



**WEST BEDLINGTON
TOWN COUNCIL**

Minutes of the Meeting held on Thursday 10th August 2017 at 6.30 pm at Bedlington Community Centre, Bedlington.

COUNCILLORS PRESENT: C Taylor (Chair), D Graham, P Hedley, C Henderson, A Hogg, V Thompson, M Trimming, J Tyler.

COUNCILLORS NOT PRESENT: K Roach.

ALSO IN ATTENDANCE: Town Clerk S Young, County Councillors Crosby, Robinson and Wallace and 5 (five) members of the public.

PRESENTATIONS

There were no presentations for this meeting.

OPEN SESSION

- A resident congratulated The Council on the success of its recent Street Carnival.

C128/17 - 1. APOLOGIES FOR ABSENCE

Apologies for absence were received for this meeting from Councillor Roach.

The Apologies received were noted.

C129/17 - 2. MINUTES OF THE LAST MEETINGS

RESOLVED that the minutes of the West Bedlington Town Council meeting of 13th July 2017 are approved.

C130/17 - 3. MATTERS ARISING

Councillor Tyler advised the Council of the reason for his absence from the last meeting.

C131/17 – 4. DISCLOSURE OF INTERESTS

There were no disclosures of interest for this meeting.

C132/17 - 5. CHAIRS UPDATE

The Chair provided updates on the matters summarised in Appendix E.

C133/17 - 6. COUNTY COUNCILLOR UPDATES

County Councillors Crosby, Robinson and Wallace provided brief updates on some of the matters they have been dealing with over the last month. The Chair thanked them for their attendance and updates.

Chairman's initials

C134/17 -7. COMMITTEE / WORKING GROUPS

- a. Finance and Governance - Councillor Taylor. No meeting to report upon.
- b. Events and Communication Working group – Councillor Graham provided feedback on the Street Carnival and some initial plans for a Halloween event.
- c. Services Committee – Councillor Trimming - draft minutes from the Services Committee meeting held on 27th July 2017 were distributed.

RESOLVED to accept all committee / working group reports

C135/17 - 8. MATTERS FOR DISCUSSION / DECISION

- a. **DEFERRED a decision to nominate The Councils top 3 (Three) transport priority issues until the next meeting.** The Clerk will distribute to members a list of transport issues identified at the meeting from which a final selection will be made.
- b. **General Data Protection Regulation (GDPR) 2018**
 - i. **Awareness – The Council NOTED the changes to the legislation.**
 - ii. **Data Protection Officer – The Council APPOINTED the Clerk as the designated Data Protection Office to oversee compliance with the new legislation.**
- c. New Project. **RESOLVED to initiate a new project to look at the possibility of relocating The Trotter Memorial to an alternative site in Bedlington.**

C136/17 – 9. CORRESPONDENCE

RESOLVED that all Correspondence, Consultations and Invitations (Appendix A) has been properly received and actioned.

C137/17 - 10. COUNCILLOR REPRESENTATIVES ON EXTERNAL COMMITTEES

- I. Town / Parish Liaison Committee (Councillor Taylor) – no meeting to report upon.
- II. NALC – (Councillor Hogg) – no meeting to report upon.
- III. LMAPS now Community Safety Hub– (Councillor Hedley) – no meeting to report upon.
- IV. Gallagher Park Steering Group – (Councillor Graham) – no meeting to report upon.
- V. Dr Pit Stakeholder Meetings – (Councillor Trimming) – no meeting to report upon.
- VI. Bedlington Partnership – (Councillor Thompson) – no meeting to report upon.

No reports for this meeting.

C138/17 - 11. CLERKS REPORT

RESOLVED to accept the Clerks report (Appendix B).

C139/17 - 12. SCHEDULE OF PAYMENTS AND RECEIPTS

RESOLVED to approve the schedule of payments and receipts (Appendix C).

C140/17- 13. PLANNING

No Planning Applications for this meeting

Planning decisions are shown in Appendix F for information only.

C141/17 - 14. COMMUNITY CHEST / PUPILS FUND APPLICATIONS

No funding applications for this meeting.

C142/17 - 15. RESIDENTS NEWSLETTER

- The Salvation Army have kindly provided an article about the Summer Club that the Council helped to fund.
- Councillor Hogg will contact the Neighbourhood Watch coordinator to enquire if he would like to provide an article for inclusion.

Chairman's initials

C143/17 – 16. POLICE REPORT

RESOLVED to accept the report provided.

C144/17 – 17. FINANCIAL REPORT

RESOLVED to accept the financial report provided.

The Finance and Governance Working Group together with the Clerk will look at ways of presenting future financial reports in a more concise way.

C145/17 – 18. ANY OTHER BUSINESS

Councillor Thompson – Neighbourhood Plan to revert back to West Bedlington Town Council.

Councillor Tyler – letter to News Post Leader relating to the subway on Glebe Bank

Councillor Taylor – Thanked all three Bedlington Northumberland County Councillors for their financial contributions to help fund the construction of a new pathway and seating area at the War Memorial.

C146/17 - 19. DATE OF NEXT MEETING

RESOLVED the next meeting of the Council will be held on Thursday 7th September 2017 at 6.30pm at Bedlington Community Centre

C147/17 – 20. CLOSE OF MEETING

The meeting closed at 7.52pm

Signed by the Chair

7th September 2017

Appendix A, B, C, D and E only form part of these minutes.

Chairman's initials

Appendix A – Correspondence, Consultations and Invitations. (Agenda Item 9).

a) Correspondence

Ref	From	Summary	Action
206/17	NALC	VAT Guide to Finance and Transparency	Noted and Circulated
207/17	Steve Turner	Google Plus Review	Noted and Circulated
208/17	NALC	Enews 11 July 2017	Noted and Circulated
209/17	Northumberland County Council	TTRO 171497 – St Johns Road Bedlington	Noted and Circulated
210/17	Kathleen Roach	Notice of MP Constituency Surgery	Noted and Circulated
211/17	Northumberland County Council	Local Plan Core Strategy Examination Withdrawal	Noted and Circulated
212/17	Bedlington Forum	Police Meeting Notes	Noted and Circulated
213/17	Northumbria Police	Confirmation – Unable to Identify Offenders	Noted and Circulated
214/17	NALC	Enews 18 July 2017	Noted and Circulated
215/17	Northumberland County Council	TTRO 172855 – Queens Road Bedlington	Noted and Circulated
216/17	Northumberland County Council	Reply to enquiry's about Attlee Park	Noted and Circulated
217/17	Northumberland Rape Crisis	Training Workshops	Noted and Circulated
218/17	Northumberland Fire & Rescue Service	Update on actions to inform landlords of their responsibilities and ensure the safety of vulnerable persons within the county of Northumberland.	Noted and Circulated
219/17	Northumberland Rape Crisis	"Open Clasp" performance date	Noted and Circulated
220/17	NALC	Advice following Death of a Senior National Figure	Noted and Circulated
221/17	Stephen Armstrong Neighbour Hood Watch	Exchange of Contact Details	Noted, Circulated and members can register their own interest
222/17	Northumberland County Council	TTRO Bedlington Street Carnival	Noted and Circulated
223/17	Bedlington Creatives	Letter of thanks	Noted and Circulated
224/17	Community Action Northumberland	CAN Enews 31 July 2017	Noted and Circulated
225/17	Northumberland CVA	1st August 2017 Update Letter	Noted and Circulated
226/17	Community Action Northumberland	Community Led Housing Workshops	Noted and Circulated
227/17	Northumberland County Council	Local Services – Update on Key Contact Details	Noted and Circulated
228/17	Northumberland County Council	Community Chest Scheme	Noted and Circulated

b) Consultations - None for this meeting.

c) Invitations – None for this meeting.

Appendix B – Clerks Report (Agenda Item 11).

Finance

Accounts – The inspection period began on 3rd July 2017 and will end on 11th August 2017 which fulfils the statutory requirements and avoids my own planned holiday period. To date I have not received any enquiries from residents in relation to the Annual Return (though enquires can be made direct to the external auditor – at a cost to the Council). The Councils Financial position remains strong and broadly in line with planned spending and budget. The Finance and Governance Working group should meet soon and consider a policy for reserves, investments, financial reporting and a longer term financial plan. ALL members should now start to consider any projects / spending proposals for inclusion into next year / future year's budgets.

Services

No further update other than those items already included upon the meeting agenda.

Made a start to look at Xmas lighting installation for Glebe Bank, Schaulksmuhle Road and Vulcan Place.

Events and Communications

Chairman's initials

The Salvation Army have kindly prepared a report / article for inclusion about the children's summer club.

Projects

Still awaiting quotes for railings, and sun dial installation.

Operative Working Group requires a further meeting to kick start the project.

The work on the new pathway / seating area at the War Memorial should start within the next 3 weeks and will be completed well ahead of Remembrance Day.

Admin

General Data Protection Regulation (GDPR) 2018 – This is an important piece of legislation that directly effects the Council – I intend to include updates on this issue as a standing item on future agendas.

Holiday – advance notice of some ad hoc changes in my work pattern and holidays.

Monday 14th August 2017 – The Office will be open from 9am until 2pm only.

Friday 8th September 2017 – The office will be open from 10am to 3.00pm only.

Friday 15th September 2017 and Monday 18th September 2017 – I will be on holiday and the office closed for those days.

Wednesday 20th September 2017 – the office will be closed – I will work Thursday 21st September 2017 instead.

Please note as a result of these changes The Services Committee meeting Agenda for 28th September 2017 will be posted earlier than normal and will now be sent on Thursday 14th September 2017.

Friday 29th September 2017 – I may need to be on holiday but will confirm at Augusts Council meeting.

Appendix C – Schedule of Payments and Receipts (Agenda Item 12) Payments 1st June 2017 to 30th June 2017.

All payment GROSS of VAT.

Payee	Amount	BCC	Bloom	Dr Pit	Description
Aliceanne Smith	(300.00)				Picnic Event - Income
Churchill Security Ltd	691.20				Picnic Event Security
Mini Marquee Hire Newcastle	200.00				Picnic Event Marquee
Station Entertainments Ltd	150.00				Picnic Event PA System
Michael Wood Design Limited	85.00				Picnic Event Flyers
WATBUS	175.00				Picnic Event Transport
Northumberland County Council	2,723.01				Payroll Costs
DL Maintenance & Repair	145.00				Litter Bin Repairs
Talk Business	34.74				Telephone + Internet
Turners Funfairs	(75.00)				Picnic Event - Income
Dog Show Entry Fees	(117.00)				Picnic Event - Income
Aliceanne Smith	(150.00)				Picnic Event - Income
R Watson Newsagents	57.40				Newspapers for Public Library
SLCC Enterprises	41.40				Clerks Training Cost
NALC	33.70				Councillor Guides
Zen Internet Ltd	16.62				Annual Domain Fees
Bedlington Creatives	1,240.00				Provision of Children's Craft Workshops
Morpeth & District Cage Bird Society	200.00				Community Chest Funding
Bedlington Creatives	500.00				Community Chest Funding
SLCC	200.00				Clerks Annual Subscription
Viking Payments	49.93				Stationary
J Smith & Sons	60.00				Litter Bin Repair

Chairman's initials

Appendix D – Planning Applications Received for Comment. (Agenda Item 13).

Applications Received for comment by the Council from the Planning Authority. – No applications for this meeting
Other Applications. – No applications for this meeting.

Appendix E – Chairs Update (Agenda Item 5).

Mayors Update 10th August 2017

Meetings since the last Council Meeting on 13th July 2017

- 14th July – Attended Ian Lavery MP to discuss the lack of policing, late night damage in the town and to issue an invitation to attend one of the Councils future meetings.
- 19th July – Local Area Council Meeting
- 21st July – Christmas Lights – walked around the town to identify possible additional lighting columns to extend the current Christmas lighting.
- 24th July – Together with the Deputy Mayor held an informal meeting with Dan TV.
- 26th July – Events meeting and planning for Street Carnival.
- 1st Aug – Meeting with Brett Turner from Turners Fair to discuss some possible future working partnership
- 4th, 5th and 6th Aug – Street Carnival and preparation

Councillor Christine Taylor (Chair / Mayor).

Appendix F - Planning decisions notified to WBTC by NCC - Information Only

Ref.	Description	Decision
17/02040/ADE	Advertisement consent for 1 x internally illuminated folded aluminium fascia, edge of text illuminates via LED Location Lloyds Pharmacy Glebe Road Bedlington Northumberland NE22 6JX	GRANTED
17/01170/OUT	Outline application for residential development of up to 5 no. dwellings (All Matters Reserved) Location Land South East Of Blue House Farm Cottages Netherton Colliery Northumberland	WITHDRAWN
17/00444/OUT	Demolition of existing structures and erection of buildings in Class A1 (retail) and/or Class A2 (financial and professional services) and/or Class A3 (restaurants and cafes) and/or Class A4 (drinking establishments) and/or A5 (hot food takeaways) and/or Class C3 (dwelling houses) and/or Class B1 (business) and/or Class D1 (non-residential institutions) and/or Class D2 (assembly and leisure) and/or betting office (Sui Generis) uses, with associated parking, landscaping and access (with all matters reserved). Location Car Park Vulcan Place Bedlington Northumberland NE22 5DN	GRANTED
17/01163/OUT	Outline residential development for two new dwelling houses Location Land To North West Of Blue House Farm Cottages Netherton Colliery Northumberland	GRANTED
17/01092/FUL	Change the ground floor from a public house to 3 no. residential flats (amended 05.07.2017) Location The Barrington Arms Vulcan Place Bedlington NE22 5DL	GRANTED
17/01930/FUL	Erection of a two story side extension, front porch/canopy extension and single story rear extension (as amended 25/07/17) Location 1 South Riggs Bedlington NE22 5SQ	GRANTED
17/01832/FUL	Revised car parking layout and associated site works Location Bedlington Health Centre Glebe Road Bedlington NE22 6JX	GRANTED
17/02085/FUL	Proposed single storey rear extension Location 32 Edinburgh Drive Hazelmere Bedlington NE22 6NY	GRANTED
17/02036/FUL	Positioning of free standing storage container, 10x20ft (no windows, double doors) within the yard next to the storage building for use as storage. Location Store To Rear Of High Ridge Bedlington Northumberland NE22 6EF	GRANTED

Chairman's initials