now Community Safety Hub– (Councillor Hedley) – no meeting to report upon.
- IV. Gallagher Park Steering Group – (Councillor Graham) – no meeting to report upon.
- V. Dr Pit Stakeholder Meetings – (Councillor Trimming) – no meeting to report upon.
- VI. Bedlington Partnership – (Councillor Thompson) – now disbanded.
- VII. Humford Dam – (Councillor Hogg) – verbal update given.

RESOLVED to accept all reports submitted.

C158/17 - 11. CLERKS REPORT

There was no Clerks Report for this meeting (Appendix B).

C159/17 - 12. SCHEDULE OF PAYMENTS AND RECEIPTS

RESOLVED to approve the schedule of payments and receipts (Appendix C).

C160/17- 13. PLANNING

RESOLVED to submit an objection to planning application Ref 17/02963/FUL. Proposed demolition of existing building and construction of new building comprising of 12 independent living bedrooms, with associated car parking. Location - Land Between 86-90 Front Street East Bedlington NE22 5AB

Planning decisions are shown in Appendix F for information only.

C161/17 - 14. COMMUNITY CHEST / PUPILS FUND APPLICATIONS

RESOLVED to approve the Community Chest Application of Bedlington Boxing Club and award the sum of £500.

C162/17 - 15. RESIDENTS NEWSLETTER

- a. **RESOLVED** to distribute the autumn edition newsletter in week commencing 23rd October 2017 with an article / copy deadline of 21st September 2017.
- b. Councillor Thompson kindly offered to assist with the editorial to the newsletter.

C163/17 – 16. FINANCIAL REPORT

- a. **RESOLVED** to accept the latest internal audit report dated 24th August 2017.
- b. **RESOLVED** to :
 - i. **APPROVE** and **ADOPT** the draft Financial Reserves Policy.
 - ii. **APPROVE** and **ADOPT** the draft Proposal / Resolution Pro Forma.
- c. **RESOLVED** to **NOTE** and **APPROVE** the External Auditors Certification of THE Annual Return of Accounts for the financial year ending 31st March 2017.

C164/17 – 17. ANY OTHER BUSINESS

Councillor Thompson - Next meeting agenda item - Creation of a Neighbourhood Plan working group.

Councillor Thompson – For Information – provided details of parking issues at St Bedes Church.

Councillor Hogg – For Information – provided an update from his recent planning committee attendance.

Councillor Graham – Next meeting agenda item – Christmas Lights Switch on Event.

C165/17 - 18. DATE OF NEXT MEETING

RESOLVED the next meeting of the Council will be held on Thursday 12th October 2017 at 6.30pm at Bedlington Community Centre

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C166/17 – 19. CLOSE OF MEETING

The meeting closed at 8.20pm

Signed by the Chair

12th October 2017

Appendix A, B, C, D and E only form part of these minutes.

Appendix A – Correspondence, Consultations and Invitations. (Agenda Item 9).

a) Correspondence

Ref	From	Summary	Action
229/17	Northumberland Wildlife Trust	Events and Activities	Noted and Circulated
230/17	Arch	Bedlington Town Centre – August Update	Noted and Circulated
231/17	Bedlington Forum	Notice of Meeting – 21 st August 2017	Noted and Circulated
232/17	Northumbria Police	Drug Warning	Noted and Circulated
233/17	Northumbria Police	Robbery in Boots Amble	Noted and Circulated
234/17	Bedlington Forum	21 st August 2017 Meeting Agenda etc.	Noted and Circulated
235/17	Northumbria Police	Realignment of Bedlington Neighbourhood Team	Noted and Circulated
236/17	NALC	Community Building Workshop	Noted and Circulated
237/17	Northumberland County Council	TTRO 171497 St Johns Road Bedlington	Noted and Circulated
238/17	Northumbria Police	Doorstep Sellers - Advice	Noted and Circulated
239/17	NALC	Citizenship and Civic Engagement	Noted and Circulated
240/17	NALC	AGM 7 th October 2017	Noted and Circulated
241/17	Northumberland County Council	Local Area Council Agenda 23 rd August 2017	Noted and Circulated
242/17	Northumberland County Council	TTRO 172855 Queens Road Bedlington	Noted and Circulated
243/17	Northumberland County Council	Northumberland News and Events – Tour of Britain Special Edition	Noted and Circulated
244/17	Community Action Northumberland	Enews August 2017	Noted and Circulated
245/17	Northumbria Police	Collinson In Bedlington	Noted and Circulated
246/17	Mrs Barnyard	Humford Woods Bird Table	Noted, Replied ,Circulated and Forwarded to NCC
247/17	NALC	NALC Enews 22 August 2017	Noted and Circulated
248/17	Northumberland CVA	e-bulletin – Issue 82	Noted and Circulated
249/17	Northumberland County Council	Northumberland News and Events – Summer Issue	Noted and Circulated
250/17	Northumbria Police	National Motor Cycle Week of Action	Noted and Circulated
251/17	Mrs April Goodwin	Speeding in Nedderton Village	Noted, Replied and Circulated
252/17	NALC	NALC Enews 29 August 2017	Noted and Circulated

b) Consultations - None for this meeting.

c) Invitations – None for this meeting.

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Appendix B – Clerks Report (Agenda Item 11).

The Clerk did not submit a report for this meeting.

**Appendix C – Schedule of Payments and Receipts (Agenda Item 12) Payments 1st July 2017 to 31st July 2017.
All payment GROSS of VAT.**

Payee	Amount	BCC	Bloom	Dr Pit	Description
D & J Lynn	(30.00)				Picnic Event Income
DL Maintenance & Repair	129.00				Bus Shelter Repair
Northumberland County Council	5,000.00				Bedlington Live 2017 Contribution
Charmaine Hamilton	5,500.00				2017 Street Carnival
DL Maintenance & Repair	714.80				Litter Bin Lock Repairs
Talk Talk Business	34.85				Telephone + Internet
Northumberland County Council	6,633.20				SLA Instalment
B&C Solutions	114.00				Bus Shelter Panel Beading
Broxap Limited	244.74				New Litter Bin
Smart Office Systems Ltd	60.43				Printer Costs
Zurich	2,480.51				Insurance Renewal
Northumberland County Council	2,723.01				Payroll Costs
DL Maintenance & Repair	176.70				Bus Shelter Repair
R Watson Newsagents	48.50				Newspapers for Public Library
The Poppy Appeal	18.50				Remembrance Wreath
Northumberland County Council	240.00				Boxed Grass Cut

Appendix D – Planning Applications Received for Comment. (Agenda Item 13).

Ref.	Description	Response Due
17/02932/FUL	Proposed demolition of existing building and construction of new building comprising of 12 independent living bedrooms, with associated car parking. Location Land Between 86-90 Front Street East Bedlington NE22 5AB	19th September 2017
17/02815/CCD	Proposed new early years centre including associated hard and soft landscaping Location Bedlington West End Nursery Ridge Terrace Bedlington Northumberland NE22 6EB	20th September 2017

Any applications / Consultations received after the issue date of this agenda, where the expiry date for observations would not allow the Council to wait to consider and submit any observations at its next scheduled meeting

Ref.	Description	Response Due
17/03007/FELTPO	Tree Preservation Order application to fell T1 Horsechestnut. Location 4 The Croft Nedderton Village NE22 6BA	21st September 2017
17/03137/FELTPO	Tree Preservation Order: Remove 1x maple tree Location 24 Wansbeck Court Front Street East Bedlington Northumberland NE22 5BU	25th September 2017

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Appendix E – Chairs Update (Agenda Item 5).

Unfortunately I've just attended a few meetings this month due to my work commitments.

1. 21st August Bedlington Forum
2. 24th August Services
3. 25th August -

- i. Meeting at Lairds House to meet new owners and see their plans for the Rene action of the building, this will include a restaurant, bar and 8 bedroomed boutique hotel, which will totally transfer the now dire site.
- ii. Meeting with Northumberland County Councillor Russ Wallace to discuss the Trotter Memorial, this is a preventative measure to protect it from vandalism, damage from people who see it as a challenge to climb and hang items of clothing from the top. Russ was investigating ownership and costs to move etc. Once info is established I will report back to full council for consideration.
- iii. Finance and Governance meeting, we discussed the revised form for completion when members are making requests for funding to support new initiatives, this new pro-forma will include a brief synopsis of the request, costs, benefits and identify where funding should come from. We also discussed a revised financial advice sheet from members, with opening balance, in month spend, closing balance etc., Steven will draft one for consideration.

4. 7th September Town and Parish Liaison Group mtg at County Hall. Although a decision has been made by NCC officers that NALC reps should attend for all local town and parish councils I will continue to attend for WBTC, there were also Mayor's from Ashington, Blyth and Morpeth, so not all are endorsing this decision. There was quite a bit of discussion and once received the full minutes will be posted to inform residents of the full discussions.

I alerted members to the drop in activity to be held in Bedlington's Community Centre on 28th September 2017 which will outline and inform residents about the development plans for the old Tesco site, I advise anyone interested to drop in.

Councillor Christine Taylor – Chair / Mayor West Bedlington Town Council.

Appendix F - Planning decisions notified to WBTC by NCC - Information Only

Ref.	Description	Decision
17/02106/FUL	Change of use to A4 Location 40C-40D Front Street West Bedlington NE22 5UB	GRANTED
16/02615/FUL	Roller security shutters, national lottery satellite dish and external extraction unit (as amended 02/08/17) Location 20 Front Street West Bedlington Northumberland NE22 5UB	GRANTED
17/02080/FUL	Construction of two storey hipped roof side extension and two storey flat roofed rear extension to existing dwelling Location Rowan Brae 4 Netherton Road Nedderton Village NE22 6AS	GRANTED
17/01787/VARYCO	Variation of Condition 2 (approved plans) pursuant to planning application 16/00216/FUL in order to amend the footprint of the building, the windows and the external materials Location Four Acres Hartford Road Bedlington Northumberland NE22 6AQ	GRANTED
17/02362/FUL	Retrospective permission for detached single garage to the rear (as amended 31/07/17) Location 52 Westlea Bedlington NE22 6DY	GRANTED
17/02244/PRUTPO	Tree Preservation Order: T2 Chestnut tree and T3 Lime tree - remove one lower limb from each tree Location Orchard House Hirst Head Bedlington NE22 5QH	GRANTED
17/01146/VARYCO	Variation of condition 2 (approved plans) pursuant to planning permission 16/03608/VARYCO in order to acknowledge newly submitted drawings. Location Baedling Manor Front Street West Bedlington Northumberland NE22 5TT	GRANTED

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