



**WEST BEDLINGTON
TOWN COUNCIL**

Minutes of the Meeting held on Thursday 14th March 2019 at 6.30 pm at Bedlington Community Centre, Bedlington.

COUNCILLORS PRESENT: D Crosby, D Graham, P Hedley, C Henderson, A Hogg, C Taylor (Chair), M Trimming, V Thompson.

COUNCILLORS NOT PRESENT: Councillor J Tyler.

ALSO IN ATTENDANCE: Town Clerk S Young, Northumberland County Councillor's Crosby, Robinson, Wallace and 6 (Six) members of the public.

PRESENTATIONS

There were no presentations for this meeting. Apologies were received from Peoples Painting For Health and Leisure – Community Chest Application (Agenda Item 14a)

OPEN SESSION

- A resident asked if The Council had any information as to when Northumberland County Councils Lamppost Renewal Programme would be completed. The Chair confirmed that The Council had been in contact with Northumberland County Council in relation to the satisfactory completion of the project on numerous occasions already but advised the resident that she would contact The County Council once again to see if any progress can be made.
- A resident asked in relation to Agenda Item 8f. CCTV if the equipment used by the provider would be owned by The Council or leased from the supplier. The Chair replied that the equipment would remain in the ownership of the service provider.

C43/19 - 1. APOLOGIES FOR ABSENCE

Apologies for absence for this meeting were received from Councillor Tyler.
The apologies for absence received were **NOTED**.

C44/19 - 2. MINUTES OF THE LAST MEETINGS

RESOLVED that the minutes of the West Bedlington Town Council meeting of 14th February 2019 are approved as a true record of the meeting.

C45/19 - 3. MATTERS ARISING

- Councillor Trimming asked in relation to minute C41/19 if there was any update re the repair of the damaged fence at Attlee Park. The Clerk advised that to date he had not received a reply to The Councils enquiry.
- Councillor Crosby provided an update in relation to minute C36/19 Bedlington Brass Community Trust Community Chest Application. Regrettably the applicants request to Bedlington Community Centre for a reduction in room hire charges had been declined.

Chairman's initials

- The Clerk provided an update and an apology in relation to the removal of the Christmas tree.

C46/19 – 4. DISCLOSURE OF INTERESTS

There were no disclosures of interest for this meeting.

C47/19 - 5. CHAIRS UPDATE

The Chair provided updates on the matters summarised in Appendix E.

C48/19 – 6. COUNTY COUNCILLOR UPDATES

County Councillor's Crosby, Robinson and Wallace provided very brief verbal updates on some of the matters they had been dealing with over the last month.

C49/19 - 7. COMMITTEE / WORKING GROUPS

- Finance and Governance - Councillor Taylor - no meeting to report upon.
- Events and Communication working group – Councillor Graham provided a brief verbal update in relation to the preparation of the summer event and advised members that the next scheduled Events Group meeting would be held on Friday 29th March 2019.
- Services Committee - Councillor Hogg - Draft minutes from the Services Committee meeting held on 24th February 2019 were distributed.
- Neighbourhood Planning Group - Councillor Hogg provided a verbal update in relation to the planned residents consultation programme.

RESOLVED To ACCEPT all committee / working group reports

C50/19 - 8. MATTERS FOR DISCUSSION / DECISION

- Events. Gallagher Park Live 2019. RESOLVED to ACCEPT** an invitation from East Bedlington Parish Council to contribute toward the costs of a music festival on Saturday 27th July 2019 in Gallagher Park, Bedlington in the sum of £5,000.
- Northumberland County Councillor Meeting Updates – RESOLVED not to** request written reports for Council meetings from Northumberland County Councillors.
- Financial Governance Statement 2018 – RESOLVED after review to APPROVE** The Councils Financial Governance Statement 2018.
- Amendment to Financial Regulations. RESOLVED to APPROVE and ADOPT** a revision to The Councils Financial Regulations, to allow any regular payment to be made by Direct Debit once resolved by The Council.
- Data Protection Registration Renewal. RESOLVED** to renew The Councils annual data controller registration by Direct Debit.
- CCTV. RESOLVED** to enter into a “Fully inclusive” managed CCTV services contract agreement with Reay Securities Ltd at an initial annual cost of £8096.40 (net of vat).
- Youth Leisure Provision 2019. RESOLVED TO TRIAL** a school holiday Mini Bus Shuttle on two days between Bedlington and Ashington Leisure Centre during the May half term break.

C51/19 – 9. CORRESPONDENCE

RESOLVED that all Correspondence, Consultations and Invitations (Appendix A) has been properly received and actioned.

C52/19 - 10. COUNCILLOR REPRESENTATIVES ON EXTERNAL COMMITTEES

- Feedback**
 - Town / Parish Liaison Committee – (Councillor Taylor) – no meeting to report upon.
 - NALC – (Councillor Hogg) – no meeting to report upon.
 - Gallagher Park Steering Group – (Councillor Graham) – no meeting to report upon.
 - Bedlington In Bloom – (Councillor Hedley) – no meeting to report upon.

RESOLVED to accept the reports / updates provided.

Chairman's initials

C53/19 - 11. CLERK'S REPORT

RESOLVED to APPROVE the Clerk's Report for this meeting (Appendix B).

C54/19 - 12. SCHEDULE OF PAYMENTS AND RECEIPTS

RESOLVED to APPROVE the schedule of payments and receipts (Appendix C).

C55/19 - 13. PLANNING

- a. **RESOLVED** to comment as per Appendix D.
- b. **RESOLVE** not to make any formal response to it draft Local Plan.

C56/19 - 14. COMMUNITY CHEST / PUPILS FUND APPLICATIONS

- a. Peoples Painting For Health and Leisure – Community Chest Application. **RESOLVED to APPROVE** the application and award £500.
- b. Family Gateway – Easter Egg Collection Donation. **RESOLVED** to donate £150 from Community Chest budget towards the cost of Easter Eggs.
- c. North East War Memorials Project – sponsorship / donation request. **RESOLVED** to donate £150 from Community Chest budget towards the project.
- d. Northumberland Pride – donation request. **RESOLVED** to donate £500 from Community Chest budget.

C57/19 - 15. RESIDENTS NEWSLETTER

- a. Drafts of the newsletter will be available for members to proof read – The Clerk requested a quick turnaround to ensure previously agreed deadlines are maintained.
- b. Future newsletter arrangements are to be discussed at the next Events and Communications Working Group on 29th March 2019.

C58/19 – 16. ANNUAL MEETING OF THE TOWN 2019

The Clerk confirmed that consultation of the proposed Neighbourhood Plan will be the focus of The Annual meeting on 17th April 2019.

C59/19 – 17. ACCOUNTS / BUDGET AND PRECEPT REQUIREMENT / FINANCIAL UPDATE

RESOLVED to ACCEPT and APPROVE the financial update circulated.

C60/19 POLICE REPORT

RESOLVED to NOTE the Police Report circulated.

C61/19 - 19. EXEMPT BUSINESS

There was no exempt business for this meeting.

C62/19 – 19. ANY OTHER BUSINESS

There was no any other business for this meeting.

C63/19 - 18. DATE OF NEXT MEETING

RESOLVED the next meeting of the Council will be held on Thursday 11th April 2019 at 6.30pm at Bedlington Community Centre, Front Street West, Bedlington.

C64/19 - 22. CLOSE OF MEETING

The meeting closed at 8.06pm

Signed by the Chair

11th April 2019

Chairman's initials

Appendix A, B, C, and D form part of these minutes.

Appendix A – Correspondence, Consultations and Invitations. (Agenda Item 9).

a) Correspondence:

Ref	From	Summary	Action
40/19	North East War Memorials Project	Donation Request	Noted, Circulated and added to Agenda
41/19	Keep Britain Tidy	Great British Spring Clean	Noted and Circulated
42/19	Scope	Request for Clothes Bank Locations	Noted, Circulated and Replied
43/19	Resident	Request for assistance with H Bar Request	Noted, Circulated and Replied
44/19	CPRE Northumberland & Newcastle	Local Plan – Response Support – Wind Farms	Noted and Circulated
45/19	Northumberland County Council	Local Area Meeting Notice and Agenda	Noted and Circulated
46/19	NALC	VAT and Flood Defences	Noted and Circulated
47/19	NALC	NALC Enews 13 February 2019	Noted and Circulated
48/19	NCC Highways	TTRO 112657656 – Millbank Tce, Bedlington	Noted and Circulated
49/19	NALC	VAT Training	Noted and Circulated
50/19	Northumberland Pride	Donation Request	Noted, Circulated and added to Agenda
51/19	Resident	Consideration of Funding Gallagher Park Music Event	Noted, Circulated and Replied
52/19	Resident	Consideration of Funding Gallagher Park Music Event response to Councils reply	Noted, Circulated and Replied
53/19	NCC Highways	TTRO 112707775 The Wydings Bedlington	Noted and Circulated
54/19	East Bedlington Parish Council	Gallagher Park Live 2019 – Reply to Councils request for additional information.	Noted, Circulated and added to Agenda
55/19	NCC Highways	TTRO 112833408 Hartford Road East Bedlington	Noted and Circulated
56/19	Event Food Provider – Cocktail Bar	Introduction and Availability For Events	Noted and Circulated
57/19	Community Action Northumberland	CAN Enews February 2019	Noted and Circulated
58/19	Family Gateway	Easter Egg Donation Request	Noted, Circulated and added to Agenda
59/19	CPRE Northumberland & Newcastle	Local Plan – Response Support – Wind Farms – Update and Call To Action	Noted and Circulated
60/19	British Weights and Measures Assoc.	Pedestrian Distance Signs	Noted and Circulated
61/19	Healthwatch Northumberland	Annual Survey	Noted and Circulate
62/19	Coffee Supreme	Introduction and Availability For Events	Noted and Circulate
63/19	Northumberland CVA	Funding Fair	Noted and Circulate
64/19	Calor	Calor Rural Community Fund Launch	Noted and Circulate
65/19	NALC	Member Update 6 March 2019	Noted and Circulate
66/19	NALC	NALC Enews 6 March 2019	Noted and Circulate

b) Consultations:

Owner	Description	Where and When
NCC Pension Fund	Pension Fund Investment Strategy	22 nd March 2019 clare.gorman@northumberland.gov.uk

c) Invitations:

Date	From	Description	Comments
None	For	This	Meeting

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Appendix B – Clerks Report (Agenda Item 11).

Finance

The Councils financial position remains strong. A financial report is included within the current meeting agenda.

A meeting of The Councils Finance and Governance Group will take place in April 2019 (after completion of Annual Accounts) to set out the provision of any specific (earmarked reserves).

Services

No update in relation to Services – not already provided for within Council and Services Committee Minutes.

Events and Communications

The Christmas tree has at long last been removed – Northumberland County Council no longer carry out this service for free.

Projects

CCTV – The proposed agreement is part of the current meeting agenda. I continue to chase Northumberland County Council in relation to the provision of a power source (Commando Sockets).

Admin

Staff Holidays – My planned holidays (not including bank holidays) for the year until 31st December 2019 are set out below.

27th May 2019 – 29th May 2019

14th June 2019 – 21st June 2019

12th July 2019 – 19th July 2019

Appendix C – Schedule of Payments and Receipts (Agenda Item 12) Payment 1st Feb 2019 to 28th Feb 2019. All payment GROSS of VAT.

Payee	Amount	BCC	Bloom	Dr Pit	Description
DL Maintenance & Repair	267.00				Bus Shelter Repairs
Northumberland County Council	5,006.91				By Election Costs
Northumberland County Council	30.00				Pre Planning Application Fee
Smart Office Systems Ltd	86.65				Printer Costs
Northumberland County Council	20,930.92				Service Level Agreement Costs
Broxap Limited	588.00				Public Benches
Foxora Ltd	415.00				Internet Update Costs
Viking Payments	109.98				Stationary
Groundworks UK	(1,200.00)				Neighbourhood Plan Funding
DL Maintenance & Repair	197.00				Bus Shelter Repairs
Front Street News And Post	34.00				Public Library - Newspapers
SKO8	2,430.00				Ice Rink Deposit
Bedlington FC	500.00				Community Chest Funding Payment
Bedlington Brass Community	500.00				Community Chest Funding Payment
Broxap Limited	1,055.70				Purchase of Litter Bins
Mick Whitfield Building Services	156.00				Installation of Benches
Mick Whitfield Building Services	342.00				Installation of Litter Bins
Handshake Ltd	4,200.00				Summer Fair Performer Deposit
DL Maintenance & Repair	70.00				Bus Shelter Repairs

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Appendix D – Planning Applications Received for Comment. (Agenda Item 13).

Applications Received for comment by the Council from the Planning Authority.

Ref.	Description	Response Due	Decision
19/00556/FUL	Proposed first floor extension over garage for bedroom and ensuite Location 40 The Wynding The Chesters Bedlington NE22 6HN	14th March 2019.	NO COMMENT
19/00581/FUL	Rear extension and loft conversion. Location 38 Acorn Avenue Bedlington NE22 5SW	18th March 2019.	NO COMMENT
19/00089/FUL	Construction of kitchen extension Location 16 Nether Riggs Bedlington Northumberland NE22 5SJ	18th March 2019.	NO COMMENT
19/00526/FUL	Proposed perforated shutter, shutter box and rails to front entrance of garage - Location The Lion Garage 15 Front Street West Bedlington Northumberland NE22 5TZ	18th March 2019.	NO COMMENT
19/00681/FUL	Construction of a proposed bedroom over garage with front and rear dormer windows on existing dwelling Location 40 Edinburgh Drive Hazelmere Bedlington Northumberland NE22 6NY	20th March 2019.	NO COMMENT

Other Applications.

Ref.	Description	Response Due
19/00589/DISCON	Bedlington Top Club Lairds House 40 Front Street West Bedlington Northumberland NE22 5UB - Discharge of conditions 6 (Rooflights), 7 (Samples of materials), and 9 (Noise Assessment) relating to approved planning application 17/00609/FUL.	NA
19/00640/DISCON	Land East And South East Of Blue House Farm Netherton Road Bedlington Northumberland - Discharge of condition 15 (Management plan drainage) on approved Planning application 15/01080/OUT	NA
19/00715/FUL	64 Station Road Stanington Morpeth Northumberland NE61 6NN - Dropped kerb and vehicular access across public footpath and grass verge.	NA

Any applications / Consultations received after the issue date of this agenda, where the expiry date for observations would not allow the Council to wait to consider and submit any observations at its next scheduled meeting. **None for this meeting.**

Appendix E – Chairs Update (Agenda Item 5).

The Council Chair Councillor Christine Taylor provided a verbal update in relation to:

- Meeting with Northumberland County Councillors and Highways officers in relation to road safety signs at Nedderton Village, Hartford Home Farm and Hartford Road, Bedlington.
- Meeting with Morrison's Community Champion.
- Forthcoming planned events.
- Resident's newsletter.
- Town Centre Development – lack of progress.
- Draft Local Plan.
- The Council Youth Leisure Offering during school holidays.

Appendix F - Planning decisions notified to WBTC by NCC - Information Only

Ref.	Description	Decision
18/04387/FELTPO	Tree Preservation Order - T1 - Fell Horse Chestnut - due to storm damage. Location 1 The Croft Nedderton Village Bedlington Northumberland NE22 6BA	GRANTED
19/00070/FUL	Single storey side extension creating new family room, WC & utility. Location 85 North Ridge Bedlington Northumberland NE22 6DF	GRANTED

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