



**WEST BEDLINGTON
TOWN COUNCIL**

Minutes of the Meeting held on Thursday 9th January 2019 at 6.30 pm at Bedlington Community Centre, Bedlington.

COUNCILLORS PRESENT: D Graham, P Hedley, C Henderson, A Hogg, C Taylor (Chair), M Trimming, V Thompson, J Tyler.

COUNCILLORS NOT PRESENT: D Crosby.

ALSO IN ATTENDANCE: Town Clerk S Young, Northumberland County Councillor Robinson and 11 (Eleven) members of the public.

PRESENTATIONS

There were presentations for this meeting from:

- 2522 (Bedlington) Squadron RAF Air Cadets in support of their Community Chest application Agenda Item 14.
- Empowering People and Communities in support of their funding application Agenda Item 14.

OPEN SESSION

- A resident asked if the new play area at Church Lane was complete and outlined a number of concerns in relation to the quality of the safety surface and the need for access path.
- A resident support the previous comments in relation to the new play area at Church Lane and additionally advised about the need for litter bins, adjustments to the access gates and the exclusion of dogs from the play area. The Chair thanked both residents for their constructive comments and advised that the Council will revisit all of these suggestions at its next Services Committee meeting and look to make the required improvements.
- A resident asked about the closure of the town centre car park due to the proposed development. The Chair advised that the Council had already written to the developer about the delay and loss of parking but to date had received no reply.
- A resident asked about the effectiveness of the newly installed CCTV installations throughout the town. The Chair reminded the resident that The Council does not have access to the images but she understood that images had already been used by The Police in investigations.
- A resident asked relation to Agenda Item 8 Joint Projects with County Councillor Robinson if the proposed project fencing would be galvanised. The Chair was able to confirm that the quote before the Council was indeed for galvanised fencing.

C001/20 - 1. APOLOGIES FOR ABSENCE

There were apologies for absence for this meeting from Councillor Crosby.
The apologies for absence were **NOTED**.

Chairman's initials

C002/20 - 2. MINUTES OF THE LAST MEETING

RESOLVED that the minutes of the West Bedlington Town Council meeting of 12th December 2019 are approved as a true record of the meeting.

C003/20 - 3. MATTERS ARISING

Councillor Hogg asked in relation to minute C250/19 "8. MATTERS FOR DISCUSSION / DECISION, Response to Bedlingtonshire Golf Club" if a reply had been sent. The Chair confirmed that a draft reply was with the Clerk to be sent without delay.

C004/20 – 4. DISCLOSURE OF INTERESTS

Councillor Hedley declared an interest in Agenda Item 14, 2522 (Bedlington) Squadron RAF Air Cadets.

C005/20 - 5. CHAIRS UPDATE

Council Chair Councillor Taylor provided a verbal update on the matters summarised in Appendix F.

C006/20 – 6. COUNTY COUNCILLOR UPDATES

County Councillor Robinson provided a brief verbal updates on some of the matters they had been dealing with over the last month.

County Councillors Crosby and Wallace had previously submitted their apologies for this meeting.

C007/20 - 7. COMMITTEE / WORKING GROUPS

- a. Finance, Governance and Communication - Councillor Taylor – No meeting to report upon.
- b. Events Working Group – Councillor Graham provided a brief verbal update in relation to a proposed schedule of 2020 events.
- c. Services Committee – Councillor Hogg – There was no Services Committee for December 2019.
- d. Neighbourhood Planning Group - Councillor Hogg – No meeting to report upon.

RESOLVED To ACCEPT all committee / working group reports

C008/20 - 8. MATTERS FOR DISCUSSION / DECISION

- a. **Joint Projects with County Councillor Robinson.** The Council **RESOLVED** to release £12k of existing specific set aside reserves to fund a joint project with County Councillor Robinson for improvements to hedging and fencing at Westlea Cemetery.

C009/20 – 9. CORRESPONDENCE

RESOLVED that all Correspondence, Consultations and Invitations (Appendix A) has been properly received and actioned.

C010/20 - 10. COUNCILLOR REPRESENTATIVES ON EXTERNAL COMMITTEES

- a. **Feedback**
 - I. **Town / Parish Liaison Committee** – (Councillor Taylor) – no meeting to report upon.
 - II. **NALC** – (Councillor Hogg) – no meeting to report upon.
 - III. **Friends of Westlea Cemetery** – Councillor Hogg – no meeting to report upon.

All reports accepted.

C011/20 - 11. CLERK'S REPORT

There was no Clerk's Report for this meeting (Appendix B).

C012/20 - 12. SCHEDULE OF PAYMENTS AND RECEIPTS

RESOLVED to APPROVE the schedule of payments and receipts (Appendix C).

Chairman's initials

C013/20 - 13. PLANNING

- a. **RESOLVED TO COMMENT** on the planning applications considered at this meeting as per Appendix D. Note: recent notified planning decisions are shown in Appendix E for information only.
- b. **Street Naming Consultation.** In relation to Land South of Glebe Farm, Choppington Road, **RESOLVED** to suggest “Longridge Farm” as an estate name and “Local History” as a suitable theme for individual street names within the development.

C014/20 - 14. COMMUNITY CHEST / PUPILS FUND APPLICATIONS

- a. Community Chest applications:
 - i. 2522 (Bedlington) Squadron RAF Air Cadets. **RESOLVED** to award £500
- b. Funding requests:
 - i. Wansbeck Valley Food Bank. **RESOLVED** to award £500
 - ii. Empowering People and Communities in support of their funding application for a Bedlington Youth Network Development proposal. **RESOLVED** to award £8000 per annum for the next three years stating 1st April 2020.

C015/20 - 15. RESIDENTS' NEWSLETTER

Reminder to members to submit any proposed articles without delay.

C016/20 – 16. ANNUAL MEETING OF THE TOWN 2020

No further updates for this meeting.

C017/20 – 17. ACCOUNTS / BUDGET AND PRECEPT REQUIREMENT / FINANCIAL UPDATE

- a. **2020/21 Annual Budget and Precept Requirement – RESOLVED to approve a budget and precept requirement of £250,250 for the financial year 2020/21.** (Budget Summary shown in Appendix G). The year on year budget and precept requirement increase of £3,255 is matched equally by an equivalent Council Tax Base increase for the parish, resulting in no increase in Council Tax charges for the parish precept element of residents Council Tax bills.
- b. **Specific Reserves.** The Council **RESOLVED** to set aside within its Specific Reserves the following sums for the respective projects.
 - i. £500 for Lamppost Mounted Remembrance Poppies.
 - ii. £3000 for new Community Defibrillators.
 - iii. £5000 for extension to mini football play area fencing.

C018/20 – 18. POLICE REPORT

No Police report scheduled for this meeting.

C019/20 - 19. EXEMPT BUSINESS

There was no exempt business for this meeting.

C020/20 – 20. ANY OTHER BUSINESS

There was no other business for this meeting.

C021/20 - 21. DATE OF NEXT MEETING

RESOLVED the next meeting of the Council will be held on **Thursday 13th February 2020** at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington.

C022/20 - 22. CLOSE OF MEETING

The meeting closed at 8.29pm

Signed by the Chair

9th January 2020

Chairman's initials

Appendix A, B, C, D, F and G form part of these minutes.

Appendix A – Correspondence, Consultations and Invitations. (Agenda Item 9).

a) Correspondence:

<i>Ref</i>	<i>From</i>	<i>Summary</i>	<i>Action</i>
262/19	NALC	NALC Enews 5 December 2019	Noted and Circulated
263/19	Community Action Northumberland	CAN Enews December 2019	Noted and Circulated
264/19	NALC	NALC Enews 12 December 2019	Noted and Circulated
265/19	East Bedlington Parish Council	Reply to Councils decision not to contribute to Gallagher Park Live 2020.	Noted and Circulated
266/19	NALC	Town and Parish Liaison Working Group meeting Minutes of 31 st October 2019	Noted and Circulated
267/19	SENUG	Newsletter Issue 34 – Winter 2019	Noted and Circulated
268/19	NCC Planning Dept	Reply re Councils enquiry	Noted and Circulated
269/19	Nicholson Nairn Architects	Reply to Councils submitted planning comment	Noted and Circulated
270/19	NALC	Member Council Update – Royal Garden Party	Noted and Circulated
271/19	NALC	Member Council Update 18 th December 2019	Noted and Circulated
272/19	Highways England	A1 Overnight Closures at Felton	Noted and Circulated
273/19	Northumberland County Council	Northumberland News – Winter 2019	Noted and Circulated

b) Consultations:

Owner	Description	Where and When
	None For This Meeting	

c) Invitations:

Date	From	Description	Comments
		None For This Meeting	

Appendix B – Clerks Report (Agenda Item 11).

There is no Clerks Report for this meeting.

Chairman's initials

Appendix C – Schedule of Payments and Receipts (Agenda Item 12)

Payment 1st December 2019 to 31st December 2019.

All payment GROSS of VAT.

Payee	Amount	BCC	Bloom	Dr Pit	Description
Northumberland County Council	(3,000.00)				CCTV Funding Award
Zen Internet Ltd	8.39				.uk domain subscription
Zen Internet Ltd	5.39				Internet Hosting
Kompan Scotland Ltd	29,758.42				Play Area Installation
Oxygen Community Radio	50.00				Residents Christmas Message
Ricky Watson	140.00				Ice Rink Security
DL Maintenance & Repair	245.00				Play Area + Bus Shelter Repairs
D & M Fencing	11,541.12				Play Area Fencing
Wireless Logic Limited	210.00				CCTV Router and SIM Card
Northumberland County Council	360.00				Christmas Event Gazebos
Coopers	(80.00)				Christmas Event Income
Ice Rink Donations	(736.00)				Christmas Event Income
Elveden Farms Limited	2,742.00				Christmas Tree
Northumberland County Council	58.00				Discharge of Planning Condition
Northumberland County Council	3,272.98				Payroll Costs
Talk Talk Business	40.74				Telephone + Internet
Northumberland County Council	2,021.46				Environmental Enforcement Officer
Front Street News And Post Office	36.40				Library Newspapers
Jo-Anne Garrick Ltd	2,100.00				Neighbourhood Plan Consultancy
J Smith & Sons	90.00				Play Area Repairs
J Smith & Sons	90.00				Play Area Repairs
Bedlington Community Centre	70.00				Skip Hire

Appendix D – Planning Applications Received for Comment. (Agenda Item 13).

Ref.	Description	Response Due	Decision
19/04835/FUL	Rear extension and garage extension Location 14 Octavia Close The Chesters Bedlington NE22 6LG	9th January 2020	No Comment
19/02246/REM	Reserved matters application for access, layout, scale, appearance and landscaping for 1 detached residential dwelling pursuant to planning permission 17/03832/OUT (as amended 20.12.2019) Location Land South East Of 1 The Croft The Croft Nedderton Village Bedlington Northumberland NE22 6BA	13th January 2020.	Comment Submitted

Other Applications.

Ref.	Description	Response Due
	None For This Meeting	

Any applications / Consultations received after the issue date of this agenda, where the expiry date for observations would not allow the Council to wait to consider and submit any observations at its next scheduled meeting. None for this meeting.

Ref.	Description	Response Due	Decision
	None For This Meeting		

Chairman's initials

Appendix E – Chairs Update (Agenda Item 5).

The Chair provided a verbal report in relation to the matters summarised below:

- Response to Bedlingtonshire Golf Club re the Councils objection to their planning application.
- Next Town and Parish Council Liaison Meeting.

Appendix F - Planning decisions notified to WBTC by NCC - Information Only

Ref.	Description	Decision
	None For This Meeting	

Appendix G – 2020/21 Budget Summary

Administration

Staff Salaries	31,078
Ni Employers Contribution	3,353
Pension Employers Contribution	6,246
Clerks Training + SLCC	300
Payroll Charge by NCC	150
Travel / Subsistence	100
Sub- total Administration	41,227

Office Costs

Office Rent	7,500
Room Hire	500
Telephone	450
Internet Hosting	100
Computer Software	400
Postage	100
Printing	350
Stationery	100
Sub Total Office Costs	9,500

Fees & Charges

Audit - Internal	350
Audit - External	700
Legal / professional Fees	1,500
Subscriptions NALC	1,600
Subscriptions General	100
Advertising + Publicity	300
Sub Total Fees and Charges	4,550

Chairman's initials

Members Expenses

Councillor's Expenses	100
Councillor Training	150
Civic Expenses	100
Annual Meeting of the Town	400
Sub Total Members Expenses	750

Grants & Donations (s137)

Community Chest	5,000
Pupils Fund	6,000
Sub Total Grants & Donations	11,000

Services Provided by West Bedlington Town Council

Allotments	0
Play Area Inspections SLA	3,540
Play Area Repairs + Maintenance	3,300
Play Area Replacement Provision	8,000
Bus Shelters SLA	3,033
Bus Shelters Repair + Maintenance	3,000
Bus Shelter Replacement Provision	4,000
Grass Cutting	4,000
Bedding Plants	15,165
Litter Bins Repair + Maintenance	1,000
Litter Bins Renewals	1,000
Public Seating Repair + Maintenance	2,000
Environmental Enforcement Officer	8,100
Environmental	5,000
Newspapers for Library	500
Grit Bins	1,000
Meadowdale Gates SLA	2,500
Atlee Park Path Maintenance	1,000
Front Street Blooms	200
School Art in Bus Shelters	2,000
Insurance	5,000
Newsletter	5,000
Debifrillator	500
CCTV	11,000
Road Speed Signs	1,000
Town Twining	750
Sub Total Services	91,588

Chairman's initials

Events Provided by West Bedlington Town Council

Remembrance Day	500
Christmas Tree	2,835
Existing Christmas Lights	8,600
Christmas Event	7,000
New / Upgraded Christmas Lights	7,000
Event - Bedlington Terrier Show	50
Joint Events - St Cuthberts Church	500
Event - Armed Forces Day	750
Event - Halloween	5,000
Event - Summer Live Music Event	28,000
Youth / Leisure Support	12,000
Sub Total Events	72,235

Current + Future Projects

Joint Projects with NCC	15,000
War Memorial Improvements	3,500
Sub Total Projects	18,500

New Projects 2020 /21

Chicken Wire Shadow Soliders	400
WVFB	500
Sub Total New Projects	900

Total Expenditure **250,250**

Chairman's initials