

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby summonsed to attend the meeting of **WEST BEDLINGTON TOWN COUNCIL** to be held at **Bedlington Community Centre**, Front Street West, Bedlington, on Thursday 8th November 2018 at 6.30pm

The agenda for the meeting is set out below.
Steven Young - Town Clerk
31st October 2018



PRESENTATIONS

There are no presentations for this meeting.

QUESTIONS TO THE COUNCIL

- The Chair will invite members of the public present to put questions and bring matters to the attention of the Council.
- This question time will last for a period of up to 15 minutes overall (which may be extended if the Chairman deems it necessary)
- In order to give every member of the public a fair chance of asking a question, the number of questions asked by any individual person may be limited at the Chair's discretion. The above covers both verbal and written submissions.
- Any member of the public who speaks should first state their name and address.
Please note that Members of the Public are not permitted to speak after question time is completed.

1) APOLOGIES FOR ABSENCE

To receive apologies for absence from Councillors.

2) MINUTES OF THE LAST MEETINGS

To sign as a correct record the minutes of The West Bedlington Town Council meeting held on 11th October 2018.

3) MATTERS ARISING

To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.

4) DISCLOSURE OF INTERESTS

- a. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012.
- b. To consider any requests for dispensations.

Members are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification should contact the Town Clerk.

5) CHAIRS UPDATE

The Chair will make any relevant announcements and provide updates to the members.

6) COUNTY COUNCILLOR UPDATES

Any announcements or updates from Northumberland County Council Councillors.

7) COMMITTEE / WORKING GROUPS –

- a. **Finance and Governance Working Group** - Update from the group Chair – Councillor Taylor.
- b. **Events and Communications Working Group** - Update from the group Chair – Councillor Graham.
- c. **Services Committee** - Update from the Committee Chair – Councillor Hogg. (Draft minutes of 25th October 2018 meeting circulated to members).
- d. **Neighbourhood Plan Working Group** – Update from the group Chair – Councillor Hogg.

8) MATTERS FOR DISCUSSION / DECISION

- a. **Glebe Road Subway** – The Council are requested to discuss and to agree upon a preferred refurbishment option from the options provided to Northumberland County Council. (Copy distributed to members) - Please note the Council is not being asked to fund the refurbishment.
- b. **Neighbourhood Planning** – The Council are requested to discuss and decide upon a proposal to provide Neighbourhood Planning Consultation (Quote / Schedule of Fees to follow).
- c. **Illustrated Town Map** – The Council are requested to discuss and decide upon a proposal to create an illustrated town map. (Proposal distributed to members).

9) CORRESPONDENCE.

The Council are requested to accept all correspondence, consultations and invitations and the actions noted shown in **Appendix A**.

10) COUNCILLOR REPRESENTATIVES ON EXTERNAL COMMITTEES

- a. **Feedback from Councillor Representatives on External Committees** - Standing item if anything needs to be reported. Written reports please.

Reports from Councillor Representatives

- I. Town / Parish Liaison Committee - Councillor Taylor.
- II. NALC – Councillor Hogg.
- III. Gallagher Park Steering group – Councillor Graham.
- IV. Bedlington in Bloom – Councillor Hedley.
- V. Bedlington Live 2019 Event – Councillor Hogg.
- VI. Gallagher Park BMX Improvement project – Councillor Trimming.
- VII. Riverside Clearance Project – Councillor Hedley.

11) CLERK'S REPORT

The Council are requested to approve the Clerks Report **Appendix B**.

12) SCHEDULE OF PAYMENTS AND RECEIPTS

The Council are requested to approve the schedule of payments and (receipts) shown in **Appendix C**.

13) PLANNING

The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment shown in **Appendix D**. (Note: recent notified planning decisions are shown in Appendix E for information only).

14) COMMUNITY CHEST / PUPILS FUND / FUNDING APPLICATIONS AND REQUESTS

- a. No funding applications for this meeting

15) RESIDENTS NEWSLETTER

Standing Item. Any updates in relation to the publication and distribution of the Councils resident's newsletter.

16) ACCOUNTS AND FINANCIAL REPORT

- a. **Financial Report**. The Council are asked to note and approve the financial report circulated.
- b. **Budget Setting Planning**. The Council are asked to discuss and approve a schedule of budget setting meeting. (A suggested schedule is distributed for member's information).

17) ANY OTHER BUSINESS

Advance notice of items to be brought forward to the next meeting of the Council.

18) DATE OF NEXT MEETING

The next meeting of the Council will be on Thursday 13th December 2018 at 6.30pm in Bedlington Community Centre.

19) CLOSE OF MEETING

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Dawn Crosby, David Graham, Paul Hedley, Cath Henderson, Adam Hogg,
Christine Taylor, Victoria Thompson, Mike Trimming, Jim Tyler.

Appendix A, B, C and D Form Part of this Agenda**Appendix A – Correspondence, Consultations and Invitations. (Agenda Item 9).****a. Correspondence**

Ref	From	Summary	Action
244/18	Friends of Gallagher Park	Meeting Agenda 8 th Oct 2018	Noted and Circulated
245/18	NALC	NALC Enews 9 October 2018	Noted and Circulated
246/18	NALC	Exempt Councils and The External Audit	Noted and Circulated
247/18	NALC	Vacancies On The NALC County Committee	Noted and Circulated
248/18	Bedlington Resident	Resignation / Withdrawal of 2019 Meeting of The Town Facilitation.	Noted and Circulated
249/18	Highways England	A19 Closure	Noted and Circulated
250/18	NALC	Northumberland Community Bank	Noted and Circulated
251/18	NALC	NALC Enews 17 October 2018	Noted and Circulated
252/18	NALC	Possible Allotment Seminar	Noted and Circulated
253/18	West End School	Letter Of Thanks For Funding	Noted and Circulated
254/18	NALC	Life Expectancy in Northumberland	Noted and Circulated
255/18	NALC	NALC Enews 24 October 2018	Noted and Circulated
256/18	NALC	Borderlands Growth Initiative Update	Noted and Circulated
257/18	NALC	PAYE – October 2018	Noted and Circulated
258/18	Schalksmuhle Resident	Copy of Schalksmuhle Local Newspaper Article	Noted and Circulated
259/18	Schalksmuhle Twinning Group	Letter Of Thanks	Noted and Circulated
260/18	Images By hand	Illustrated Town Map Proposal	Noted and added to current meeting agenda

b. Consultations.

Owner	Description	Where and When
	None For This Meeting	

c. Invitations.

Date	From	Description	Comments
15 Oct 2018	NCC Planning	Site Visit – Station Road Stannington	Councillors Crosby and Hedley attended for WBTC.
6 Nov 2018	Northumberland CAN	AGM	Open To All
17 Nov 2018	Reiverdale Scouts	Pie and Pie Supper / Fund Raiser	To Chair and Clerk
7 Nov 2018	Northumberland CC	Bedlington Country Park Volunteers Meeting	Open To All
15 Nov 2018	Northumberland CVA	AGM and Workshop	Open To All
9 Nov 2018	Northumberland CC	Gallagher Park Steering Group Meeting	Forwarded to Council Representative.

Appendix B - Clerks Report (Agenda Item 11).

No report at this time. An update may be provided at the meeting.

Appendix C – Schedule of Payments and Receipts (Agenda Item 13) Payment 1st October 18 to 31st October 18.

All payment GROSS of VAT.

Payee	Amount	BCC	Bloo	Dr Pit	Description
Ken Beattie	(200.00)				Halloween Event Sponsorship
Google gmail	15.99				Email Storage
Northumberland County Council	(9,500.00)				County Councillor Contributions to Bus Shelters and Grit Bins
Bedlington Community Centre	160.00				Job Fair Room Hire
Smart Office Systems Ltd	8.40				Printer Costs
Delaval Ices + Café	(100.00)				Street Fair Event Income
DL Maintenance & Repair	107.00				Bus Shelter Repairs
Northumberland County Council	5,580.86				Payroll Costs
Aura Events N.E. Ltd	1,800.00				Marquee Hire Halloween Event
Michael Wood Design Limited	275.00				Halloween Event Printing
ThruYorDoor	150.00				Street Fair Event Flyer Distribution
HMRC	(3,353.84)				Vat Refund
Talk Talk Business	37.14				Telephone + Internet
West End First School	1,530.00				Pupils Fund Funding Payment
Broxap Limited	608.22				New Litter Bins
Talk Talk Business	38.96				Telephone + Internet
Swarco	848.95				Traffic Speed Sign Maintenance
Mick Whitfield Building Services	184.00				Litter Bin Installation
Station Entertainments Ltd	200.00				Halloween Disco
Station Entertainments Ltd	50.00				Remembrance Service PA
Bedlington Community Centre	7,500.00				Annual Office Rent

Appendix D – Planning applications (Agenda Item 13)

Applications Received for comment by the Council from the Planning Authority

Ref.	Description	Response Due
18/03759/FELTPO	Tree Preservation Order: Proposed tree works to 57 trees Location The Old Vicarage Front Street East Bedlington Northumberland NE22 5DT	14th November 2018
18/03717/FUL	Proposed rear two storey extension; replacement of detached garage Location 7 Hirst Terrace North Bedlington Northumberland NE22 5BX	14th November 2018

Other Applications.

Ref.	Description	Response Due
16/04731/OUT	Construction of approximately 500 new dwellings with associated infrastructure and landscaping, all matters reserved except access. Location Land South West Of Glebe Farm Choppington Road Bedlington Northumberland	Strategic Planning Committee - Council Chamber, County Hall, Morpeth, NE61 2EF at 4pm on 6 November 2018.

Any applications / Consultations received after the issue date of this agenda, where the expiry date for observations would not allow the Council to wait to consider and submit any observations at its next scheduled meeting. - TBC.

Appendix E - Planning decisions notified to WBTC by NCC - Information Only

Ref.	Description	Decision
18/02949/FUL	Installation of a sun dial. Location The Cross Market Place Bedlington NE22 5TN	GRANTED
18/03100/FUL	Retrospective: Demolition of existing conservatory and flat roof extension and construction of new single storey flat roof extension Location 4 Chichester Grove The Chesters Bedlington NE22 6JL	GRANTED