

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby summonsed to attend the meeting of **WEST BEDLINGTON TOWN COUNCIL** to be held at **Bedlington Community Centre**, Front Street West, Bedlington.  
On Thursday 12th October 2017 at 6.30pm

The agenda for the meeting is set out below.  
Steven Young - Town Clerk  
4th October 2017



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#### **PRESENTATIONS**

There are no presentations for this meeting.

#### **QUESTIONS TO THE COUNCIL**

- The Chair will invite members of the public present to put questions and bring matters to the attention of the Council.
- This question time will last for a period of up to 15 minutes overall (which may be extended if the Chairman deems it necessary)
- In order to give every member of the public a fair chance of asking a question, the number of questions asked by any individual person may be limited at the Chair's discretion. The above covers both verbal and written submissions.
- Any member of the public who speaks should first state their name and address.

***Please note that Members of the Public are not permitted to speak after question time is completed.***

#### **1) APOLOGIES FOR ABSENCE**

To receive apologies for absence from Councillors.

#### **2) MINUTES OF THE LAST MEETINGS**

To sign as a correct record the minutes of the West Bedlington Town Council meeting held on 7th September 2017.

#### **3) MATTERS ARISING**

To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.

#### **4) DISCLOSURE OF INTERESTS**

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. Members are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.  
Any member needing clarification should contact the Town Clerk.

#### **5) CHAIRS UPDATE**

The Chair will make any relevant announcements and provide updates to the members.

#### **6) COUNTY COUNCILLOR UPDATES**

Any announcements or updates from Northumberland County Council Councillors.

#### **7) COMMITTEE / WORKING GROUPS –**

**I. Finance and Governance Working Group** - Update from the group Chair – Councillor Taylor.

**II. Events and Communications Working Group** - Update from the group Chair – Councillor Graham

**III. Services Committee** - Update from the Committee Chair – Councillor Trimming (Draft minutes of meeting 28th September 2017 circulated to members).

**IV. Operative / Handyman Project Working Group** – Update from the group Chair – Councillor Roach

## 8) MATTERS FOR DISCUSSION / DECISION

- a. **Neighbourhood Plan.** Resolution C155/17 confirmed responsibility for the Neighbourhood Plan has reverted back to the Town Council. The Council are requested to discuss and decide upon the formation of a Working Group to prepare the Neighbourhood Plan - Councillor Thompson.
- b. **Events.** The Council are requested to discuss and decide upon a recommendation from The Communications and Events Working Group for the provision of a Christmas Lights Switch on Event. – Councillor Graham.
- c. **Christmas Lights.** The Council are asked to discuss and decide upon a proposal to extend the current Festival Lighting provision for the town centre. – Councillor Taylor (Details distributed to members).
- d. **New Project - CCTV.** The Council are asked to discuss and consider a proposal to initiate a new project to provide CCTV within Bedlington. – Councillor Taylor.
- e. **New Project – Bus Shelters / Reduction in Vandalism.** The Council are asked to discuss and consider a proposal to set aside funding and initiate a project to bring art work created by Bedlington schools into public display within bus shelters within Bedlington. – Councillor Taylor.

## 9) CORRESPONDENCE.

The Council are requested to accept all correspondence, consultations and invitations and the actions noted shown in **Appendix A**.

## 10) COUNCILLOR REPRESENTATIVES ON EXTERNAL COMMITTEES

Feedback from Councillor Representatives on External Committees - Standing item if anything needs to be reported. Written reports please.

Reports from Councillor Representatives

- a. Town / Parish Liaison Committee - Councillor Taylor.
- b. NALC – Councillor Hogg.
- c. COSH (Previously LMAPS) – Councillor Hedley.
- d. Gallagher Park Steering group – Councillor Graham.
- e. Dr Pitt Stakeholders meeting – Councillor Trimming.
- f. Bedlington partnership – Councillor Thompson.
- g. Humford Dam Residents Group – Councillor Hogg.

## 11) CLERK'S REPORT

The Council are requested to approve the Clerks Report **Appendix B**.

## 12) SCHEDULE OF PAYMENTS AND RECEIPTS

The Council are requested to approve the schedule of payments and (receipts) shown in **Appendix C**.

## 13) PLANNING

The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment shown in **Appendix D**.

(Note: recent notified planning decisions are shown in Appendix E for information only).

## 14) COMMUNITY CHEST / PUPILS FUND / FUNDING APPLICATIONS AND REQUESTS

- The Council are requested to consider and decide upon a Pupils Fund application from West End First School Bedlington.

## 15) RESIDENTS NEWSLETTER

Any updates in relation to the publication and distribution of the Councils resident's newsletter.

## 16) ANY OTHER BUSINESS

Advance notice of items to be brought forward to the next meeting of the Council.

## 17) DATE OF NEXT MEETING

The next meeting of the Council will be on Thursday 9th November 2017 at 6.30pm in Bedlington Community Centre.

## 18) CLOSE OF MEETING

### WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

David Graham, Paul Hedley, Cath Henderson, Adam Hogg, Kathleen Roach, Christine Taylor, Victoria Thompson, Mike Trimming, Jim Tyler.

**Appendix A, B, C and D Form Part of this Agenda**

**Appendix A – Correspondence, Consultations and Invitations. (Agenda Item 9).**

**a. Correspondence**

| Ref    | From                                 | Summary  | Action   |
|--------|--------------------------------------|--|--|
| 253/17 | NALC                                 | Training For 2017/2018   | Noted and Circulated                             |
| 254/17 | Arch                                 | Bedlington Town Centre – August Update   | Noted and Circulated                             |
| 255/17 | Northumbria Police                   | Great North Run Plans  | Noted and Circulated                             |
| 256/17 | Arch                                 | Old School Site Statement  | Noted and Circulated                             |
| 257/17 | Northumberland CVA                   | Funding Fair at Felton   | Noted and Circulated                             |
| 258/17 | Northumberland County Council        | TTRO 183182 - Barrington Road Bedlington   | Noted and Circulated                             |
| 259/17 | Highways England                     | A1 Northumberland Programme  | Noted and Circulated                             |
| 260/17 | NALC                                 | Broadband Universal Service Obligation   | Noted and Circulated                             |
| 261/17 | NALC                                 | NALC Enews 5 September 2017  | Noted and Circulated                             |
| 262/17 | Northumberland County Council        | EMG TTRO 183843 – Acorn Ave, Bedlington  | Noted and Circulated                             |
| 263/17 | Ann Pattison                         | Note of thanks to Council for the provision of Art and Craft sessions for children                             | Noted and Circulated                             |
| 264/17 | Northumberland CVA                   | e-bulletin Issue 83  | Noted and Circulated                             |
| 265/17 | Northumberland County Council        | Op Shelter update – Northumbria Police   | Noted and Circulated                             |
| 266/17 | Arch                                 | Bedlington Town Centre Drop In Session   | Noted and Circulated                             |
| 267/17 | Northumbria Police                   | Appeal for Missing Teenager  | Noted and Circulated                             |
| 268/17 | Northumbria Police                   | TISPOL Seatbelt Campaign   | Noted and Circulated                             |
| 269/17 | Harry Bartlett                       | Appeal for Information – Flight Sergeant Air Gunner William Orange   | Noted ,Circulated and replies returned to writer |
| 270/17 | Northumberland Community Enterprises | Allotment Project Coordinator & Horticulturalist Vacancy   | Noted and Circulated                             |
| 271/17 | Northumbria Police                   | Details of Sentence for Crime Spree in Bedlington  | Noted and Circulated                             |
| 272/17 | NALC                                 | AGM 7 <sup>th</sup> October 2017   | Noted and Circulated                             |
| 273/17 | NALC                                 | NALC Enews 12 September 2017   | Noted and Circulated                             |
| 274/17 | Northumberland Wildlife Trust Ltd    | Autumn Events  | Noted and Circulated                             |
| 275/17 | NALC                                 | Council Tax Referendum   | Noted and Circulated                             |
| 276/17 | Northumbria Police                   | Message from Chief Constable In Light of London Terror Attack  | Noted and Circulated                             |
| 277/17 | Northumberland County Council        | European Structural Investment Fund  | Noted and Circulated                             |
| 278/17 | Arch                                 | Investing In Bedlington Website  | Noted and Circulated                             |
| 279/17 | Richard Wearmouth                    | Suggestions for Investing In Bedlington Website  | Noted and Circulated                             |
| 280/17 | NALC                                 | NALC Enews 19 Sept 2017  | Noted and Circulated                             |
| 281/17 | Community Action Northumberland      | CAN Enews September 2017   | Noted and Circulated                             |
| 282/17 | Arch                                 | Old School Site Statement  | Noted and Circulated                             |
| 283/17 | Citizens Advice Northumberland       | Information Letter   | Noted and Circulated                             |
| 284/17 | NALC                                 | Disqualification Criteria For Councillors  | Noted and Circulated                             |
| 285/17 | NALC                                 | NALC Enews 26 Sept 2017  | Noted and Circulated                             |
| 286/17 | NALC                                 | Data Protection and Budgets for 2018/2019  | Noted and Circulated                             |
| 287/17 | Northumberland County Council        | People’s Choice Parks Award  | Noted and Circulated                             |
| 288/17 | Countryside Alliance                 | Nominate in “Rural Oscars” 2017  | Noted and Circulated                             |
| 289/17 | Northumberland County Council        | Joint County Council / Town Parish Community Councils Meetings 9 <sup>th</sup> – 19 <sup>th</sup> October 2017 | Noted and Circulated                             |

|        |  |   |                      |
|--------|--|---|----------------------|
| 290/17 | Northumberland County Council            | TTRO 183182 – Barrington Road Bedlington                            | Noted and Circulated |
| 291/17 | Northumberland County Council            | TTRO 188165 & 183898 – A189 Spine Road Moor Farm to Kitty B Bridge. | Noted and Circulated |
| 292/17 | NALC                                     | AGM 7 <sup>th</sup> October 2017                                    | Noted and Circulated |
| 293/17 | NALC                                     | Larger Council Meeting 6 <sup>th</sup> October 2017                 | Noted and Circulated |
| 294/17 | Wansbeck – Schalksmuhle Friendship Group | Social Evening 5 <sup>th</sup> October 2017                         | Noted and Circulated |
| 295/17 | Northumberland County Council            | Annual Conference Vacancies   | Noted and Circulated |
| 296/17 | Northumberland County Council            | Unauthorised Obstructions - A Boards                                | Noted and Circulated |
| 297/17 | Northumbria Police                       | “Border Reiver” Terrorism Exercise                                  | Noted and Circulated |
| 298/17 | Northumberland County Council            | Promotional Video ahead of Joint Meetings                           | Noted and Circulated |

**b. Consultations – non for this meeting.**

| Owner                  | Description   | Where and When |
|------------------------|---|----------------|
| Rural Services Network | Growing A Rural Community Survey For Northumberland | Online asap    |

**c. Invitations – non for this meeting.**

| Date                       | From                            | Description  | Comments  |
|----------------------------|---------------------------------|--|---|
| 17 <sup>th</sup> Oct 2017  | NCC Pensions Fund               | Employees Participation Event                                    | The Council Chair has agreed to attend on behalf of the Council |
| 28 <sup>th</sup> Sept 2017 | Arch                            | Bedlington Stakeholder Preview Session – Town Centre Development | Open To All Members   |
| 1 <sup>st</sup> Nov 2017   | Community Action Northumberland | AGM 2017   | Open To All Members   |

**Appendix B - Clerks Report (Agenda Item 11).** No report at this time – an update may be given at the meeting.

**Appendix C – Schedule of Payments and Receipts (Agenda Item 12) Payment 1st September 2017 to 30th September 2017.**

**All Payments Gross of VAT.**

| Payee                         | Amount      | BCC | Bloom | Dr Pit | Description                               |
|-------------------------------|-------------|-----|-------|--------|---|
| Malcolm Wilkinson             | 72.00       |     |       |        | Internal Audit Fee                        |
| Northumberland County Council | 2,723.01    |     |       |        | August Payroll Costs                      |
| Hello Dolly                   | (30.00)     |     |       |        | Income From Bedlington Picnic             |
| Broxap Limited                | 2,971.20    |     |       |        | Planters for Front Street                 |
| BDO LLP                       | 720.00      |     |       |        | External Audit Fee                        |
| Callum Appleby                | 500.00      |     |       |        | Funding Application Award                 |
| NALC - Eventbrite             | 10.00       |     |       |        | Councillor Training                       |
| Northumberland County Council | 72.00       |     |       |        | Play Area Sign                            |
| Smart Office Systems Ltd      | 7.20        |     |       |        | Printer Costs                             |
| Talk Talk Business            | 34.74       |     |       |        | Telephone + Internet                      |
| HMRC                          | (4,508.63)  |     |       |        | VAT Refund                                |
| D & M Fencing                 | 210.00      |     |       |        | Play Area Repairs                         |
| Northumberland County Council | (97,868.00) |     |       |        | Precept 2 <sup>nd</sup> Half Year Payment |
| Northumberland County Council | 2,723.01    |     |       |        | September Payroll Costs                   |
| Northumberland County Council | 240.00      |     |       |        | Grass Cutting Front Street                |
| D & M Fencing                 | 597.60      |     |       |        | Meadowdale Play Area Gate                 |
| DL Maintenance & Repair       | 370.00      |     |       |        | Bus Shelter Repairs                       |

**Appendix D – Planning applications (Agenda Item 13)**

Applications Received for comment by the Council from the Planning Authority

| Ref.            | Description   | Response Due      |
|-----------------|---|-------------------|
| 17/03463/VARYCO | Variation of condition 1 (time constraint) pursuant to planning permission 16/02623/FUL in order to change the opening and closing times for shutters. Location Astons Late Bar 34 Front Street West Bedlington Northumberland NE22 5UB                     | 17th October 2017 |
| 17/03486/REM    | Reserved matters application for access, appearance, landscaping, layout and scale for four dwellings with integral and detached garaging relating to planning permission 15/01174/OUT Location Land North Of Quarry House Nedderton Village Northumberland | 23rd October 2017 |
| 17/03512/FUL    | Proposed garden room Location 14 South Farm Nedderton Village NE22 6BH  | 23rd October 2017 |

Other Applications.

| Ref. | Description  | Response Due |
|------|--|--------------|
|      | There are no other applications to consider for this meeting |              |

Any applications / Consultations received after the issue date of this agenda, where the expiry date for observations would not allow the Council to wait to consider and submit any observations at its next scheduled meeting. - None for this meeting.

**Appendix E - Planning decisions notified to WBTC by NCC - Information Only**

| Ref.            | Description   | Decision                  |
|-----------------|---|---------------------------|
| 17/01270/COU    | Change of use of part of an agricultural building to B2 and B8 Location Broadway House Farm Church Lane Bedlington Northumberland NE22 5RS  | Withdrawn                 |
| 17/02617/FUL    | Proposed internal remodel of existing private residence, formation of new external stepped patio area and part conversion of existing garage to form home office. Location 2 West Farm Steadings Access Road From A192 Station Road To West Farm Nedderton Village NE22 6AR | GRANTED                   |
| 17/03137/TREECA | Remove 1x maple tree Location 24 Wansbeck Court Front Street East Bedlington Northumberland NE22 5BU  | No Objection to proposal. |