

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby summonsed to attend the meeting of **WEST BEDLINGTON TOWN COUNCIL** to be held at **Bedlington Community Centre**, Front Street West, Bedlington. On Thursday 15th June 2017 at 6.30pm

The agenda for the meeting is set out below.  
Steven Young - Town Clerk  
7th June 2017



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**PRESENTATIONS**

Invitations to present has been sent to Bedlington Juniors FC, Northumberland Community Enterprise Ltd, Bedlington Salvation Army and Callum Appleby in respect of Community Chest Applications (Agenda Item 14).

**QUESTIONS TO THE COUNCIL**

- The Chair will invite members of the public present to put questions and bring matters to the attention of the Council.
- This question time will last for a period of up to 15 minutes overall (which may be extended if the Chairman deems it necessary)
- In order to give every member of the public a fair chance of asking a question, the number of questions asked by any individual person may be limited at the Chairs discretion. The above covers both verbal and written submissions.
- Any member of the public who speaks should first state their name and address.

*Please note that Members of the Public are not permitted to speak after question time is completed.*

**1) APOLOGIES FOR ABSENCE**

To receive apologies for absence from Councillors.

**2) MINUTES OF THE LAST MEETINGS**

To sign as a correct record the minutes of the West Bedlington Town Council meeting held on 11th May 2017.

**3) MATTERS ARISING**

To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.

**4) DISCLOSURE OF INTERESTS**

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. Members are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.  
Any member needing clarification should contact the Town Clerk.

**5) CHAIRS UPDATE**

The Chair will make any relevant announcements and provide updates to the members.

**6) COUNTY COUNCILLOR UPDATES**

Any announcements or updates from Northumberland County Council Councillors.

**7) COMMITTEE / WORKING GROUPS –**

- Finance and Governance Working Group** - Update from the group Chair – Councillor Taylor.
- Events and Communications Working Group** - Update from the group Chair – Councillor Graham
- Services Committee** - Update from the Committee Chair – Councillor Trimming (Draft minutes of meeting 25th May 2017 circulated to members).

## 8) MATTERS FOR DISCUSSION / DECISION

- a. Environmental Improvement. The Council are requested to discuss and decide upon a proposal in relation to the painting of railings along Glebe Road Bedlington. (Councillor Tyler)
- b. Budget Provision. The Council are requested to discuss and decide upon a proposal to set aside funds to match "Small claims funding" from County Councillor Robinson for jointly agreed Bedlington projects. (Councillor Taylor).
- c. Cheque Signatories. The Council are asked to discuss and decide upon a third cheque signatory (Councillors Hedley and Hogg are currently the Councils only two cheque signatories).
- d. Northumberland Association of Local Councils Membership. The Council are requested to discuss and determine if it wishes to renew its annual membership to NALC at a cost of £1,329.91.
- e. Clerks Training. The Council are requested to discuss and decide if wishes to approve The Clerks request to attend the 2017 Reginal Training Seminar at a cost of £69. (Training day agenda distributed to members).
- f. Events. The Council are asked to consider and approve the recommendation of the Communications and Events Working Group in relation to a proposal to supply 2017 Street Carnival – Councillor Graham.
- g. Events. The Council are asked to consider and approve the recommendation of the Communications and Events Working Group in relation to a proposal for the 2017 Bedlington Picnic - Councillor Graham
- h. Humford Dam. The Council are asked to consider a proposal to assist with the formation of a residents led group to support the opposition of the demolition of Humford Mill - Councillor Hogg.
- i. Review of Statutory Documents. The Council are requested to review the following documents / policies
  - i. Standing Orders.
  - ii. Financial Regulation.
- j. Review Committee Terms of reference. The Council are requested to review the terms of reference of its Committee and Working Groups.
  - I. Services Committee.
  - II. Communications and Events Working Group.
  - III. Finance and Governance Working Group.
- k. Meeting Date. The Council are requested to discuss and decide upon a request to move the September meeting date from September 14<sup>th</sup> 2017 to 7<sup>th</sup> September 2017 - Councillor Taylor.

## 9) CORRESPONDENCE.

The Council are requested to accept all correspondence, consultations and invitations and the actions noted shown in **Appendix A**.

## 10) COUNCILLOR REPRESENTATIVES ON EXTERNAL COMMITTEES

Feedback from Councillor Representatives on External Committees - Standing item if anything needs to be reported. Written reports please.

- a. Town / Parish Liaison Committee - Councillor Taylor.
- b. NALC – Councillor Hogg.
- c. COSH (Previously LMAPS) – Councillor Hedley. Report Circulated.
- d. Gallagher Park Steering group – Councillor Graham.
- e. Dr Pitt Stakeholders meeting – Councillor Trimming.
- f. Bedlington partnership – Councillor Thompson.

## 11) CLERK'S REPORT

The Council are requested to approve the Clerks Report **Appendix B**.

## 12) SCHEDULE OF PAYMENTS AND RECEIPTS

The Council are requested to approve the schedule of payments and (receipts) shown in **Appendix C**.

## 13) PLANNING

The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment shown in **Appendix D**.

(Note: recent notified planning decisions are shown in Appendix E for information only).

**14) COMMUNITY CHEST / PUPILS FUND / FUNDING APPLICATIONS AND REQUESTS**

The Council are requested to consider and decide upon the following Applications / Requests.

- a. Community Chest Application – Bedlington Junior FC.
- b. Community Chest Application - Northumberland Community Enterprise Ltd.
- c. Community Chest Application – Bedlington Salvation Army.
- d. Community Chest Application – Callum Appleby.

**15) RESIDENTS NEWSLETTER**

This is a standing item to report any updates in relation to the publication and distribution of the Councils resident's newsletter.

**16) ANY OTHER BUSINESS**

Advance notice of items to be brought forward to the next meeting of the Council on 13th July 2017.

**17) DATE OF NEXT MEETING**

The next meeting of the Council will be on Thursday 13th July 2017 at 6.30pm in Bedlington Community Centre.

**18) CLOSE OF MEETING**

**WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:**

David Graham, Paul Hedley, Cath Henderson, Adam Hogg, Kathleen Roach, Christine Taylor, Victoria Thompson, Mike Trimming, Jim Tyler.

**Appendix A, B, C and D Form Part of this Agenda**

**Appendix A – Correspondence, Consultations and Invitations. (Agenda Item 9).**

**a. Correspondence**

Ref	From	Summary	Action
159/17	NALC	Enews 2 May 2017	Noted and Circulated
160/17	NALC	General Election / Charities / Code of Conduct	Noted and Circulated
161/17	Bedlington Community Allotment	Family Open Day 3 June 2017	Noted and Circulated
162/17	Sarah Gibson & Brenda Dalton	Note of Thanks – Litter Bin at Chester Court	Noted and Circulated
163/17	NALC	Enews 9 May 2017	Noted and Circulated
164/17	Mr W K Dalton	Bedlington Live 2017	Noted and Circulated
165/17	Stuart Hotchkin	Housing Development Concerns	Noted, Replied, Circulated and Thanks Received.
166/17	Bedlington Town FC	Letter of Thanks	Noted and Circulated
167/17	NALC	Enews 16 May 2017	Noted and Circulated
168/17	NALC	Survey Request	Noted and Circulated
169/17	Northumberland CVA	Volunteer Fair	Noted and Circulated
170/17	Northumberland CVA	e-bulletin Issue 75	Noted and Circulated
171/17	Northumberland CC Elections Office	Electorate Figures	Noted and Circulated
172/17	Community Action Northumberland	CAN Enews 23 May 2017	Noted and Circulated
173/17	NALC	Enews 23 May 2017	Noted and Circulated
174/17	Northumberland CC Programme Officer	Local Plan Core Strategy – Appointment of Inspector and Programme Officer	Noted and Circulated
175/17	Ashington Blyth and Tyne Railway Association (ABTRA)	Letter of Introduction	Noted and Circulated
176/17	NALC	Enews 30 May 2017	Noted, Circulated and
177/16	Bedlington Forum	AGM & Forum Meeting 19 June 2017	Noted and Circulated

**b. Consultations**

Owner	Description	Where and When
	None For This Meeting	

**c. Invitations**

Date	From	Description	Comments
	None For This Meeting		

**Appendix B - Clerks Report (Agenda Item 11).**

No report at this time – an update may be given at the meeting.

**Appendix C – Schedule of Payments and Receipts (Agenda Item 12) Payment 1st May 2017 to 31st May 2017.**

**All payment GROSS of VAT**

Payee	Amount	BCC	Bloom	Dr Pit	Description
ThruYorDoor	202.50				Residents Newsletter Delivery
Talk Talk Business	34.74				Phone + Internet
Northumberland County Council	2,706.75				Payroll Costs March
Smart Office Systems Ltd	58.94				Printer Costs
Northumberland County Council	2,723.01				Payroll Costs April
Bizzy Bees	200.00				Buffett – Annual Meeting of The Town
J Smith & Sons	144.00				Repairs to Play Equipment
HMRC	(31,301.29)				VAT Refund
Northumberland County Council	2,000.00				Contribution to Dr Pit Park
DL Maintenance & Repair	125.00				Play Area Gate Mufflers
Imaging Products Ltd	79.92				ID Badges
Northumberland County Council	400.00				Grass Cutting
DL Maintenance & Repair	166.00				Bus Shelter Repair

**Appendix D – Planning applications (Agenda Item 12)**

Applications Received for comment by the Council from the Planning Authority

Ref.	Description	Response Due
17/01933/FUL	Rear ground floor extension Location 26 Ayton Court Hazelmere Bedlington NE22 6NS	22nd June 2017
17/01930/FUL	Erection of a two story side extension and single story rear extension Location 1 South Riggs Bedlington NE22 5SQ	26th June 2017

Other Applications.

Ref.	Description	Response Due
17/01796/RETRES	Change of use from A1 retail to C3 dwelling house with no structural changes Location 21 Beech Grove Bedlington Northumberland NE22 5DA	21st Jun 2017

**Appendix E - Planning decisions notified to WBTC by NCC - Information Only**

<b>Ref.</b>	<b>Description</b>	<b>Decision</b>
17/00588/LBC	Listed building consent for sympathetic restoration including masonry repointing and essential repairs and, in addition, the footway and carriageway will be resurfaced Location Hartford Bridge Bedlington Northumberland	GRANTED
17/00951/FUL	Single storey extension with a flat roof to the rear of property to create a new room with access to the garden Location 9 Demesne Drive Bedlington NE22 5SL	GRANTED
17/01079/FUL	Two storey extension to side and rear to provide additional bedroom and en-suite to first floor with the addition of a RiR using attic trusses changing from a hipped roof to gabled pitched roof to provide guest bedroom and office space in the loft. Location Rowan Brae 4 Netherton Road Nedderton Village NE22 6AS	REFUSED
17/01258/FELTPO	Tree preservation order: T1 Fagus sylvatica (Beech) fell tree due to meripilus giganteus (fungi). T2 Populus nigra (Black Poplar) fell tree to poor health. Refer to arboricultural report for detail. Location 1 Bellingham Court Bedlington NE22 5QS	GRANTED
17/01259/FELTPO	Tree Preservation Order. Fell 3no Horse Chestnut and 1no Lime and prune 2no Horse Chestnut and 1no Lime (as amended 05/05/17) Location Hirst Head House Hirst Head Bedlington NE22 5QH	GRANTED
17/00584/FUL	Installation of a public sun dial Location Land East Of The Cross Market Place Bedlington Northumberland	GRANTED
17/00865/FUL	Proposed alteration and extension to an existing detached dwelling to include a double storey extension to the side, a new entrance porch, and a two storey rear extension, as well as associated landscaping (As amended 08.05.2017) Location 15 Shields Road Hartford Bridge Bedlington Northumberland NE22 6AN	GRANTED
17/01500/FUL	Erection of a one storey tiled roof extension. (Re-submission of 16/04121/FUL - permitted) Location 27 Thorntree Drive Beaufront Park Bedlington Northumberland NE22 7LR	GRANTED
17/00609/FUL	Conversion of former social club and public house into a hotel, with restaurant and bar with external alterations including new conservation roof lights to front, steel gate and railings, and to the rear new dormer windows, rear extension to include office, lobby, dining area and kitchen with two storey off-shot for recreation room and cinema. Amended plans received 28th April 2017. Location Lairds House 40 Front Street West Bedlington NE22 5UB	GRANTED