



**WEST BEDLINGTON  
TOWN COUNCIL**

**Minutes of the Meeting held on Thursday 13th December 2018 at 6.30 pm at Bedlington Community Centre, Bedlington.**

**COUNCILLORS PRESENT:** D Crosby, D Graham, P Hedley, C Henderson, A Hogg, C Taylor (Chair), M Trimming, J Tyler.

**COUNCILLORS NOT PRESENT:** V Thompson.

**ALSO IN ATTENDANCE:** Town Clerk S Young, County Councillor's Crosby and Robinson, St Benet Biscop Student Observer, 7 (Seven) members of the public.

**PRESENTATIONS**

There were no presentations for this meeting.

**OPEN SESSION**

- A resident provided a verbal update in relation to the Bedlington in Bloom volunteers.
- A resident congratulated The Council on the Christmas lighting in the town.
- A resident congratulated The Council on the Christmas Lights Switch on event and the festive lighting in the town.
- A resident asked if The Council could help with the repainting of double yellow lines at Bedlington Market Place to prohibit parking on the Market Place paving. The Chair replied that it was understood that Northumberland County Council have agreed to reinstate the yellow lines.
- A resident asked if The Council had any information pertaining to the use of the car park at the rear of the former Northumberland County Council offices on Front Street West Bedlington. The Chair responded that it was believed that the car park had been included within the sale of the offices but regrettably the identity of the new owner was unknown.

**C218/18 - 1. APOLOGIES FOR ABSENCE**

Apologies for absence for this meeting were received from Councillor Thompson.  
The apologies for absence received were **NOTED**.

**C219/18 - 2. MINUTES OF THE LAST MEETINGS**

**RESOLVED** that the minutes of the West Bedlington Town Council meeting of 8<sup>th</sup> November 2018 are approved as a true record of the meeting.

**C220/18 - 3. MATTERS ARISING**

There were no matters arising from the minutes of meeting of 8<sup>th</sup> November 2018.

Chairman's initials

#### **C221/18 – 4. DISCLOSURE OF INTERESTS**

There were no disclosures of interest for this meeting.

#### **C222/18 - 5. CHAIRS UPDATE**

The Chair provided updates on the matters summarised in Appendix E.

#### **C223/18 – 6. COUNTY COUNCILLOR UPDATES**

County Councillors Crosby and Robinson provided brief verbal updates on some of the matters they have been dealing with over the last month. County Councillor Wallace had previously tendered his apologies for absence for the meeting.

#### **C224/18 - 7. COMMITTEE / WORKING GROUPS**

- a. Finance and Governance – Councillor Taylor – no meeting to report upon.
- b. Events and Communication working group – Councilor Graham – provided some feedback from the recent Remembrance Parade and Service and Christmas Lights Switch on Event. The next meeting of the Events and Communications Working Group will be at 5pm on Thursday 20<sup>th</sup> December 2018.
- c. Services Committee – Councillor Hogg - Draft minutes from the Services Committee meeting held on 22nd November 2018 were distributed. Councillor Hogg updated the Council with regard to his proposal for a tree planting scheme at North Ridge, Bedlington.  
Councillor Tyler will join the Services Committee with effect from the January 2019 meeting.
- d. Neighbourhood Planning Group – Councillor Hogg – advised that the next meeting of the Neighbourhood Planning Group would be on Friday 4<sup>th</sup> January 2019 at 4.30pm.

**RESOLVED To ACCEPT** all committee / working group reports

#### **C225/18 - 8. MATTERS FOR DISCUSSION / DECISION**

- a. **Road Speed Reduction Signs. RESOLVED** that the Council will accept responsibility for ongoing repairs and maintenance following the transfer of two (2) new road traffic speed reduction signs at Nedderton Village, Bedlington.
- b. **2019/20 Budget Provision for New Projects / Services**
  - i. New Play Area (£5,000)
  - ii. Flag Pole, Hand Rail and Lighting at War Memorial (£3,500)
  - iii. Replacement of old festive lighting in the trees along Front Street East, Bedlington (£7,000)
  - iv. Election Costs (£10,000)
  - v. Brass Band Concerts (£2,000)

**RESOLVED** to provide within 2019/20 budget, provision for the new projects / services as detailed above.

- c. **Pictorial Record of West Bedlington Town Council. RESOLVED** to create and thereafter maintain a pictorial record of all West Bedlington Town Councils Mayor's.
- d. **Revision to a future Council Meeting date. RESOLVED** to reschedule the July 2019 monthly Council Meeting to Wednesday 10<sup>th</sup> July 2019 to accommodate The Clerks holiday request.

#### **C226/18 – 9. CORRESPONDENCE**

**RESOLVED** that all Correspondence, Consultations and Invitations (Appendix A) has been properly received and actioned.

Chairman's initials

## **C227/18 - 10. COUNCILLOR REPRESENTATIVES ON EXTERNAL COMMITTEES**

### **a. Feedback**

- I. Town / Parish Liaison Committee – (Councillor Taylor) – no meeting to report upon.
- II. NALC – (Councillor Hogg) – verbal update provided.
- III. Gallagher Park Steering Group – (Councillor Graham) – verbal update provided.
- IV. Bedlington In Bloom – (Councillor Hedley) – no meeting to report upon.
- V. Bedlington Live 2019 Event – (Councillor Hogg) – no meeting to report upon. Remove from future agendas until a meeting is arranged.
- VI. Gallagher Park BMX Improvement Project – (Councillor Trimming) – no meeting to report upon. Remove from future agendas until a meeting is arranged.
- VII. Riverside Clearance Project – (Councillor Hedley) – no meeting to report upon. Remove from future agendas until a meeting is arranged.

**RESOLVED** to accept the reports provided.

## **C228/18 - 11. CLERKS REPORT**

**RESOLVED** to **APPROVE** the Clerks Report for this meeting (Appendix B).

## **C229/18 - 12. SCHEDULE OF PAYMENTS AND RECEIPTS**

**RESOLVED** to **APPROVE** the schedule of payments and receipts (Appendix C).

## **C230/18 - 13. PLANNING**

**RESOLVED** to comment as per Appendix D.

## **C231/18 - 14. COMMUNITY CHEST / PUPILS FUND APPLICATIONS**

No funding applications for this meeting.

## **C232/18 - 15. RESIDENTS NEWSLETTER**

No update at this time.

## **C233/18 – 16. ACCOUNTS AND FINANCIAL REPORT**

- a. **Internal Audits Report.** **RESOLVED** to **ACCEPT** and **APPROVE** the report of the internal auditor of 30<sup>th</sup> November 2018.

## **C234/18 – 17. ANY OTHER BUSINESS**

- i. **Police Report** – **RESOLVED** to Accept the Police report circulated to members. The Clerk requested confirmation of the same in writing or via email.
- ii. **Consultation from Northumberland County Council re the recovery of costs associated with events.** The Council needs to establish the level of costs associated and make provision for the same within its 2019/20 budget.
- iii. **Water leak near West End School, Bedlington.** Councillor Tyler reported to The Council a water leak outside West End School. Councillor Hogg advised (and The Clerk confirmed) the leak was already in the process of been repaired by Northumbria Water.

Chairman's initials

**C235/18 - 18. DATE OF NEXT MEETING**

**RESOLVED** the next meeting of the Council will be held on Thursday 10th January 2019 at 6.30pm at Bedlington Community Centre, Front Street West, Bedlington.

**C236/18 – 23. CLOSE OF MEETING**

The meeting closed at 7.36pm

Signed by the Chair

10th January 2019

**Appendix A, B, C, and D form part of these minutes.**

Chairman's initials

**Appendix A – Correspondence, Consultations and Invitations. (Agenda Item 8).**

**a) Correspondence:**

Ref	From	Summary	Action
261/18	Northumberland County Council	TTRO 109492960 Alexandra Tce, Bedlington	Noted and Circulated
262/18	NCC S106 Officer	Revision To Application Process	Noted and Circulated
263/18	NCC Planning	S106 Requirement – 18/02329/OUT	Noted and Circulated
264/18	NALC	NALC Enews 6 November 2018	Noted and Circulated
265/18	Community Action Northumberland	CAN Newsletter – Autumn Edition	Noted and Circulated
266/18	Northumberland County Council	Improvements / Investments In Car Parking	Noted and Circulated
267/18	Northumberland County Council	Estimate of By Election Cost	Noted and Circulated
268/18	NALC	Confidential Minutes	Noted and Circulated
269/18	NALC	External Audit Update	Noted and Circulated
270/18	NALC	Parish Council Websites	Noted and Circulated
271/18	Northumberland County Council	Off Street Parking Regs Amendment – Country Parks	Noted and Circulated
272/18	Friends Of Gallagher Park	12 <sup>th</sup> November 2018 Meeting Agenda	Noted and Circulated
273/18	Friends Of Gallagher Park	12 <sup>th</sup> November 2018 Meeting Minutes	Noted and Circulated
274/18	NALC	NALC Enews 13 November 2018	Noted and Circulated
275/18	Northumberland County Council	Local Area Council Meeting Notice – 21 <sup>st</sup> Nov 2018	Noted and Circulated
276/18	NALC	Recent Changes in Local Council Procedure	Noted and Circulated
277/18	Local Resident	Development of a “strap line” for Bedlington	Noted, Circulated and Replied
278/18	NALC	County Councils Town and Parish Councils Conference 11 <sup>th</sup> Oct 2018 - Notes	Noted and Circulated
279/18	NCC Pensions	Pension Fund Annual Report	Noted and Circulated
280/18	GSC Grays	Neighbourhood Planning Consultation	Noted and Circulated
281/18	NALC	NALC Enews 20 November 2018	Noted and Circulated
282/18	NALC	NALC Enews 28 November 2018	Noted and Circulated
283/18	Local Resident	Establishment of a Charity Shop in Bedlington	Noted, Circulated and Replied
284/18	GSC Grays	Neighbourhood Planning Consultation	Noted and Circulated
285/18	NALC	NALC Enews 5 December 2018	Noted and Circulated

**b) Consultations:**

Owner	Description	Where and When
Northumberland County Council	Car Parking Charges – Selected Coastal and Railway Car Parks	Email: <a href="mailto:budget@northumberland.gov.uk">budget@northumberland.gov.uk</a> By Monday 7 <sup>th</sup> January 2019.

**c) Invitations:**

Date	From	Description	Comments
06/03/2019	Government Events	Local Government Commercialism	London Conference - Fee Payable
10/12/2018	Newcastle University	Workshop – The Importance of Access to Toilets	Couns. Graham / Hedley to attend
01/12/2018	NALC	Workshop – Social Media	Coun Trimming and Town Clerk

Chairman's initials

## **Appendix B – Clerks Report (Agenda Item 11).**

### **Finance**

Initial Budget Setting Meeting 22<sup>nd</sup> November 2018 was very positive and resulted in the identification of some new projects / commitments – which are included within the current meeting agenda for discussion and decision.

The next Budget Setting Meeting will be on Thursday 20<sup>th</sup> December 2018 to which all members are invited. This is a final opportunity to review spending and new projects ahead of the Council formally considering its budget and precept requirement on 10<sup>th</sup> January 2019.

The Finance and Governance working group is to look at a pay structure to ensure the Council remains competitive, current and attractive within the employment market.

Internal Audit visit has confirmed the Councils accounts are in order and that there are no issues to report – the report is included within the current meeting agenda. A follow up meeting is planned for before the end of December to cover those areas not already covered in the first visit.

The Councils financial position remains strong and is broadly in line with its estimates and reserves policy.

### **Services**

Play Areas – The Clerk has made an application to secure S106 funding for a potential new play area.

Litter Bin – I have reported the unsteady litter bins at Northumberland Avenue and adjacent to the toilet block in the main car park and asked for the appropriate remedial work to be undertaken.

### **Events and Communications**

Remembrance Parade and Service – thanks to everybody who participated or attended the event – special thanks to Councillor Graham for his help

Christmas Lights Switch On Event – again thanks to everyone who participated or attended the event – special thanks to the schools who attended and were so positive about participating – my thanks to Councillors Crosby, Graham, Hedley and Taylor for their help and support. .

Need to start to plan all of next years as soon as possible.

Website and Social Media – I recently attended a Social Media training session (along with Councillor Trimming) and a review of the Councils Website and Social Media offering is needed as soon as possible.

### **Projects**

Sun Dial – Tony Moss has requested up to date quotes from all supplies – still waiting revised quotes.

CCTV – Two suppliers have been shortlisted and will present their proposals and answer any questions from The Councils Services Committee at closed meeting on Monday 17<sup>th</sup> December 2018.

The schools art work is to be fitted to bus panels along Front Street West, Glebe Road and Ridge Terrace in the immediate future.

The WW1 Poppy Maps have been transported to St Cuthbert's Church for permanent display – thanks to St Cuthbert's and specifically Brian Thompson for his help and support.

### **Admin**

Just to repeat last month's note - No holidays for the Clerk – but the Council office will be closed over the Christmas / New Year period as follows:

Tuesday, Wednesday and Thursday 25<sup>th</sup> / 26<sup>th</sup> / 27<sup>th</sup> December 2018 and Tuesday 1<sup>st</sup> January 2019.

Chairman's initials

**Appendix C – Schedule of Payments and Receipts (Agenda Item 13) Payment 1st Nov 18 to 30th Nov 18.**  
**All payment GROSS of VAT.**

Payee	Amount	BCC	Bloom	Dr Pit	Description
Bedlington Community Centre	135.00				Room Hire
Michael Wood Design Limited	2,275.00				Residents Newsletter
Norplast Limited	156.12				WW1 Poppy Map
Widescope Web Design	48.00				I.T Support Annual Fee
Northumberland County Council	2,790.43				Payroll Costs
A Kilgour	140.10				Halloween Event
Smart Office Systems Ltd	42.48				Printer Costs
Tracey Cooper	(100.00)				Halloween Event Income
DL Maintenance & Repair	423.26				Bus Panel Repairs
Morrisons Bedlington	270.00				Xmas Event Santa Giveaways
Bedlington Creatives	134.89				Remembrance Day Refreshments
Sheila Biggs	343.88				WW1 Poppy Map
Nemesis Pyrotechnics Ltd	2,400.00				Halloween Event
Class on a Glass	170.00				Youth Leisure Event
GeoXphere Ltd	198.00				Mapping Software Annual Fee
ThruYorDoor	270.00				Newsletter Distribution
Imaging Products Ltd	13.68				I.D Badge
Mini Marquee Hire Newcastle	150.00				Christmas Lights Event
Zen Internet Ltd	8.39				Domain Subscription
Station Entertainments Ltd	200.00				Christmas Lights Event

**Appendix D – Planning Applications Received for Comment. (Agenda Item 15).**

Applications Received for comment by the Council from the Planning Authority.

Ref.	Description	Response Due	Decision
18/04019/FUL	Demolition of existing conservatory and construction of new rear extension and new small front extension, some internal alterations. Location 2 Warwick Grove Hazelmere Bedlington NE22 6NW	14th December 2018	NO COMMENT

Other Applications.

Ref.	Description	Response Due	Decision
18/03985/DISCON	Discharge of conditions 15 (Management drainage plan) and 16 (Surface water mitigation) relating to approved planning application 15/01080/OUT.   Land East And South East Of Blue House Farm Netherton Road Bedlington Northumberland	NA	NA
18/03685/CLPROP	Certificate of Lawful Development for proposed use for upvc roofed conservatory to rear 6 Hartford Crescent Bedlington NE22 6JB	NA	NA

Chairman's initials

Any applications / Consultations received after the issue date of this agenda, where the expiry date for observations would not allow the Council to wait to consider and submit any observations at its next scheduled meeting.

Ref.	Description	Response Due	Decision
18/04093/FUL	Change of use of 2 bedroom residential house into a shop to front with 2 ensuite rooms above. Location 40B Front Street West Bedlington Northumberland NE22 5UB	31st December 2018	NO COMMENT
18/04329/FUL	Extension to side of existing dwelling to form garage Location 10 Raby Close Hazelmere Bedlington Northumberland NE22 6NL	2nd January 2019	NO COMMENT

## Appendix E – Chairs Update

The Council Chair Councillor Christine Taylor provided a verbal update in relation to:

Commencement of work at the new shopping development.

Thanks to all involved in making the Christmas Lights Switch On Event a success.

Reminder to Council Members that the next budget meeting is at 6pm on Thursday 20<sup>th</sup> December 2018

Reminder to Council Members that the CCTV presentations meeting is at 4.45pm on Monday 17<sup>th</sup> December 2018

Damage to The Trotter Memorial

Schools Art Work has been installed in eight (8) Bus Shelters

Reminder to everyone the next “cuppa with a copper” meeting is on Tuesday 8<sup>th</sup> January 2019 at 10am in Bedlington Community Centre.

## Appendix F - Planning decisions notified to WBTC by NCC - Information Only

Ref.	Description	Decision
18/02263/FUL	Construction of agricultural storage buildings and plant associated with grain dryer Location Land North East Of Burnt House Farm Netherton Road Nedderton Village Northumberland	GRANTED
17/04451/OUT	Outline permission with some matters reserved for the development of 11no. detached 2 storey dwellings with associated access works and removal of trees (as amended 03/05/18) Location Land North West Of Blue House Farm Netherton Colliery Northumberland	REFUSED

Chairman's initials