

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby summonsed to attend the meeting of **WEST BEDLINGTON TOWN COUNCIL** to be held at **Bedlington Community Centre**, Front Street West, Bedlington, on Thursday 9th August 2018 at 6.30pm

The agenda for the meeting is set out below.

Steven Young - Town Clerk  
1st August 2018



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## PRESENTATIONS

Invitations to present at this meeting have been sent to:

- o Family Gateway in support of their Youth provision proposal (Agenda Item 8a)
- o Bedlington FC in support of their Youth Provision proposal (Agenda Item 8b)
- o Class on a Glass Ltd in support of their Youth Provision proposal (Agenda Item 8c)
- o Reiverdale Scout Group in support of their Community Chest Application. (Agenda Item 14)
- o Morpeth & District Cage Bird Society in support of their Community Chest Application. (Agenda Item 14)

## QUESTIONS TO THE COUNCIL

- The Chair will invite members of the public present to put questions and bring matters to the attention of the Council.
- This question time will last for a period of up to 15 minutes overall (which may be extended if the Chairman deems it necessary)
- In order to give every member of the public a fair chance of asking a question, the number of questions asked by any individual person may be limited at the Chair's discretion. The above covers both verbal and written submissions.
- Any member of the public who speaks should first state their name and address.  
***Please note that Members of the Public are not permitted to speak after question time is completed.***

### 1) APOLOGIES FOR ABSENCE

To receive apologies for absence from Councillors.

### 2) MINUTES OF THE LAST MEETINGS

To sign as a correct record the minutes of The West Bedlington Town Council meeting held on 12th July 2018.

### 3) MATTERS ARISING

To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.

### 4) DISCLOSURE OF INTERESTS

- a. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012.
- b. To consider any requests for dispensations.

Members are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification should contact the Town Clerk.

### 5) CHAIRS UPDATE

The Chair will make any relevant announcements and provide updates to the members.

### 6) COUNTY COUNCILLOR UPDATES

Any announcements or updates from Northumberland County Council Councillors.

## 7) COMMITTEE / WORKING GROUPS –

- a. **Finance and Governance Working Group** - Update from the group Chair – Councillor Taylor.
- b. **Events and Communications Working Group** - Update from the group Chair – Councillor Graham.
- c. **Services Committee** - Update from the Committee Chair – Councillor Hogg. (Draft minutes of 26th July 2018 meeting circulated to members).
- d. **Neighbourhood Plan Working Group** – Update from the group Chair – Councillor Hogg.

## 8) MATTERS FOR DISCUSSION / DECISION

- a. **Youth Leisure Provision 2018/19.** The Council are requested to discuss and decide upon a Youth Leisure proposals from Family Gateway. (Proposal circulated to members.)
- b. **Youth Leisure Provision 2018/19.** The Council are requested to discuss and decide upon a Youth Leisure proposals from Bedlington FC. (Proposal circulated to members.)
- c. **Youth Leisure Provision 2018/19.** The Council are requested to discuss and decide upon a Youth Leisure proposals from Class On A Glass Limited. (Proposal circulated to members.)
- d. **Event - Bedlington Halloween Event / Firework Display.** The Council are asked to discuss and decide upon a proposal to provide a Halloween Event on 3<sup>rd</sup> November 2018. (Councillor Graham).
- e. **Projects – Sports Centre Viability.** This matter was deferred from the Council meeting held on 12<sup>th</sup> July 2018 to allow members an opportunity to gather interest / support from any third parties to assist with a project to provide a Sports Centre. The Council are asked to discuss and decide upon any third parties they would like to invite to assist with the project.
- f. **Mayoral Chains of Office.** The Council are requested to discuss and decide upon a proposal to purchase “Chains of Office” for the Mayor. (Councillor Tyler).
- g. **Councillor Delegates at meetings** The Council are requested to discuss and determine up to two delegates to attend each of the following meetings:
  - i. **The Fifth Annual Town & Parish Council Conference** on Thursday 11th October 2018 in the Council Chamber at County Hall (4pm to 6pm).
  - ii. **Joint NCC and Town/Parish/Community Councils** on Wednesday 17 October 2018 at either 6pm or the conclusion of the planning issues for that evenings Local Council Area meeting.
- h. **Subscription Renewal – SLCC.** The Council are requested to discuss and determine if its wishes to renew The Clerks subscription to The Society of Local Council Clerks at a cost of £208.
- i. **Internal Controls.** The Council are asked to review and approve the following internal control documents :
  - i. Financial Risk Assessment and Management 2018/19.
  - ii. Statement of Internal Controls 2018/19.
  - iii. Internal Audit terms of reference 2018/19.
- j. **Standing Orders Revision.** Minute C090/18 (Council Meeting 10<sup>th</sup> May 2018) provided for a number of revisions to The Councils Standing Orders. The Council are requested to discuss and decide upon the draft amendments provided. (Draft circulated to members with revisions highlighted at 3.2, 10.2 and 10.3 of document).

## 9) CORRESPONDENCE.

The Council are requested to accept all correspondence, consultations and invitations and the actions noted shown in **Appendix A**.

## 10) COUNCILLOR REPRESENTATIVES ON EXTERNAL COMMITTEES

Feedback from Councillor Representatives on External Committees - Standing item if anything needs to be reported. Written reports please.

### Reports from Councillor Representatives

- a. Town / Parish Liaison Committee - Councillor Taylor.
- b. NALC – Councillor Hogg.
- c. Gallagher Park Steering group – Councillor Graham.
- d. Bedlington in Bloom – Councillor Hedley.

## 11) CLERK'S REPORT

The Council are requested to approve the Clerks Report **Appendix B**.

**12) SCHEDULE OF PAYMENTS AND RECEIPTS**

The Council are requested to approve the schedule of payments and (receipts) shown in **Appendix C**.

**13) PLANNING**

a. The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment shown in **Appendix D**.

(Note: recent notified planning decisions are shown in Appendix E for information only).

b. The Council are asked to discuss and decide upon a formal response to Northumberland County Councils Draft Local Plan for Regulation 16 Consultation.

**14) COMMUNITY CHEST / PUPILS FUND / FUNDING APPLICATIONS AND REQUESTS**

The Council are requested to consider the following funding applications

a. Northumberland Age UK – request for a donation (letter distributed to members).

b. Morpeth & District Cage Bird Society – Community Chest Application.

c. Reiverdale Scout Group – Community Chest Application.

**15) RESIDENTS NEWSLETTER**

Standing Item. Any updates in relation to the publication and distribution of the Councils resident's newsletter.

**16) POLICE REPORT**

The Council are requested to discuss and note the latest Police Report provided by Northumbria Police.

**17) ANY OTHER BUSINESS**

Advance notice of items to be brought forward to the next meeting of the Council.

Town Clerk – Local Transport Plan Programme 2019-20.

**18) DATE OF NEXT MEETING**

The next meeting of the Council will be on Thursday 7th September 2018 at 6.30pm in Bedlington Community Centre.

**19) CLOSE OF MEETING**

**WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:**

David Graham, Paul Hedley, Cath Henderson, Adam Hogg,  
Christine Taylor, Victoria Thompson, Mike Trimming, Jim Tyler.

**Appendix A, B, C and D Form Part of this Agenda**

**Appendix A – Correspondence, Consultations and Invitations. (Agenda Item 9).**

**a. Correspondence**

Ref	From	Summary	Action
174/18	NALC	NALC Enews 10 July 2018	Noted and Circulated
175/18	Jigsaw	Northumberland Live posters	Noted and Circulated
176/18	Northumberland County Council	Local Area Council Meeting 18 <sup>th</sup> July 2018	Noted and Circulated
177/18	NALC	NALC Enews 17 July 2018	Noted and Circulated
178/18	NALC	NALC Freedom of Information – Code of Practice	Noted and Circulated
179/18	Northumberland County Council	A19 Closure Moor Farm Roundabout	Noted and Circulated
180/18	Northumberland County Council	Joint NCC and Town Council Meetings Oct 2018	Noted, Circulated And Added To Agenda
181/18	NALC	NALC Enews 24 July 2018	Noted and Circulated
182/18	Northumberland County Council	TTRO 106785861	Noted and Circulated
183/18	Northumberland County Council	TTRO 106815087	Noted and Circulated
184/18	Northumberland County Council	5 <sup>th</sup> Annual Town and Parish Council Conference.	Noted, Circulated And Added To Agenda
185/18	Northumberland County Council	Notice of By Election 27 <sup>TH</sup> September 2018	Noted and Circulated
186/18	St Cuthbert’s Church	Letter Of Thanks For Funding	Noted and Circulated
187/18	St Cuthbert’s Church	Statement of Expenditure And Return of Surplus	Noted and Circulated
188/18	NALC	The Rural Economy July 2018	Noted and Circulated

**b. Consultations.**

Owner	Description	Where and When
NCC Planning	Draft Local Plan for Regulation 16 Consultation	4th July to 15 August 2018 Council’s formal response via Clerk only.
NCC Licensing	Statement of Principles 2019-2022	Email <a href="mailto:licensing@northumberland.gov.uk">licensing@northumberland.gov.uk</a> no later than 12 noon on 14 <sup>th</sup> September 2018

**c. Invitations.**

Date	From	Description	Comments
		None For This Meeting	

**Appendix B - Clerks Report (Agenda Item 11).**

No report at this time. An update may be provided at the meeting.

**Appendix C – Schedule of Payments and Receipts (Agenda Item 13) Payment 1st July 18 to 31st July 18.**

All payment GROSS of VAT.

<b>Payee</b>	<b>Amount</b>	<b>BCC</b>	<b>Bloo</b>	<b>Dr Pit</b>	<b>Description</b>
Front Street News And Post Office	97.35				Newspapers For Public Library
Churchill Security Ltd	691.20				Picnic Event
Choppington Parish Council	197.99				Personal Safety Camera
The Vicar and Churchwardens St Cuthberts Church	500.00				WW1 Commemorative Service
WATbus	175.00				Picnic Event
Playsafety Limited	214.20				ROSPA Safety Report
Nixon Hire	540.00				Picnic Event
Tony Kearman	(150.00)				Picnic Income
Turners Funfairs	(100.00)				Picnic Income
Talk Talk Business	37.14				Telephone + Internet
The Poppy Appeal	18.50				Wreath For Remembrance
Zen Internet Ltd	16.78				Domain Subscriptions
The Salvation Army	590.00				Youth Leisure Provision
Whitehead & Low LLP	460.00				Allotment Lease Registration
Bedlingtonshire Golf Club	740.00				Youth Leisure Provision
WL Straughan & Son Ltd	(500.00)				Street Event Sponsorship
SALTo Arts Productions	7,946.49				Street Event
Footprints On The Moon	800.00				Youth Leisure Provision
Michael Dougherty	420.00				Painting Public Seats
Mick Whitfield Building Services	150.00				Public Seat Repairs
D & M Fencing	78.00				Play Area Fence Repair

## Appendix D – Planning applications (Agenda Item 13)

Applications Received for comment by the Council from the Planning Authority

Ref.	Description	Response Due
18/02329/OUT	Outline application for construction of 16 new dwellings and associated amenities (All Matters Reserved) Location 7C Netherton Lane And Land To The East And South East Bedlington Northumberland NE22 6DP	20th August 2018
18/02677/FUL	Proposed alterations and extensions to existing dwelling to provide increased residential accommodation including two storey extension to the side elevation and alterations to the entrance lobby Location 15 Shields Road Hartford Bridge Bedlington Northumberland NE22 6AN	20th August 2018
18/02549/FELTPO	Tree Preservation Order application to remove T1 (Horse Chestnut) and T2 and T3 Lime to allow access to site west of trees Location Land South East Of 1 The Croft The Croft Nedderton Village Bedlington Northumberland NE22 6BA	21st August 2018

Other Applications.

Ref.	Description	Response Due
	None For this Meeting	

Any applications / Consultations received after the issue date of this agenda, where the expiry date for observations would not allow the Council to wait to consider and submit any observations at its next scheduled meeting. - TBC.

## Appendix E - Planning decisions notified to WBTC by NCC - Information Only

Ref.	Description	Decision
18/01778/FUL	Proposed front, side and rear extension, alterations and improvements (as amended 12/06/17) Location 70 Windsor Gardens Bedlington Northumberland NE22 5SY	GRANTED
18/01392/COU	Change of use - B1,B2,B8 car sales/workshop to D2 and A3 health and fitness studio with deli Location Unit 2 Vulcan Place Garage Vulcan Place Bedlington Northumberland NE22 5DL	GRANTED
18/01841/FELTPO	Tree Preservation Order. Fell 2 Sycamore trees. Location 11 Hallwood Close Nedderton Village Bedlington Northumberland NE22 6BG	GRANTED