

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby summonsed to attend the meeting of **WEST BEDLINGTON TOWN COUNCIL** to be held at **Bedlington Community Centre**, Front Street West, Bedlington. On Thursday 12th January 2017 at 6.30pm

The agenda for the meeting is set out below.
Steven Young - Town Clerk
4th January 2017



PRESENTATIONS

An invitation to present has been sent to Northumbrian Water for an introduction/ explanation of the Bedlington & Cambois Northumbrian Water Rainwise Initiative.

QUESTIONS TO THE COUNCIL

- The Chair will invite members of the public present to put questions and bring matters to the attention of the Council.
- This question time will last for a period of up to 15 minutes overall (which may be extended if the Chairman deems it necessary)
- In order to give every member of the public a fair chance of asking a question, the number of questions asked by any individual person may be limited at the Chair's discretion. The above covers both verbal and written submissions.
- Any member of the public who speaks should first state their name and address.

Please note that Members of the Public are not permitted to speak after question time is completed.

1) APOLOGIES FOR ABSENCE

To receive apologies for absence from Councillors.

2) MINUTES OF THE LAST MEETINGS

To sign as a correct record the minutes of the West Bedlington Town Council meeting held on 8th December 2016.

3) MATTERS ARISING

To discuss any matters arising from the minutes that are not included as agenda items.

4) DISCLOSURE OF INTERESTS

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012.

Members are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

Any member needing clarification must contact the Town Clerk.

5) CHAIRS UPDATE

The Chair will make any relevant announcements and provide updates to the members.

6) COMMITTEE / WORKING GROUPS –

a. Finance and Governance Working Group

1. Update from the group Chair – Councillor Robinson

b. Events and Communications Working Group

1. Update from the group Chair – Councillor Graham

c. Services Committee

1. Update from the Committee Chair – Councillor Taylor (Draft minutes of meeting 22nd December 2016 circulated to members).

7) MATTERS FOR DISCUSSION / DECISION

- a. The Council are requested to review, update and approve the following **RISK ASSESSMENTS**:
 - i. Lone Working
 - ii. Slips and Trips
 - iii. Manual Handling
 - iv. Electrical Equipment
 - v. Display Screen Equipment
 - vi. Stress
 - vii. Travelling Whilst At Work
 - viii. Dealing with The Public
 - ix. Fire Procedure
- b. The Council are requested to discuss and decide upon a date for 2017 Annual Meeting of The Town.
- c. The Council are requested to consider a proposal to provide a Sun Dial in Bedlington Market Place. (Councillor Taylor).
- d. The Council are requested to discuss and decide upon a request from Aln Valley Railway, for the donation of swings and slide from the play area at Westlea (removal of equipment at their own cost).

8) CORRESPONDENCE.

The Council are requested to accept all correspondence, consultations and invitations and the actions noted shown in **Appendix A.**

9) COUNCILLOR REPRESENTATIVES ON EXTERNAL COMMITTEES

- a) Feedback from Councillor Representatives on External Committees - Standing item if anything needs to be reported. Written reports please.
 - i. Town / Parish Liaison Committee - Councillor Robinson.
 - ii. NALC – Councillor Dalton. – Report Distributed to Members.
 - iii. LMAPS – Councillor Hedley.
 - iv. Northumberland in Bloom – Councillor Hedley.
 - v. Gallagher Park Steering group – Councillor Dalton.
 - vi. Dr Pitt Stakeholders meeting – Councillor Dalton.
 - vii. Bedlington partnership – Councillor Robinson.

10) CLERK'S REPORT

The Council are requested to approve the Clerks Report **Appendix B.**

11) SCHEDULE OF PAYMENTS AND RECEIPTS

The Council are requested to approve the schedule of payments and (receipts) shown in **Appendix C.**

12) PLANNING

The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment shown in **Appendix D.**

(Note: recent notified planning decisions are shown in Appendix E for information only).

13) COMMUNITY CHEST / PUPILS FUND / FUNDING APPLICATIONS AND REQUESTS

The Council are requested to consider and decide upon the following Applications / Requests.

- None for this meeting.

14) RESIDENTS NEWSLETTER

This is a standing item to report any updates in relation to the publication and distribution of the next scheduled resident's newsletter.

15) 2017/18 ANNUAL BUDGET AND PRECEPT REQUIREMENT

The Council are requested to review and approve the proposed budget and precept requirement for 2017/18. (Working papers distributed to members).

16) ANY OTHER BUSINESS

Advance notice of items to be brought forward to the next meeting of the Council on 9th February 2017.

Town Clerk – Asset Register Review and Approval.

Town Clerk – Governance Review and Approval.

17) DATE OF NEXT MEETING

The next meeting of the Council will be on Thursday 9th February 2017 at 6.30pm at Bedlington Community Centre.

18) CLOSE OF MEETING

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Keith Dalton, Joe Dobie, David Graham, Paul Hedley, Adam Hogg, Malcolm Robinson, Christine Taylor, Jim Tyler, Simon Tyler

Appendix A, B, C and D Form Part of this Agenda

Appendix A – Correspondence, Consultations and Invitations. (Agenda Item 8).

a. Correspondence

Ref	From	Summary	Action
1/17	NALC	Enews 6 December 2016	Noted and Circulated
2/17	Parishmag Printers	National Parish Magazine Awards 2016 Results	Noted and Circulated
3/17	NALC	Domain Name Application Rejection	Noted and Circulated
4/17	NCC Planning	Training Session – Presentation Slides	Noted and Circulated
5/17	NCC Democratic Services	Housing E Petition	Noted and Circulated
6/17	NALC	Planning Consultations	Noted and Circulated
7/17	Community Action Northumberland	Help Our Village Halls Thrive	Noted and Circulated
8/17	NALC	Planning Pre Application Protocols	Noted and Circulated
9/17	NCC Elections Office	2017 Election Costs	Noted and Circulated
10/17	NALC	2017 Election Costs	Noted and Circulated
11/17	NALC	Enews 13 December 2016 (Planning)	Noted and Circulated
12/17	NALC	Enews 13 December 2016	Noted and Circulated
13/17	NALC	2017 Election Costs	Noted and Circulated
14/17	NALC	Planning Pre Application Protocols	Noted and Circulated
15/17	NALC	Election of D Francis to National Council Committees	Noted and Circulated
16/17	NALC	Parish Council Capping Referendums Advance Notice	Noted and Circulated
17/17	NALC	15 December 2016 - Announcement Parish Council Capping Referendums	Noted and Circulated
18/17	National Association Local Councils	Announcement Parish Council Capping Referendums	Noted and Circulated
19/17	County Councillor A Wallace	Support for Residents Permit Parking Scheme – Windsor Gardens Bedlington	Noted and Circulated
20/17	Community Action Northumberland	CAN Enews 19 December 2016	Noted and Circulated
21/17	Mr A Wallace	Request for Copy of Councils Standing Orders	Noted, Circulated and Request Actioned
22/17	NALC	NALC County Committee 14 th January 2017	Noted and Circulated
23/17	Bedlington Community Allotment	Christmas Wishes and Thanks	Noted and Circulated
24/17	Northumbria Healthcare	December Bulletin	Noted and Circulated
25/17	W L Straughan & Son Ltd	Festive Best Wishes and Thanks	Noted and Circulated
26/17	NCC	Northumberland News – Winter Issue	Noted and Circulated
27/17	Carnival Rides	Festive Best Wishes	Noted and Circulated
28/17	NCC	Area Committee Meeting Notice – 11 th January 2017	Noted and Circulated
29/17	BRIC	Change of E Mail Address	Noted and Circulated
30/17	Northumberland CVA	January 2017 Update	Noted and Circulated
31/17	NALC	Enews 3 January 2017	Noted and Circulated
32/17	NCC Pensions	Expected Increase in Employer Pension Contributions	Noted and Circulated

b. Consultations

Owner	Description	Where and When
NCC	Residents Permit Parking Scheme – Windsor Gardens Bedlington	Online http://trafficconsult.northumberland.gov.uk By 31 st January 2017
NCC	Planning Application Validation Checklist Consultation	Online http://northumberland-consult.limehouse.co.uk/portal/planning/dm/vc By 4pm 25 th January 2017

c. Invitations

Date	From	Description	Comments
15 Dec 2016	NCC	SONA Dance Arch opening event – Dr Pit Park	Circulated to all as Major unable to attend

Appendix B - Clerks Report (Agenda Item 10) (Circulated to Councillors).

No report at this time – an update may be given at the meeting.

Appendix C – Schedule of Payments and Receipts (Agenda Item 11) Payments 1st December 2016 to 31st December 2016.

All payment GROSS of VAT.

Payee	Amount	BCC	Bloom	Description
Widescope Web Design	393.70			Data Backup
Xmas Fair Various	(90.00)			Table Rental Fees
Smart Office Systems Ltd	7.20			Printer Costs
Sleekburn Welding Ltd	360.00			Litter Bin Repairs
Sleekburn Welding Ltd	180.00			Litter Bin Repairs
Sleekburn Welding Ltd	216.00			Bus Shelter Repairs
Whitehead & Low LLP	21.00			Legal Fees
Smart Office Systems Ltd	109.37			Printer Costs
Bedlingtonshire Community High School	175.00			Community Chest Award
Elveden Farms Limited	1,323.60			Christmas Tree
Bedlington Community Centre			40.00	Room Rental
Bedlington Community Centre	240.00			Room Rental
Northumberland County Council	2,706.75			Payroll Costs
Sleekburn Welding Ltd	205.20			Bus Shelter Repairs
Malcolm Wilkinson	63.00			Internal Audit
Broxap Limited	607.20			Public Seat
Northumberland County Council	10,174.80			SLAs
Talk Talk Business	34.74			Telephone + Internet

Appendix D – Planning applications (Agenda Item 12)

Applications Received for comment by the Council from the Planning Authority

Ref.	Description	Response Due
16/04360/FUL	Proposed extension to existing garage Location 58 Augustus Drive The Chesters Bedlington Northumberland NE22 6LE	9th January 2017
16/04365/ADE	Advertisement consent to retain 1 internally illuminated projecting fascia and 1 non-illuminated recessed fascia. Location The Lion Garage 15 Front Street West Bedlington Northumberland NE22 5TZ	9th January 2017
16/04456/FUL	Proposed increase the attached garage footage inline with the front of the property then convert into a two storey extension Location 41 Augustus Drive The Chesters Bedlington Northumberland NE22 6LF	12th January 2017
16/03905/CC M	Extension to site used for composting of horse waste and green waste Location Land West Of Bedlington Lane Farm Hartford Road Bedlington Northumberland NE22 6AA	13th January 2017

Other Applications.

Ref.	Description	Response Due
16/04485/TREECA	Works to trees in a conservation area - Fell two Sycamores (T1 & T2) and one English Elm (T3) because of excessive overhang into neighbouring property, fell two Sycamores (T4 and T6) and one Ash (T5) because of excessive overhang onto Northern Powergrid substation, Ash (T5). Trees are to be replanted which will form part of a planning application for the new Bedlington development in the near future at Land South East Of Woosington Court Woosington Court Bedlington Northumberland	3 rd January 2017
16/04359/DISCON	Discharge of condition 19 (lighting scheme) on approved planning application 15/01080/OUT at Land East And South East Of Blue House Farm Netherton Road Bedlington Northumberland	NA

Appendix E - Planning decisions notified to WBTC by NCC - Information Only

Ref.	Description	Decision
16/03893/PRUTPO	Works to trees protected by Tree Preservation Order: 30% crown reduction to 1no Horse Chestnut and 30% crown thin and removal of deadwood to 1no Lime Location 8 The Croft Nedderton Village Bedlington Northumberland NE22 6BA	GRANTED
16/03698/FUL	Construction of enclosures to house refuse wheelie bins to 42no. dwellings Location 1-11, 13-19, 21-28, 54-56, 58, 59, 63-68, 70, 72-75 Red House Farm Estate Bedlington NE22 6HE	GRANTED
16/03608/VARYCO	Variation of Condition 2 (Approved Plans) from planning application 15/03918/VARYCO - (Variation of approved plans from planning approval 07/00408/FUL) Location Baedling Manor Front Street West Bedlington Northumberland NE22 5TT	GRANTED
16/03680/FUL	Proposed erection of an electricity substation as amended by revised landscaping details received 24/11/16 Location Land Of Former Bedlington Day Centre Bedlington Northumberland NE22 5UQ	GRANTED
16/03048/VARYCO	Removal of Condition 4 (renewable energy provision) pursuant to planning application 09/E/00548/FUL - to allow the removal of renewable energy Location Bedlington Lane Farm Hartford Road Bedlington NE22 6AA	REFUSED
16/04121/FUL	Proposed erection of a one storey tiled roof extension Location 27 Thorntree Drive Beaufront Park Bedlington Northumberland NE22 7LR	GRANTED
16/04174/FUL	Proposed demolition of conservatory on rear elevation replacing with sunroom extension; conversion of existing integral garage into study with new detached double garage in front garden Location 6 Richmond Close Hazelmere Bedlington Northumberland NE22 6NG	GRANTED
16/04130/ADE	Advertisement Consent: Installation of 2 fascia signs (one to be illuminated) and installation of 1 hoarding sign (as amended 14/12/16) Location Boots Chemist 28 Front Street West Bedlington NE22 5UB	GRANTED