



WEST BEDLINGTON  
TOWN COUNCIL

To: **ALL MEMBERS OF THE SERVICES COMMITTEE**

You are hereby requested to attend a meeting of **WEST BEDLINGTON TOWN COUNCIL, SERVICES COMMITTEE** to be held at **Bedlington Community Centre, Front Street West, Bedlington on Thursday 22nd August 2019 at 6.00pm.**

The agenda for the meeting is set out below.  
Steven Young - Town Clerk - 14th August 2019

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**1) APOLOGIES FOR ABSENCE**

To receive apologies for absence from Councillors.

**2) MINUTES OF LAST MEETING**

To sign as a correct record the minutes of West Bedlington Town Council Services Committee held on 25th July 2019.

**3) MATTERS ARISING**

To discuss any matters arising from the minutes that are not included as agenda items.

**4) DISCLOSURE OF INTERESTS**

To receive from members in respect of any items included on the agenda for this meeting, disclosure of any personal or prejudicial interests.

**5) MATTERS FOR DISCUSSION / DECISION.**

- a. **Environmental - Wildflower Meadow at Hartford Bridge.** The Committee are requested to discuss and decide upon a proposal and quote for a Wildflower Meadow at Hartford Bridge – Councillor Hogg. (Quote distributed to members).
- b. **Events – 2019 Christmas Tree.** The Committee are asked to discuss and decide upon a quote (and additional information in relation to the supply) for this year's Christmas tree.
- c. **Play Areas – New Fence at 20 Acre Playing Field.** The Committee are asked to discuss and decide upon quotes received for the supply and installation of a bow topped fence to surround the perimeter of the proposed new play area and mini football pitch. (Quotes distributed to members).
- d. **Play Areas – Mini Football Goals at 20 Acre Playing Field.** The Committee are asked to consider a proposal and quote from the play area equipment supplier to also install mini goal posts at the same time as the installation of the main play area equipment. (Quote distributed to members).
- e. **Road Safety Speed Signs – Purchase of New Signs.** The Committee are requested to discuss and approve a financial contribution of £3,277.79 to complete a 4 (four) Road Safety Speed Signs project at Nedderton Village and Hartford Home Farm, Bedlington.
- f. **Road Safety Speed Signs – Maintenance and Repair Agreement.** The Committee are requested to discuss and decide upon a revised Maintenance and Repair Agreement (to include the new speed signs together with existing signs). The terms of the agreement remain unchanged. The revised cost is £1,503.03 per year (previously £707.46 annually). To secure the revised rate the Council would need to enter into a 5 (five) year agreement, currently the existing agreement is an annual one.
- g. **Bus Shelters – School Art Project.** The Council has received a request from St Bede's RCVA Primary School to be included within the project. The Committee are asked to discuss and decide upon the request to be included and the additional cost of a further 4 (four) bus shelter displays (Approximately £120 per shelter).

- h. **War Memorial – Flag Pole.** The Committee are requested to review, amend as appropriate and approve a draft flag flying policy for the flying of flags at the War Memorial. (Draft policy distributed to members).
- i. **War Memorial – Additional Inscription.** Planning consent with conditions (method statements and material specification) has been obtained for the addition of a new inscription for the War Memorial. The Clerk has requested the appropriate method statements and material specification from the Councils selected engraver, but to no avail. The Clerk seeks approval to revert to the other engraver (who had quoted for the work) to ask them to fulfil the planning consent conditions and carry out the work as soon as possible.
- j. **War memorial – Commemorative Handrail.** The Council requires additional planning consent to install a commemorative handrail at the steps leading to the War Memorial. The planning application requires detailed scaled drawings of the proposed design. The approved supplier has to date (with no likelihood in the near future) not been unable to supply the requested drawings. The Clerk seeks approval to cancel the project.

**6) BUS SHELTERS**

Standing Item - any update with regard to bus shelters not already on the agenda.

**7) PUBLIC SEATS**

Standing Item - any update with regard to public seats not already on the agenda.

**8) LITTER BINS**

Standing item - any update with regards to litter bins not already on the agenda.

**9) PLAY AREAS**

Standing Item - any update with regard to play areas not already on the agenda.

**10) ENVIROMENTAL**

- i. Standing Item - any update with regard to environmental projects not already on the agenda.
- ii. To note the report of the Environmental Enforcement Officer. (Circulated to members).

**11) PLANNING**

Applications received for comment by the Council. None for this meeting

Other Applications / Consultations.

Ref.	Description	Response Due
19/01656/SN	Street Naming and Numbering Consultation – Land North of Quarry House, Nedderton Village. – Tantallon Grove	6 <sup>th</sup> September 2019

Any applications / Consultations received after the issue date of this agenda, where the expiry date for observations would not allow the Council to wait to consider and submit any observations at its next scheduled meeting. TBC.

**12) PUBLIC SUN DIAL**

Standing Item - Update and review of project.

**13) SPEED REDUCTION SIGNS**

Standing Item - Update and review of project.

**14) SCHOOL ART IN BUS SHELTERS**

Standing Item - Update and review of project.

**15) CCTV**

Standing Item - Update and review of project.

**16) NEW LAMPPOST PAINTING PROJECT**

Standing Item - Update and review of project.

**17) WAR MEMORIAL UPLIGHTS AND FLAGPOLE**

Standing Item - Update and review of project.

**18) ANY OTHER BUSINESS**

Standing Item - advance notice of Items to be brought forward to the next Services Committee Meeting or any items for information only.

**19) DATE OF NEXT MEETING**

To approve the date of the Committees next meeting as Thursday 26th September 2019 in Bedlington Community Centre, starting at 6pm.

**20) CLOSE OF MEETING**

**WEST BEDLINGTON TOWN COUNCIL SERVICES COMMITTEE**

**Councillors: Dawn Crosby, David Graham, Paul Hedley, Cath Henderson, Adam Hogg (Chair), Christine Taylor, Victoria Thompson, Mike Trimming, Jim Tyler.**