



**WEST BEDLINGTON
TOWN COUNCIL**

Minutes of the Meeting held on Thursday 14th June 2018 at 6.30 pm at Bedlington Community Centre, Bedlington.

COUNCILLORS PRESENT: C Taylor (Chair), D Graham, P Hedley, C Henderson, A Hogg, M Trimming.

COUNCILLORS NOT PRESENT: V Thompson, J Tyler.

ALSO IN ATTENDANCE: Town Clerk S Young, County Councillors Crosby, Robinson and Wallace and 6 (Six) members of the public.

PRESENTATIONS

There were no presentations for this meeting.

OPEN SESSION

- A resident asked in relation to agenda item 8b. (2019 Annual Meeting of the Town), should the proposal be approved by the Council that a date for the 2019 Annual Meeting of The Town be established without delay, to provide for promotion of the meeting to be advertised in both Autumn and Spring editions of the Residents Newsletter.
- A resident asked if a check of the presence and condition of bus timetables on bus stops could be incorporated into any regular Bus Shelter cleansing / inspection service level arrangements with Northumberland County Council. The Chair advised that she would ask if that was possible when she next met with the Area Neighbourhood Services Manager.
- A resident asked for an update in relation to the provision of traffic bollards and double yellow lines at Bedlington Market Place. The Chair agreed to reopen The Councils enquiries when she met next with Northumberland County Councils Highways Manager.
- A resident expressed his dismay to the voting of some Council members in relation to the election of The Council Chair / Mayor at the previous Council Meeting. The Chair responded that each member was entitled to vote in any way they wanted.

C104/18 - 1. APOLOGIES FOR ABSENCE

Apologies for absence for this meeting were received from Councillors Thompson and Tyler. Councillor Roach tendered her resignation ahead of the meeting.

RESOLVED to note the apologies received.

C105/18 - 2. MINUTES OF THE LAST MEETINGS

- i. **RESOLVED that the minutes of the West Bedlington Town Council meeting of 10th May 2018 are approved as a true record of the meeting.**
- ii. **RESOLVED that the minutes of The Annual Meeting of the Town held on 30th May 2018 are approved as a true record of the meeting.**

Chairman's initials

C106/18 - 3. MATTERS ARISING

- Councillor Hogg asked in relation to minute "Open Session - general untidiness outside Market Tavern" if The Chair had been able to make contact with the business owner. The Chair confirmed that she spoken with the business owner and they had agreed to tidy up.
- Councillor Trimming asked in relation to minute C090/18 - 10m Bedlington Live 2018 Music Event / Enhanced Street Fair if The Clerk, as the Councils Responsible Financial Officer was satisfied that the decision to appoint the event organiser was in accordance with the Councils Standing Orders / Financial Regulations. The Clerk confirmed that The Councils approved Standing orders do provide for the approval of contracts where less than 3 (three) quotes / proposals have been received, and that he was only aware of 1 (one) received proposal for this event.
- Councillor Hedley asked in relation to Minute C100/18 Police Report if a Police report could be available for every meeting. The Chair confirmed that we would continue to ask for a report each month.

C107/18 – 4. DISCLOSURE OF INTERESTS

There were no disclosures of interest for this meeting.

C108/18 - 5. CHAIRS UPDATE

The Chair provided updates on the matters summarised in Appendix E.

C109/18 – 6. COUNTY COUNCILLOR UPDATES

County Councillors Crosby, Robinson and Wallace provided brief verbal updates on some of the matters they have been dealing with over the last month.

C110/18 - 7. COMMITTEE / WORKING GROUPS

- a. Finance and Governance – Councillor Taylor - No meeting to report upon.
- b. Events and Communication working group – Councillor Graham provided a brief verbal update on preparations / initial planning / considerations for the Bedlington Picnic 2018 event, the enhanced Bedlington Street Fair 2018 – Bedlington Live and a Halloween Event.
- c. Services Committee – Councillor Hogg - draft minutes from the Services Committee meeting held on 24th May 2018 were distributed.
- d. Neighbourhood Planning Group – Councillor Hogg – No meeting to report upon.

RESOLVED to accept all committee / working group reports

C111/18 - 8. MATTERS FOR DISCUSSION / DECISION

- a. The General Data Protection Regulations – Privacy Policy. **RESOLVED to APPROVE the draft Privacy Policy circulated.**
- b. The Annual Meeting of the Town. **RESOLVED in principle to accept the proposal from a resident to facilitate the 2019 Annual Meeting of The Town.**
- c. Northumbria in Bloom. **RESOLVED to approve the payment of the invoice for plants and materials supplied.**
- d. Public Seats. **RESOLVED to accept the quote provided for the painting of the public seats on Front Street West, Bedlington.**
- e. Youth Leisure Provision 2018/19.
 - i. **RESOLVED to set aside £590 for the provision of film evenings at The Salvation Army.**
 - ii. **RESOLVED to accept the proposal from Bedlingtonshire Golf Club for the provision of Golf Coaching sessions at a cost of £740.**
- f. New Project. **This proposal was withdrawn by the proposer.**
- g. Event – Celebrating the centenary of the Armistice. **APPROVED to pay up to £660 towards the cost of this community event.**
- h. **Fund Raising at Council Events. REFUSED an application to attend Council events for charity fund raising.**

Chairman's initials

C112/18 – 9. CORRESPONDENCE

RESOLVED that all Correspondence, Consultations and Invitations (Appendix A) has been properly received and actioned.

C113/18 - 10. COUNCILLOR REPRESENTATIVES ON EXTERNAL COMMITTEES

a) Feedback

- I. Town / Parish Liaison Committee – (Councillor Taylor) – no meeting to report upon.
- II. NALC – no meeting to report upon (Councillor Hogg) – no meeting to report upon.
- III. Gallagher Park Steering Group – (Councillor Graham) - no meeting to report upon.
- IV. Bedlington In Bloom – (Councillor Hedley) - no meeting to report upon.

No reports provided for this meeting.

C114/18 - 11. CLERKS REPORT

There was no Clerks Report for this meeting (**Appendix B**).

C115/18 - 12. SCHEDULE OF PAYMENTS AND RECEIPTS

RESOLVED to approve the schedule of payments and receipts (**Appendix C**).

C116/18 - 13. PLANNING

RESOLVED not to make any comment in relation to any of the applications contained within the schedule for the meeting (**Appendix D**).

C117/18 - 14. COMMUNITY CHEST / PUPILS FUND APPLICATIONS

There were no funding applications for this meeting.

C118/18 - 15. RESIDENTS NEWSLETTER

The Council wished to place on record its thanks to its voluntary resident proof reader for all of their assistance during the production of this edition of the newsletter. The next scheduled distribution of the autumn newsletter is October 2018.

C119/18 - 16. ANNUAL MEETING OF THE TOWN 2018

The Council was pleased to note that it had received positive feedback in relation to the meeting.

C120/18 –17. ANY OTHER BUSINESS

There was no other business for this meeting.

C121/18 - 22. DATE OF NEXT MEETING

RESOLVED the next meeting of the Council will be held on Thursday 12th July 2018 at 6.30pm at Bedlington Community Centre

C122/18 – 23. CLOSE OF MEETING

The meeting closed at 7.54pm

Signed by the Chair

12th July 2018

Chairman's initials

Appendix A, B, C, D and E form part of these minutes.

Appendix A – Correspondence, Consultations and Invitations. (Agenda Item 8).

a) Correspondence:

Ref	From	Summary	Action
124/18	Secretary – Bedlington In Bloom	Spring Judging 30 th April 2018 Feedback	Noted and Circulated
125/18	NALC	Building Control and Planning Proposal	Noted and Circulated
126/18	NALC	Audit and Finance Training	Noted and Circulated
127/18	NALC	NALC Enews 8 May 2018	Noted and Circulated
128/18	Bedlington FC	Notes Of Thanks + Filey 2018 Champions	Noted and Circulated
129/18	NALC	Highways Hierachy	Noted and Circulated
130/18	Secretary – Bedlington In Bloom	Old School Site Church Lane Bedlington	Noted and Circulated
131/18	NALC	Informal Meetings With Northumberland CC	Noted and Circulated
132/18	Northumberland County Council	Funding eBulletin 9/05/18	Noted and Circulated
133/18	Newcastle International Airport	Masterplan 2035	Noted and Circulated
134/18	NALC	Possible Revisions Constitution	Noted and Circulated
135/18	NALC	Notes Northumberland CC – Town & Parish Liaison Working Group 3 May 2018	Noted and Circulated
136/18	Northumberland Community Enterprise Ltd	Volunteer Coordinator Vacancy	Noted and Circulated
137/18	NALC	Local Councils Documents and Records	Noted and Circulated
138/18	NALC	NALC Enews 15 May 2018	Noted and Circulated
139/18	Northumberland County Council	Local Area Council Meeting Notice	Noted and Circulated
140/18	Resident	Complaint – Fly Tipping	Noted, Circulated, Reply Sent and Forwarded to NCC.
141/18	NALC	NALC Consultation – Shaping Our Future	Noted and Circulated
142/18	Community Action Northumberland	CAN Enews May 2018	Noted and Circulated
143/18	NALC	Newcastle & Northumberland Local Council of the Year 2018	Noted and Circulated
144/18	Northumberland CVA	e-bulletin – Issue 100	Noted and Circulated
145/18	Northumberland County Council	Special edition eBulletin	Noted and Circulated
146/18	Resident	Speed Reduction Measures at Hartford Home Farm	Noted, Circulated and invited to informal meeting
147/18	Resident	Speed Reduction Measures at Hartford Home Farm	Noted, Circulated and invited to informal meeting
148/18	Resident	Speed Reduction Measures at Hartford Home Farm	Noted, Circulated and invited to informal meeting
149/18	Resident	Apology For Conduct At Previous Council Meeting	Noted, Circulated and Replied
150/18	NALC	Enews 22 May 2018	Noted and Circulated
151/18	Pension Fund Administrator	GDPR – Memorandum Of Understanding	Noted and Circulated
152/18	St Cuthbert’s Church	Event Planning Meeting 23 May 2018 Notes	Noted and Circulated
153/18	NALC	Operation London Bridge – Flag Flying	Noted and Circulated
154/18	Secretary – Bedlington In Bloom	Further Update Re Judging Preparations	Noted and Circulated
155/18	Resident	Proposal To Facilitate 2019 Annual Meeting OF The Town	Noted, Circulated and Added to Agenda.
156/18	NCC Highways	Local Transport Plan Feedback	Noted and Circulated

Chairman’s initials

b) Consultations:

Owner	Description	Where and When
NCC Planning	Advance Notice of Draft Local Plan Consultation	www.northumberland.gov.uk/localplan 4th July to 15 August 2018

c) Invitations

Date	From	Description	Comments
15 th July 2018	St Cuthbert's Church	Invitation To Attend A Moment In Time Event	All Members and Guest, Reply Through The Clerk Before 17 th June 2018.

Appendix B – Clerks Report (Agenda Item 13).

There was no Clerks Report for this meeting.

Appendix C – Schedule of Payments and Receipts (Agenda Item 13) Payment 1st April 2017 to 31st April 2017. All payment GROSS of VAT.

Payee	Amount	BCC	Bloom	Dr Pit	Description
Smart Office Systems Ltd	49.10				Printer Costs
DL Maintenance & Repair	227.87				Bus Shelter Repairs
Talk Talk Business	37.14				Telephone + Internet
Ashley Cooper	(150.00)				Picnic Event Income
MW Design	1,895.00				Residents Newsletter
J Smith & Sons	72.00				Play Area Repair
J Smith & Sons	210.00				Play Area Repair
DL Maintenance & Repair	315.00				Litter Bin Repair
Bedlington Community Allotment	150.00				Funding Payment
NE Bedlington Terrier Society	150.00				Funding Payment
Broxap Limited	63.60				Litter Bin Locks
Northumberland County Council	5,580.86				April + May Payroll Costs
Hartford Catering	250.00				Annual Meeting of The Town
DL Maintenance & Repair	360.45				Bus Shelter Repairs
Northumberland Association of Local Councils	1,378.98				Annual Subscription

Appendix D – Planning Applications Received for Comment. (Agenda Item 15).

Applications Received for comment by the Council from the Planning Authority.

Ref.	Description	Response Due
18/01778/FUL	Proposed front, side and rear extension, alterations and improvements. 70 Windsor Gardens Bedlington Northumberland NE22 5SY	14 June 2018

Other Applications.

Ref.	Description	Response Due
18/01886/AGRGDO	Prior notification for a proposed hay store Land North Of Burnt House Farm Netherton Road Bedlington Northumberland	NA

Any applications / Consultations received after the issue date of this agenda, where the expiry date for observations would not allow the Council to wait to consider and submit any observations at its next scheduled meeting. - None for this meeting.

Chairman's initials

Appendix E – Chairs Update (Agenda Item 5).

Mayors Update 14th June 2018

Before I provide an update on what's been going on, I would like to acknowledge the resignation of Kathleen Roach and thank her for her contribution to the Council during her time with us. It's not easy to step up and devote your precious time to helping the town where you live, so I would like to say thank you to Kathleen for her help and support over the last year and I wish her all the very best going forward.

We will be Co-opting anyone interested in the vacant position left by her departure.

Meeting this month

I've attended a number meetings:

FOGP- for clarification I have to say I'm not attending these meeting as a WBTC rep, but would like to say they are always looking for new friends to help with fund raising etc.

LAC – which was held in Netherton Club – local to us so if you can go along and hear what's happening in and around our area.

WW1 – St Cuthbert's Church – the Armistice Day celebrations will be held on 15th July, it will consist of a military parade with a service and tea in the church – as a town council we agreed to contribute to support this, so if anyone hasn't yet accepted their invitation please do if you can go.

Speeding – Hartford Road Farm – I met with residents who have asked if the town council will consider speeding signs for their side of the road, the issue is speeding traffic passed their homes from just beside the Hartford Hall estate to the bend in the road heading towards Bedlington. I had a meeting with NCC officers Chris Westerby and Tony Gribben to ask if we can provide additional speed signs and possibly road markings which may help the situation.

BTNE Gathering – a great day with the BTNE members and Larry and George Lamb, with Channel 5 recording the whole day. I judges three categories, best fancy dress, dog the judge would most like to take home and cuddliest puppy- non technical and fun categories, I had a great time and the group raised over 1k for their chosen charities - Air Ambulance and Bedlington Terrier Rescue. Also with the help of Bill Crosby the Group now have a new home in Gallagher Park and meet there the first Tuesday of every month.

BedRock/BedFest

Following last years Bedrock/Bedfest and the state of our street following the events with both damage and litter, I asked permission and support from the Services to provide bins for our street to cover the last event. I appreciate and endorse the thought regarding this event as a private business event and accept it's not our responsibility to clean up but I wasn't prepared to leave the street in the condition it was for other residents not part-taking in the event over the bank holiday. I Wrote to all licensees and landlords and visited them all prior to the event to get them to buy in a clean-up which they did by using plastic cups and cleaning up around their own premises. Tony Gribben's NCC Team did the remaining areas in the street and removed all the rubbish. I have to say it was much better than in previous years.

To set the scene for August BedFest, I invited all licensees and landlord to a meeting with the aim of forming a committee to do the same for the next event. While not keen the Police presence at the meeting endorsed the need for a road closure and enhanced policing due to the number fights, some drug use and increased assaults on the day. There were also concerns raised with the mix of traffic and people on the main road.

As a town council it's not our remit to organise and police private events, however, as this has such a huge impact on the town I felt it was incumbent to try and get the participants organised. So I've enrolled them in a committee, which I intend to support in an effort to try and get some organisation and accountability around the events. I did ask about funding and attendees were willing to contribute. I will ensure that I get all businesses who open and trade off the event contribute to the organisation and delivery, I'll keep you posted on developments.

Christine

Chairman's initials

Appendix F - Planning decisions notified to WBTC by NCC - Information Only

Ref.	Description	Decision
18/01178/FUL	Proposed conversion from single dwelling to 2no. dwellings Location The Glass House Hartford Hall Estate Bedlington Northumberland NE22 6AG	GRANTED
18/01191/FUL	Proposal to move forward bedroom wall to building line and a 1m deep front bay window to the lounge (as amended by revised plans received 25/05/18). Location 9 Demesne Drive Bedlington Northumberland NE22 5SL	GRANTED

Chairman's initials