



**WEST BEDLINGTON
TOWN COUNCIL**

Minutes of the Meeting held on Thursday 13th September 2018 at 6.30 pm at Bedlington Community Centre, Bedlington.

COUNCILLORS PRESENT: D Graham, P Hedley, C Henderson, A Hogg (Chair), M Trimming.

COUNCILLORS NOT PRESENT: C Taylor, V Thompson, J Tyler.

ALSO IN ATTENDANCE: Town Clerk S Young, County Councillor Crosby and 9 (Nine) members of the public.

C160/18 ELECTION OF CHAIR FOR MEETING

In the absence of both the Chair and Deputy Chair for the meeting, the members present were asked to agree upon a Councillor to Chair the meeting.

RESOLVED that Councillor Hogg will Chair the meeting.

PRESENTATIONS

There were no presentations for this meeting.

OPEN SESSION

- A resident asked about Council members providing verbal updates in addition to written reports which extended the meeting time. The Chair responded that all members endeavoured to as best they could to provide full written reports but it was not always possible.
- A resident expressed their dissatisfaction at the requirement to hold a by election to fill the current vacant post upon the Council and specifically the cost that process incurred upon taxpayers. The Clerk responded that the legal process by which vacancies were filled was not a matter for the Council to comment upon, the resident had already received a reply from The Clerk to his letter on this matter and the Council would not be drawn into discussing the matter or expressing an opinion of a legal process that is outside of The Councils own remit.
- A representative of a resident wanted to bring to The Council's attention the background and to provide an update in relation to a planning application at Blue House Farm, Bedlington. On behalf of The Council The Clerk thanked the residents representative for his presentation and advised that the Council could not take any further decisions upon the application unless invited to do so by Northumberland County Councils Planning Department.

C161/18 - 1. APOLOGIES FOR ABSENCE

Apologies for absence for this meeting were received from Councillors Taylor, Thompson and Tyler.

RESOLVED TO NOTE the apologies received.

Chairman's initials

C162/18 - 2. MINUTES OF THE LAST MEETINGS

RESOLVED that the minutes of the West Bedlington Town Council meeting of 9th August 2018 are approved as a true record of the meeting.

C163/18 - 3. MATTERS ARISING

Councillor Trimming in relation to Minute C148/18 e. Projects Sports Centre Viability asked if invites had been sent to Northumberland County Councillors and Grays (Land Agents).

The Clerk replied that he was still to convene a meeting and invite Northumberland County Councillors. The Chair advised that Grays (Land Agents) has advised that unfortunately they would not be able to assist.

C164/18 – 4. DISCLOSURE OF INTERESTS

There were no disclosures of interest for this meeting.

C165/18 - 5. CHAIRS UPDATE

In the absence of The Chair there was no Chairs Update for this meeting.

C166/18 – 6. COUNTY COUNCILLOR UPDATES

County Councillor Crosby, provided a brief verbal update on some of the matters he has been dealing with over the last month. Apologies were received from both County Councillors Robinson and Wallace

C167/18 - 7. COMMITTEE / WORKING GROUPS

- a. Finance and Governance – Councillor Taylor – In the absence of Councillor Taylor, The Clerk provided a verbal update of the meeting of the working group held on Monday 20th August 2018.
- b. Events and Communication working group – Councillor Graham provided a brief verbal update on, review of Bedlington Street Fair 2018, up and coming events and advised members of the group that the next Events group meeting will take place on Friday 21st September 2018 at 4pm.
- c. Services Committee – Councillor Hogg - Draft minutes from the Services Committee meeting held on 26th July 2018 were distributed.
- d. Neighbourhood Planning Group – Councillor Hogg – provided a brief verbal update on a recent meeting of the group and urged members to respond with any comments to the draft public survey circulated which will be included within the next resident's newsletter.

RESOLVED To ACCEPT all committee / working group reports

C168/18 - 8. MATTERS FOR DISCUSSION / DECISION

- a. **Mayoral Chains of Office.** This matter was **DEFERRED** to allow time for additional information and costs.
- b. **Purchase of Additional Gmail Space.** **RESOLVED** to purchase 100GB of storage at an annual subscription cost of £15.99 per annum.
- c. **Local Transport Plan 2019/20.** **RESOLVED** that The Councils three (3) top transport priorities for inclusion in Northumberland County Councils Local Transport Plan (LTP) for 2019-20 will be: Speeding at Nedderton Village, Speeding at Hartford Home Farm and parking issues at Whitely Memorial School.

Additional **RESOLVED** The Clerk was also asked to write to Northumberland County Councils Highways Department to express The Councils disappointment at not been able to meet informally ahead of its LTP submission as previously promised.

C169/18 – 9. CORRESPONDENCE

RESOLVED that all Correspondence, Consultations and Invitations (Appendix A) has been properly received and actioned.

Chairman's initials

C170/18 - 10. COUNCILLOR REPRESENTATIVES ON EXTERNAL COMMITTEES

a. Feedback

- I. Town / Parish Liaison Committee – (Councillor Taylor) – no report for this meeting.
- II. NALC – (Councillor Hogg) – verbal update provided.
- III. Gallagher Park Steering Group – (Councillor Graham) - no meeting to report upon.
- IV. Bedlington In Bloom – (Councillor Hedley) – no meeting to report upon.

RESOLVED to ACCEPT the reports provided.

b. Election of Councillor Representatives to External Bodies / Joint Projects.

- I. Board of Trustees of Bedlington Community Centre – **DEFEERED**
- II. Joint Project with East Bedlington Parish Council - Bedlington Live Event 2019 – **Councillor Hogg**
- III. Joint Project with East Bedlington Parish Council - Gallagher Park BMX Improvement Project – **Councillor Trimming.**
- IV. Joint Project with East Bedlington Parish Council – Riverside Clearance Project – **Councillor Hedley.**

RESOLVED to ELECT Councillor Representatives as detailed above.

C171/18 - 11. CLERKS REPORT

The Clerk provided a verbal update of the matters contained in his written report.

RESOLVED to APPROVE the Clerks Report for this meeting (Appendix B).

C172/18 - 12. SCHEDULE OF PAYMENTS AND RECEIPTS

RESOLVED to APPROVE the schedule of payments and receipts (Appendix C).

C173/18 - 13. PLANNING

RESOLVED not to make any comment in relation to any of the applications contained within the schedule for the meeting (Appendix D).

C174/18 - 14. COMMUNITY CHEST / PUPILS FUND APPLICATIONS

- a. **REFUSED** the Community Chest Application of Bedlington FC Under 8's explorers. The application contravened Condition 3 (no due restrictions to membership) of the Community Chest Scheme.
- b. **REFUSED** the donation request from Northumberland Age UK. The use of the funding was not within the powers of a Town / Parish Council. The Clerk will seek from the organisation other funding requirements that are within the Councils spending powers for use within West Bedlington.
- c. **REFUSED** the donation request from Crohn's and Colitis UK. The use of the funding was not within the powers of a Town / Parish Council. The Clerk will seek from the organisation other funding requirements that are within the Councils spending powers for use within West Bedlington.

C175/18 - 15. RESIDENTS NEWSLETTER

RESOLVED Councillor Trimming will provide an article to encourage voluntary organisations to provide contact details for inclusion with a register of local voluntary organisations.

C176/18 - 16. POLICE REPORT

The Police report circulated was **NOTED** and **ACCEPTED**.

RESOLVED that future Police Reports will be requested every three (3) months.

C177/18 – 17. ANY OTHER BUSINESS

Councillor Henderson – Meadowdale Play Area - Revised closing time to take account of seasonal light adjustment – The Clerk will contact Northumberland County Council to arrange a revision of the closing times.
Councillor Hogg – Town Emergency Plan.

Chairman's initials

C178/18 - 18. DATE OF NEXT MEETING

RESOLVED the next meeting of the Council will be held on Thursday 11th October 2018 at 6.30pm at Bedlington Community Centre, Front Street West, Bedlington.

C179/18 – 23. CLOSE OF MEETING

The meeting closed at 7.42pm

Signed by the Chair

11th October 2018

Appendix A, B, C, and D form part of these minutes.

DRAFT

Chairman's initials

Appendix A – Correspondence, Consultations and Invitations. (Agenda Item 8).

a) Correspondence:

Ref	From	Summary	Action
189/18	NALC	Rural Roads	Noted and Circulated
190/18	Friends Of Gallagher Park	Agenda – Meeting 6 August 2018	Noted and Circulated
191/18	Community Action Northumberland	CAN News Summer 2018	Noted and Circulated
192/18	Northumberland County Council	TTRO 106110820 Hartford Drive, Bedlington	Noted and Circulated
193/18	Resident	Copy of letter to NCC Councillor Robinson re Speeding in Nedderton Village.	Noted and Circulated
194/18	Barnesbury Cycling Club	Gallagher Park – BMX Track Improvements	Noted, Circulated And Added To Agenda
195/18	Northumberland County Council	TTRO 107268857 Church Lane, Bedlington	Noted and Circulated
196/18	Crohns & Colitis UK	Funding Request	Noted, Circulated And Added To Agenda
197/18	Northumberland County Council	Road Markings at Nedderton Village and Hartford Home Farm, Bedlington	Noted and Circulated
198/18	Age UK Northumberland	Addition Information For Funding Request	Noted, Circulated and Added To Agenda
199/18	Northumberland County Council	Notice Of Election - election of Parish / Town Councillor – West Bedlington	Noted and Circulated
200/18	Northumberland County Council	EMG TTRO 107971278, Windsor Gardens, Bedlington	Noted and Circulated
210/18	Resident	Dissatisfaction re By Election	Noted, Replied and Circulated
211/18	Crohns & Colitis UK	Addition Information For Funding Request	Noted, Circulated and Added To Agenda
212/18	Friends Of Gallagher Park	Agenda – Meeting 3 September 2018	Noted and Circulated
213/18	Northumberland County Council	Statement Of Persons Nominated For Election	Noted, Circulated And Displayed
214/18	Northumberland County Council	Statement Of Persons Nominated For Election - Revision	Noted, Circulated And Displayed
215/18	Northumberland County Council	Statement Of Persons Nominated For Election – Further Revision	Noted, Circulated And Displayed
216/18	NALC	NALC AGM	Noted and Circulated
217/18	Morpeth & District Cage Bird Society	Letter Of Thanks	Noted and Circulated

b) Consultations:

Owner	Description	Where and When
	None For This Meeting	

c) Invitations:

Date	From	Description	Comments
Various	Highways England	Regional Events	Open To All
7 th Sept 2018	Ian Lavery MP	Dementia Friendly Bedlington	Open To All

Chairman's initials

Appendix B – Clerks Report (Agenda Item 11).

Finance

The Finance and Governance Working Group met on 20th August 2018, and discussed: A review of last year's accounts and spending, the current year's spending to date, projected spending, Reserves and the Councils existing Reserves policy. No major concern were identified with regard to spending and the budget and the group agreed that budgeting preparations for 2019 should start in early November 2019.

One area of concern identified was the failure of members to use the previously agreed "Expenditure Proposal Request Form" when putting forward proposals for meetings. The group have asked me to remind members that to help everyone make informed decisions at meetings where there is a financial commitment on the Council – the form should be completed and given to The Clerk ahead of meeting agenda preparation.

Services

Bus Shelters – 2 new shelters on Schaulksmuhle Road, Bedlington have now been installed.

Public Seats – 2 Terrier Seats have been relocated from Attlee Park Path to The Main Car Park and Nedderton Village approach.

Litter Bins – 2 Litter bins have been relocated from Attlee Park Path to Burdon Terrace and Woosingham Court.

Events and Communications

Need to prepare / finalise arrangements for Halloween / Remembrance / Christmas Events as a matter of urgency?

Need to review Event procurement.

Deadline for Autumn Newsletter (Friday 28th September 2018) is fast approaching – please submit any articles without delay.

Projects

Sun Dial – Planning application is to be determined the date of this meeting

CCTV – I have contacted Reay Security and Im awaiting confirmation of their availability to meet informally.

School Art in Bus Shelters – I have contacted the 3 schools who have agreed to supply pupils art work to ask for art work in the next 6 weeks.

Admin

The By-Election will be on Thursday 27th September 2018 to fill the Councillor vacancy.

I have some further leave booked:

For 2 days Wednesday 19th and Friday 21st September 2018 – the office will be closed from Tuesday 18th September 2018. Also as a consequence the Agenda for Services Committee scheduled for Thursday 27th September 2018 will be posted earlier than normal (Monday 17th September 2018).

Chairman's initials

**Appendix C – Schedule of Payments and Receipts (Agenda Item 13) Payment 1st August 18 to 31st August 18.
All payment GROSS of VAT.**

Payee	Amount	BCC	Bloom	Dr Pit	Description
Amy Lott	115.00				Funding Award
St John Ambulance	193.20				Picnic Event
Northumberland County Council	5,580.86				June / July Payroll Costs
Zurich Insurance	2,554.91				Insurance Renewal
Smart Office Systems Ltd	56.88				Printer Costs
Aura Events N.E. Ltd	138.00				Picnic Event
The Vicar and Churchwardens St	(52.28)				Return Of Funding
Reiverdale Scout Group	500.00				Community Chest Funding Award
Morpeth & District Cage Bird	500.00				Community Chest Funding Award
Family Gateway	320.00				Youth Leisure Provision
Bedlington FC	750.00				Youth Leisure Provision
Society Of Local Council Clerks	208.00				Subscription Renewal
R & L Keenleyside	242.15				Paint and Materials
Fairly Famous Family	1,650.00				Street Fair Event
Michael Dougherty	345.00				Painting of Public Seats
Northumberland County Council	231.00				Planning Application Fee
J Smith & Sons	84.00				Play Area Repair
Cath Cockburn	60.00				Play Area Gates
SALTo Arts Productions	5,000.00				Street Fair Event
C&R Ltd	720.00				Street Fair Event
Lets Circus LLP	2,640.00				Street Fair Event
DL Maintenance & Repair	127.50				Bus Shelter Repair
Wendy Garrett	(18.00)				Street Fair Event (Income)

Appendix D – Planning Applications Received for Comment. (Agenda Item 15).

Applications Received for comment by the Council from the Planning Authority.

Ref.	Description	Response Due
18/02949/FUL	Installation of a sun dial. Location The Cross Market Place Bedlington NE22 5TN	13th September 2018
18/02263/FUL	Construction of agricultural storage buildings and plant associated with grain dryer Location Land Near Burnt House Farm Nethererton Road Bedlington NE22 6AZ	20th September 2018

Other Applications.

Ref.	Description	Response Due
17/02012/OUT	Outline Planning Permission with all matters reserved for the erection of two dwellings Location Land West Of 62 Station Road Station Road Stannington NE61 6NN	Local Area Council - Castle Morpeth (Planning Only) Town Hall, Morpeth, NE61 1LZ at 4pm on 10 September 2018.
18/03118/NONMAT	Non material amendment (2no velux rooflights to be removed. Ceder cladding to be removed and replaced with render on concrete blockwork. Garage pass door moved from East to South elevation) on approved application 16/02347/FUL. Four Acres Hartford Road Bedlington Northumberland NE22 6AQ	NA

Any applications / Consultations received after the issue date of this agenda, where the expiry date for observations would not allow the Council to wait to consider and submit any observations at its next scheduled meeting. - None for this meeting.

Chairman's initials

Appendix F - Planning decisions notified to WBTC by NCC - Information Only

Ref.	Description	Decision
18/02054/ADE	Advertisement consent for 3no fascia signs. Location Vulcan Place Garage Unit 2 Vulcan Place Bedlington Northumberland NE22 5DL	GRANTED
18/01974/FUL	Construction of proposed hay store as supplemented by additional information provided by agent 13/08/12 Location Land North Of Burnt House Farm Nethererton Road Bedlington Northumberland	GRANTED
18/02282/FUL	Replacement of timber framed windows to porch area with new aluminium powder coated and replacement of aluminium powder coated automatic doors with new Location Bedlington Health Centre Glebe Road Bedlington NE22 6JX	GRANTED
18/02121/FUL	Proposed retention of an ATM installed through the shop front right hand window (retrospective) Location 104 Front Street East Bedlington Northumberland NE22 5AE	GRANTED
18/02122/ADE	Advertisement Consent for ATM Illuminated polycarbonate black and green surround signage with illuminated white lettering "free cash withdrawals and balance enquiries" and "cash zone" Halo illumination to polycarbonate surround. Illuminated signage to ATM fascia. Green acrylic sign with white lettering "cashzone" and accepted card logos. (retrospective) Location 104 Front Street East Bedlington Northumberland NE22 5AE	GRANTED

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Chairman's initials