



**WEST BEDLINGTON
TOWN COUNCIL**

Minutes of the Meeting held on Thursday 8th November 2018 at 6.30 pm at Bedlington Community Centre, Bedlington.

COUNCILLORS PRESENT: D Crosby, D Graham, P Hedley, C Henderson, A Hogg, C Taylor (Chair), V Thompson, M Trimming, J Tyler.

COUNCILLORS NOT PRESENT: All Councillors were present at the meeting.

ALSO IN ATTENDANCE: Town Clerk S Young, County Councillor's Crosby and Wallace, 6 (Six) members of the public.

PRESENTATIONS

There were no presentations for this meeting.

OPEN SESSION

- A resident asked why Northumbria Police no longer attended Town Council meetings. The Clerk advised that he no longer invite a representative from Northumbria Police because prevention and detection was not a responsibility of The Town Council and there was a need to maximise the time available at Council meeting to The Councils own business and its responsibilities. The Chair added that the Police through shortage of manpower could not always attend meetings and for that reason also had requested that their written reports to The Council were reduced from monthly to quarterly. The Clerk was also able to relay the details of a new Police initiative "Cuppa with a Copper" which was to start in Bedlington Community Centre within the next month.

C199/18 - 1. APOLOGIES FOR ABSENCE

There were no apologies for absence for this meeting, all Councillor were present at the meeting.

C200/18 - 2. MINUTES OF THE LAST MEETINGS

RESOLVED that the minutes of the West Bedlington Town Council meeting of 11th October 2018 are approved as a true record of the meeting.

C201/18 - 3. MATTERS ARISING

Councillor Trimming asked in relation to minute C190/18 Clerks report if there was any further update in relation the public sun dial project. The Clerk responded that there was no further update and that he was awaiting update quotes for materials and installation.

C202/18 – 4. DISCLOSURE OF INTERESTS

There were no disclosures of interest for this meeting.

Chairman's initials

C203/18 - 5. CHAIRS UPDATE

The Chair provided updates on the matters summarised in Appendix E.

C204/18 – 6. COUNTY COUNCILLOR UPDATES

County Councillors Crosby and Wallace provided brief verbal updates on some of the matters they have been dealing with over the last month.

C205/18 - 7. COMMITTEE / WORKING GROUPS

- a. Finance and Governance – Councillor Taylor – provided a brief verbal update in relation to the recent meeting of the working group and highlighted the proposed budget setting meeting schedule.
- b. Events and Communication working group – Councilor Graham – provided some feedback from the recent Spooktacular event and highlighted the forthcoming Remembrance Parade and Service.
- c. Services Committee – Councillor Hogg - Draft minutes from the Services Committee meeting held on 27th September 2018 were distributed.
- d. Neighbourhood Planning Group – Councillor Hogg – advised that the fees for a proposed a Neighbourhood Planning Consultant were to be considered on the current meeting agenda.

RESOLVED To ACCEPT all committee / working group reports

C206/18 - 8. MATTERS FOR DISCUSSION / DECISION

- a. **Glebe Road Subway. RESOLVED** that the Councils preferred cleaning option was option A and that this would be confirmed to Northumberland County Council with a note that improvements to the drainage, lighting and pedestrian safety must also be made if the subway was to remain open and in use.
At the request of Councillor Hogg the vote was recorded as follows:
Voting for the proposal Councillor Crosby, Hedley, Henderson, Taylor, Trimming, and Tyler.
Voting against the proposal and to have the subway closed Councillors Graham, Hogg and Thompson.
- b. **Neighbourhood Planning Consultation. DEFERRED** a decision in relation to a quote for the provision of Neighbourhood Planning consultation until further quotes have been obtained.
- c. **Illustrated Town Map. DEFERRED** this matter until the Town Centre development has been completed.

C207/18 – 9. CORRESPONDENCE

RESOLVED that all Correspondence, Consultations and Invitations (Appendix A) has been properly received and actioned.

C208/18 - 10. COUNCILLOR REPRESENTATIVES ON EXTERNAL COMMITTEES

- a. **Feedback**
 - I. Town / Parish Liaison Committee – (Councillor Taylor) – no meeting to report upon.
 - II. NALC – (Councillor Hogg) – no meeting to report upon.
 - III. Gallagher Park Steering Group – (Councillor Graham) - no meeting to report upon.
 - IV. Bedlington In Bloom – (Councillor Hedley) – no meeting to report upon.
 - V. Bedlington Live 2019 Event – (Councillor Hogg) – no meeting to report upon.
 - VI. Gallagher Park BMX Improvement Project – (Councillor Trimming) – no meeting to report upon.
 - VII. Riverside Clearance Project – (Councillor Hedley) – no meeting to report upon.

NO REPORTS FOR THIS MEETING.

Chairman's initials

C209/18 - 11. CLERKS REPORT

RESOLVED to APPROVE the Clerks Report for this meeting (Appendix B).

C210/18 - 12. SCHEDULE OF PAYMENTS AND RECEIPTS

RESOLVED to APPROVE the schedule of payments and receipts (Appendix C).

C211/18 - 13. PLANNING

RESOLVED to comment as per Appendix D.

C212/18 - 14. COMMUNITY CHEST / PUPILS FUND APPLICATIONS

No funding applications for this meeting.

C213/18 - 15. RESIDENTS NEWSLETTER

The Council would like to place on record its thanks to Bedlington resident Simon Williams of Crest Photography for supplying the cover photograph for the current edition of the residents newsletter.

C214/18 – 16. ACCOUNTS AND FINANCIAL REPORT

- a. **Financial Report. RESOLVED to ACCEPT and APPROVE** the financial report circulated.
- b. **Budget Setting Planning. RESOLVED to ACCEPT and APPROVE** the draft schedule of budget setting meetings circulated.

C215/18 – 17. ANY OTHER BUSINESS

Councillor Thompson advised The Council of her intention to resign from her role of The Councils Deputy Chairman (Deputy Mayor) and from some other committees / working groups.

The Clerk requested confirmation of the same in writing or via email.

C216/18 - 18. DATE OF NEXT MEETING

RESOLVED the next meeting of the Council will be held on Thursday 13th December 2018 at 6.30pm at Bedlington Community Centre, Front Street West, Bedlington.

The Chair challenged members to wear Christmas Jumpers for the meeting.

C217/18 – 23. CLOSE OF MEETING

The meeting closed at 8.04pm

Signed by the Chair

13th December 2018

Appendix A, B, C, and D form part of these minutes.

Chairman's initials

Appendix A – Correspondence, Consultations and Invitations. (Agenda Item 8).

a) Correspondence:

Ref	From	Summary	Action
244/18	Friends of Gallagher Park	Meeting Agenda 8 th Oct 2018	Noted and Circulated
245/18	NALC	NALC Enews 9 October 2018	Noted and Circulated
246/18	NALC	Exempt Councils and The External Audit	Noted and Circulated
247/18	NALC	Vacancies On The NALC County Committee	Noted and Circulated
248/18	Bedlington Resident	Resignation / Withdrawal of 2019 Meeting of The Town Facilitation.	Noted and Circulated
249/18	Highways England	A19 Closure	Noted and Circulated
250/18	NALC	Northumberland Community Bank	Noted and Circulated
251/18	NALC	NALC Enews 17 October 2018	Noted and Circulated
252/18	NALC	Possible Allotment Seminar	Noted and Circulated
253/18	West End School	Letter Of Thanks For Funding	Noted and Circulated
254/18	NALC	Life Expectancy in Northumberland	Noted and Circulated
255/18	NALC	NALC Enews 24 October 2018	Noted and Circulated
256/18	NALC	Borderlands Growth Initiative Update	Noted and Circulated
257/18	NALC	PAYE – October 2018	Noted and Circulated
258/18	Schalksmuhle Resident	Copy of Schalksmuhle Local Newspaper Article	Noted and Circulated
259/18	Schalksmuhle Twinning Group	Letter Of Thanks	Noted and Circulated
260/18	Images By hand	Illustrated Town Map Proposal	Noted and added to current meeting agenda

b) Consultations:

Owner	Description	Where and When
	None For This Meeting	

c) Invitations:

Date	From	Description	Comments
15 Oct 2018	NCC Planning	Site Visit – Station Road Stannington	Councillors Crosby and Hedley attended for WBTC.
6 Nov 2018	Northumberland CAN	AGM	Open To All
17 Nov 2018	Reiverdale Scouts	Pie and Pie Supper / Fund Raiser	To Chair and Clerk
7 Nov 2018	Northumberland CC	Bedlington Country Park Volunteers Meeting	Open To All
15 Nov 2018	Northumberland CVA	AGM and Workshop	Open To All
9 Nov 2018	Northumberland CC	Gallagher Park Steering Group Meeting	Forwarded to Council Representative.

Chairman's initials

Appendix B – Clerks Report (Agenda Item 11).

Finance

Finance and Governance meeting 2nd November 2018 was very positive and resulted in few revisions which are included within the revised financial update within this meeting's agenda.

The Council notice board outside of The Community Centre is to be used to display council business / notices only.

The working group is to look at a pay structure to ensure the Council remains competitive, current and attractive within the employment market.

Services

Bus Shelters – All reported broken bus shelter panels (with the exception of North Ridge – waiting on trims) have been replaced.

Litter Bins – Still waiting on quotes for additional locks for litter bins.

Plat Area – Missing fixing bolts on the Meadowdale climbing frame have been replaced – I am waiting on a quote to fix the lose fence panel.

Events and Communications

All arrangements are in place for Remembrance Parade and Service – volunteers needed to distribute “order of service” and reserve parade waiting areas.

Christmas Event arrangements ongoing. I am meeting with schools tomorrow 9th November 2018 to enlist their support.

Need to review Event procurement and set dates / times of events earlier and plan sooner – this should be done ASAP.

Autumn Newsletter – initial feedback is that this has been well received – little response to consultations to date.

“Cuppa with a Copper” – regular community meetings with local police officers start 13th November 2018 in the café at Bedlington Community Centre – all members of the public welcome – a schedule of future meetings will be advertised soon.

Projects

Sun Dial – Tony Moss has requested up to date quotes from all supplies.

CCTV – Two detailed proposals have been submitted for consideration by the Councils Services Committee on 22nd Nov 2018.

School Art in Bus Shelters – Art work has been delivered to graphic designer / printer and they have details of the 6 bus shelters to be used initially.

New Projects for 2019/20 – I believe it is important to have some agreement in principle around any new projects for the next financial year ahead of committing budget / precept demand – please note the last meeting to include any proposed new projects would be the next Council meeting scheduled for 13th December 2018 – Agenda distributed on 5th December 2018.

Admin

I have set up an informal meeting with Northumberland County Councils S106 officer to talk through S106 funding, I have invited The Council Chair, Chair of Services Committee / Neighbourhood Planning Group along to the meeting – they will feedback the meeting outcomes in their regular reports.

No holidays for the Clerk – but the Council office will be closed over the Christmas / New Year period as follows:

Tuesday and Wednesday 25th / 26th December 2018 and Thursday 27th December 2018

Tuesday 1st January 2019.

Chairman's initials

**Appendix C – Schedule of Payments and Receipts (Agenda Item 13) Payment 1st Oct 18 to 31st Oct 18.
All payment GROSS of VAT.**

Payee	Amount	BCC	Bloo	Dr Pit	Description
Ken Beattie	(200.00)				Halloween Event Sponsorship
Google gmail	15.99				Email Storage
Northumberland County Council	(9,500.00)				County Councillor Contributions to Bus Shelters and Grit Bins
Bedlington Community Centre	160.00				Job Fair Room Hire
Smart Office Systems Ltd	8.40				Printer Costs
Delaval Ices + Café	(100.00)				Street Fair Event Income
DL Maintenance & Repair	107.00				Bus Shelter Repairs
Northumberland County Council	5,580.86				Payroll Costs
Aura Events N.E. Ltd	1,800.00				Marquee Hire Halloween Event
Michael Wood Design Limited	275.00				Halloween Event Printing
ThruYorDoor	150.00				Street Fair Event Flyer Distribution
HMRC	(3,353.84)				Vat Refund
Talk Talk Business	37.14				Telephone + Internet
West End First School	1,530.00				Pupils Fund Funding Payment
Broxap Limited	608.22				New Litter Bins
Talk Talk Business	38.96				Telephone + Internet
Swarco	848.95				Traffic Speed Sign Maintenance
Mick Whitfield Building Services	184.00				Litter Bin Installation
Station Entertainments Ltd	200.00				Halloween Disco
Station Entertainments Ltd	50.00				Remembrance Service PA
Bedlington Community Centre	7,500.00				Annual Office Rent

Chairman's initials

Appendix D – Planning Applications Received for Comment. (Agenda Item 15).

Applications Received for comment by the Council from the Planning Authority.

Ref.	Description	Response Due	Decision
18/03759/FELTPO	Tree Preservation Order: Proposed tree works to 57 trees Location The Old Vicarage Front Street East Bedlington Northumberland NE22 5DT	14th November 2018	SUPPORT the application
18/03717/FUL	Proposed rear two storey extension; replacement of detached garage Location 7 Hirst Terrace North Bedlington Northumberland NE22 5BX	14th November 2018	NO COMMENT

Other Applications.

Ref.	Description	Response Due	Decision
16/04731/OUT	Construction of approximately 500 new dwellings with associated infrastructure and landscaping, all matters reserved except access. Location Land South West Of Glebe Farm Choppington Road Bedlington Northumberland	Strategic Planning Committee - Council Chamber, County Hall, Morpeth, NE61 2EF at 4pm on 6 November 2018.	Councillor Taylor attended on behalf of the Council and reaffirmed The Councils OBJECTION and the reasons

Any applications / Consultations received after the issue date of this agenda, where the expiry date for observations would not allow the Council to wait to consider and submit any observations at its next scheduled meeting.

Ref.	Description	Response Due	Decision
17/04451/OUT	Outline permission with some matters reserved for the development of 11no. detached 2 storey dwellings with associated access works and removal of trees (as amended 03/05/18) Location Land North West Of Blue House Farm Netherton Colliery Northumberland	Local Area Council - Cramlington, Bedlington & Seaton Valley (Planning Only) - Netherton Social Club 1A Netherton Lane Bedlington Northumberland NE22 6DP at 5pm on 21 November 2018.	No representation required.

Appendix E – Chairs Update

The Council Chair Councillor Christine Taylor provided a verbal update in relation to:

Grit Bin provision in Bedlington.

CCTV provision

Finance and Governance – Budget planning

Planning meetings she had attended as the Councils representative

Estimate cost of the recent by election from County Council is £10k

The Northumbria Police initiative – “Cuppa with a Copper”.

And Remembrance Sunday parade and service.

Chairman's initials

Appendix F - Planning decisions notified to WBTC by NCC - Information Only

Ref.	Description	Decision
18/02949/FUL	Installation of a sun dial. Location The Cross Market Place Bedlington NE22 5TN	GRANTED
18/03100/FUL	Retrospective: Demolition of existing conservatory and flat roof extension and construction of new single storey flat roof extension Location 4 Chichester Grove The Chesters Bedlington NE22 6JL	GRANTED

Chairman's initials