



**WEST BEDLINGTON
TOWN COUNCIL**

Minutes of the Meeting held on Thursday 12th April 2018 at 6.30 pm at Bedlington Community Centre, Bedlington.

COUNCILLORS PRESENT: C Taylor (Chair), D Graham, P Hedley, C Henderson, A Hogg, V Thompson, M Trimming, J Tyler.

COUNCILLORS NOT PRESENT: K Roach.

ALSO IN ATTENDANCE: Town Clerk S Young, County Councillors Crosby, Robinson and Wallace and 10 (Ten) members of the public.

PRESENTATIONS

Ahead of the meeting there were presentations from Bedlingtonshire Golf Club and St Bedes RCVA Primary School. Apologies were received from Bedlington Salvation Army.

OPEN SESSION

- A resident expressed his disappointment of the Council's parish precept percentage increase. The Chair responded that the Council had set an ambitious budget for the forthcoming year with new projects and initiatives, and that the Council had reduced its parish precept in the preceding year significantly.
- A resident asked if the Council would include the painting of a flower tub at Gallagher Park within its regular maintenance / painting programme. Councillor Hogg advised that the matter was already in hand through another organisation.
- A resident asked if there were any plans for a Business Improvement District (BID) for Bedlington. The Clerk provided some background into BIDs, and advised that the starting point of any successful BID was an approach from the Business Community to the County Council (as the Local Authority responsible for the payment and collection of Business Rates).

7.18pm End of Open Session

C061/18 - 1. APOLOGIES FOR ABSENCE

Apologies for absence for this meeting were received from Councillor Roach.

RESOLVED to note the apologies for absence received.

C062/18 - 2. MINUTES OF THE LAST MEETINGS

- a. **RESOLVED that the minutes of the West Bedlington Town Council meeting of 8th March 2018 are approved as a true record.**
- b. **RESOLVED that the minutes of the West Bedlington Town Council meeting of 16th March 2018 are approved as a true record.**

Chairman's initials

C063/18 - 3. MATTERS ARISING

Councillor Trimming asked in relation to Meeting of 8th March 2018 Minute C50/18 Bedlington Live Steering Group if a joint meeting with East Bedlington Parish Council had been sought.

The Chair advised that she had been unable to arrange a joint meeting with East Bedlington Parish Council ahead of receiving East Bedlington Town Councils communication of 9th March 2018.

C064/18 – 4. DISCLOSURE OF INTERESTS

Councillor Thompson disclosed an interest in agenda item 14 Community Chest Application from St. Bedes RCVA Primary School.

C065/18 - 5. CHAIRS UPDATE

The Chair provided updates on the matters summarised in Appendix E.

C066/18 - 6. COUNTY COUNCILLOR UPDATES

County Councillors Robinson and Wallace provided brief verbal updates on some of the matters they have been dealing with over the last month. County Councillor Crosby was also in attendance. The Chair thanked all County Councillors for their attendance.

C067/18 -7. COMMITTEE / WORKING GROUPS

- a. Finance and Governance - Councillor Taylor. No meeting to report upon.
- b. Events and Communication Working group – Councillor Graham gave a brief verbal update in relation to the 2018 Picnic Event and initial preparations for the 2018 Street Event.
- c. Services Committee – Councillor Trimming. Draft Services Committee minutes were distributed to members.
- d. Neighbourhood Plan Working Group – Councillor Hogg provided a brief verbal update in relation to a meeting he had attended with representatives from Morpeth Town Council.

RESOLVED to accept all committee / working group reports and updates.

C068/18 - 8. MATTERS FOR DISCUSSION / DECISION

- a. **RESOLVED to APPROVE the proposal to provide an enhanced Street Music Event for 2018. (Details of the event to be submitted at a further Council Meeting).**
- b. **RESOLVED to REFER a decision in relation to an offer of a HR Advice and Support Service to The Councils Finance and Governance Working Group.**
- c. **RESOLVED to note the proposed Town Twinning Programme for 2018 and to release funds up to a limit of £1,500 to support Town Twinning.**
- d. **RESOLVED to APPROVE the quote from Foxora Web Design for the provision of website maintenance and hosting up until 31st March 2019.**
- e. **DEFERED (to await additional information and costings) a decision in relation to a Community Arts project for the subway at Glebe Road subway Bedlington.**
- f. **RESOLVED to APPROVE the draft “positive consent notice” in compliance with The General Data Protection Regulations.**

C069/18 – 9. CORRESPONDENCE

RESOLVED that all Correspondence, Consultations and Invitations (Appendix A) has been properly received and actioned.

The Clerk highlighted to members the Northumberland County Council – Local Plan Spring 2018 Consultation.

Chairman's initials

C070/18 - 10. COUNCILLOR REPRESENTATIVES ON EXTERNAL COMMITTEES

Reports from Councillor Representatives

- a. Town / Parish Liaison Committee (Councillor Taylor) – no meeting to report upon.
- b. NALC – (Councillor Hogg) – Councillor Taylor provided a verbal update of the meeting she deputised at for Councillor Hogg.
- c. LMAPS now Community Safety Hub– (Councillor Hedley) – no meeting to report upon. Councillor Hedley reported that there would be no future meetings of this group.
- d. Gallagher Park Steering Group – (Councillor Graham) – no meeting to report upon.
- e. Dr Pit Stakeholder Meetings – (Councillor Trimming) – no meeting to report upon. No further reports for this group.
- f. Humford Dam – (Councillor Hogg) – no meeting to report on. No further reports for this group.
- g. Bedlington In Bloom – (Councillor Hedley) – A written report from Councillor Hedley was distributed to members.

RESOLVED to accept all reports and updates.

C071/18 - 11. CLERKS REPORT

There was no Clerks Report for this meeting.

C072/18 - 12. SCHEDULE OF PAYMENTS AND RECEIPTS

RESOLVED to approve the schedule of payments and receipts (Appendix C).

C073/18 - 13. PLANNING

- a. **RESOLVED not to comment on any of the planning applications shown in Appendix D.**

Note - recent notified planning decisions are shown in Appendix E for information only

- b. **RESOLVED to comment on the Street Naming and Numbering consultation for 14 new dwellings at Land West of North Ridge, Netherton Lane, Bedlington to the effect that there should only be one (1) street name and the dwelling numbering altered accordingly.**

C074/18 - 14. COMMUNITY CHEST / PUPILS FUND APPLICATIONS

- **RESOLVED to approve the Community Chest application from Bedlington Salvation Army and award the sum of £500.**
- **RESOLVED to approve a funding request form Bedlingtons Community Speed Watch volunteers and award up to £100 for the purchase of a personal safety camera.**
- **RESOLVED to approve the Pupils Fund application from St Bedes RCVA Primary School and award the sum of £1,500.**

C075/18 - 15. RESIDENTS NEWSLETTER

The Clerk confirmed that the deadline for copy for the spring edition of Residents newsletter had now been reached.

C076/18 - 16. ANNUAL MEETING OF THE TOWN

The Clerk advised that invitations to attend (not present) would be sent via Schools and a notice included within the Residents newsletter.

C077/18 – 17. FINANCIAL UPDATE

- a. **RESOLVED to ACCEPT and APPROVE the Internal Audit Report of 12th March 2018.**
- b. **RESOLVED to APPROVE and CHAIR TO SIGN the Annual Governance Statement (Section 1 Annual Return of Accounts) for 2017/18.**
- c. **RESOLVED to APPROVE the latest bank reconciliation.**

Chairman's initials

C078/18 – 18. ANY OTHER BUSINESS

Councillor Hedley - Request for a Police Report.

Town Clerk –

- Election of Mayor and Deputy Mayor
- Schedule of Council Meetings
- Structure of Council including Committees, Working Groups and their membership.
- Cheque Signatories.
- Annual Return approval.

C079/18 - 20. DATE OF NEXT MEETING

RESOLVED the next meeting of the Council will be held on Thursday 10th May 2018 at 6.30pm in Bedlington Community Centre.

C080/18 – 21. The meeting closed at 8.18pm

Signed by the Chair

10th May 2018

Appendix A, B, C, D, E and G only form part of these minutes.

Chairman's initials

Appendix A – Correspondence, Consultations and Invitations. (Agenda Item 9).

a) Correspondence

Ref	From	Summary	Action
72/18	NALC	Enews 27 Feb 2018	Noted and Circulated
73/18	Bedlington Forum	Advance Notice of 19 th March 2018 Meeting	Noted and Circulated
74/18	NALC	Briefing Note – GDPR	Noted and Circulated
75/18	Northumberland County Council	Road Closures For Events - Costs	Noted and Circulated
76/18	NALC	GPDR Toolkit	Noted and Circulated
77/18	Northumberland County Council	Planning Training Presentation Notes	Noted and Circulated
78/18	Northumberland County Council	TTRO 104984281 – A189 Spine Road	Noted and Circulated
79/18	Bedlington Forum	19 th March 2018 Meeting Agenda	Noted and Circulated
80/18	NALC	Change To External Auditors Processes	Noted and Circulated
81/18	NALC	Enews 6 March 2018	Noted and Circulated
82/18	Northumberland County Council	Bedlington Live Procurement Termination	Noted and Circulated
83/18	Catapult	North Tourism Fairs – Northumberland Day	Noted and Circulated
84/18	East Bedlington Parish Council	Northumberland Live Bedlington 2018 Update	Noted and Circulated
85/18	Northumberland County Council	Neighbourhood Planning Updates Jan/Feb 2018	Noted and Circulated
86/18	NALC	Enews 13 March 2018	Noted and Circulated
87/18	Northumberland Community Enterprise Ltd	Part Time Admin Vacancy	Noted and Circulated
88/18	Northumberland County Council	Recycling Bin Sticking & Monitoring	Noted and Circulated
89/18	Northumberland County Council	TTRO 104681128 - St Johns Road Bedlington	Noted and Circulated
90/18	Northumberland County Council	LCA Meeting 19 th March 2018 – Agenda and Papers	Noted and Circulated
91/18	Northumberland County Council	TTRO 104681128 Revision - St Johns Road Bedlington	Noted and Circulated
92/18	Northumberland County Council	Funding eBulletin 16 th March 2018	Noted and Circulated
93/18	Northumberland County Council	NCC Webpages- Town and Parish Council Details	Noted and Circulated
94/18	NALC	Enews 20 March 2018	Noted and Circulated
95/18	NALC	Call For Evidence – CSPL Standards	Noted and Circulated
96/18	NALC	2018 Training Programme	Noted and Circulated
97/18	NALC	Investments Guidance	Noted and Circulated
98/18	Northumberland CVA	e-bulletin Issue 96	Noted and Circulated
99/18	Leading Link	Developing Global Citizens Project	Noted and Circulated
100/18	NALC	Enews 20 March 2018	Noted and Circulated
101/18	Northumbria Police	New Chief Constable Announcements	Noted and Circulated
102/18	NALC	Governance and Accountability for Smaller Authorities In England	Noted and Circulated
103/18	Northumberland County Council	Northumberland News and Events - Spring issue	Noted and Circulated
104/18	Community Action Northumberland	CAN Enews March 2018	Noted and Circulated

b) Consultations -

Owner	Description	Where and When
Northern Gas Networks	On Line Survey	Online – No Deadline Provided
Northumberland County Council	Local Plan – Spring 2018 Consultation	Online by 5pm 2 May 2018

c) Invitations -

Date	From	Description	Comments
13 th March 2018	NCC	A Guide To The Natural Environment	Free And Open To All
27 th April 2018	NCC	Civic Head – Swan Song Charity Concert	£10 per ticket
26 th April 2018	Ageing Well In Northumberland	Coffee Morning	Open To All

Chairman's initials

Appendix B – Clerks Report (Agenda Item 11).

There was no Clerks report for this meeting.

Appendix C - Schedule of Payments and Receipts (Agenda Item 13) Payment 1st March 2018 to 31st March 2018. All payment GROSS of VAT.

Payee	Amount	BCC	Bloom	Dr Pit	Description
Information Commissioner	35.00				Annual Registration Fee
Bedlington Community Centre	500.00				Community Chest Award
Whitley Memorial CF First School	1,500.00				Pupils Fund Award
Malcolm Wilkinson	58.50				Internal Audit
DL Maintenance & Repair	197.50				Bus Shelter + Litter Bin Repairs
Talk Talk Business	37.32				Telephone + Internet
Northumberland County Council	5,446.02				February + March Payroll Costs
Northumberland County Council	45.60				Play Area Sign

Appendix D – Planning Applications Received for Comment. (Agenda Item 13).

Applications Received for comment by the Council from the Planning Authority

Ref.	Description	Response Due
	None For This Meeting	

Other Applications.

Ref.	Description	Response Due
18/00880/DISCON	Discharge of conditions 15 (management plan drainage) and 16 (Surface water mitigation) on approved planning application 15/01080/OUT Land East And South East Of Blue House Farm Netherton Road Bedlington NE22 6BR	NA
18/00870/DISCON	Discharge of Conditions 2 (foul water drainage), 6 (future management and maintenance) and 8 (surface water drainage and run off) on approved planning application 15/01080/OUT Land East And South East Of Blue House Farm Netherton Road Bedlington NE22 6BR	NA
18/01024/NONMAT	Non material amendment (change patio doors on ground floor apartments 1-6 from double to single door and remove low level brick wall adjacent to parking bay 18 and replacing it with 3 bollards) on approved planning application 16/03536/VARYCO. Bedlington Old School Church Lane Bedlington Northumberland NE22 5EL	NA

Any applications / Consultations received after the issue date of this agenda, where the expiry date for observations would not allow the Council to wait to consider and submit any observations at its next scheduled meeting

None for this meeting.

Chairman's initials

Appendix E – Chairs Update (Agenda Item 5).

There have been a fewer meetings this month, due to the Easter holiday.

16th March – Extraordinary Full Council Meeting

Following our last full council meeting we agreed to hold a subsequent meeting to discuss and decide whether we wanted to agree and support East Bedlington Parish Council conditions and continue with our support of the Northumberland Live event. After a lively discussion we unanimously decided to withdraw our support for this year's event, but as in previous and for future years will always be happy to offer both financial support and assistance.

19th March – Bedlington Forum – the final meeting

21st March - LAC – Planning only (I had tickets for Sam Smith and he won hands down)

22nd March – Services – Minutes are available

23rd March - Community Speed Awareness volunteers

These volunteers are employed and vetted by the police and are working for free on behalf of the police and communities to organise and co-ordinate CSW activities.

Volunteers receive appropriate training and are supported by neighbourhood policing teams their aim is to

- Reduce death and injury on our roads
- Improve the quality of life for local communities
- Reduce the speed of vehicles to the speed limit
- Increase public awareness of appropriate speed limits.

They operate within our boundaries and I've recently asked them to add Church Lane to their area. They do a cracking job for us and can be seen out and about so if you see them remember they are working for free on our behalf.

24th March – NALC Meeting – Minutes will be available

There has been a lot of chatter on social media about the town centre development, I've written to Richard Wearmouth for an update, August was the date we were given for work to commence although I've seen some activity on the site I've asked for an update on the expected commencement of work.

Finally, the end of April will see the conclusion of our first twelve months as a Council, we have carried out the legacy of the last administration and jointly set our goals and budget for the coming year. At the next full Council meeting we will be carrying out our internal elections, so I'm asking you to reflect on what has gone well in terms of our setup what if anything you would like to change or tweak to ensure we are in the best shape to carry out our plans for next year.

Christine

Chairman's initials

Appendix F - Planning decisions notified to WBTC by NCC - Information Only

Ref.	Description	Decision
18/00270/FELTPO	Tree Preservation Order - Fell 1no. Ash tree and 1 no. Sycamore tree (as amended by email dated 27/02/2018) Location 2 South Farm Nedderton Village Bedlington Northumberland NE22 6BH	GRANTED
18/00002/FUL	Refurbishment of an existing stone cottage to include a rear extension and new roof Location 19 Hartford Road East Bedlington NE22 6HZ	GRANTED
18/00142/FUL	Proposed conversion from single dwelling to 2 no dwellings with proposed extensions to both Location The Glass House Hartford Hall Estate Bedlington Northumberland NE22 6AG	WITHDRAWN
18/00193/FUL	Installation of 2no. electric vehicle charging stations along with associated equipment Location Bedlington Service Station Front Street West Bedlington Northumberland NE22 5TZ	GRANTED
18/00438/FUL	Proposed extension to front of property. Location 10 Corchester Road The Chesters Bedlington Northumberland NE22 6LB	GRANTED

Chairman's initials