



**WEST BEDLINGTON  
TOWN COUNCIL**

**Minutes of the Meeting held on Thursday 10th November 2016 at 6.30 pm at Bedlington Community Centre, Bedlington.**

**COUNCILLORS PRESENT:** M Robinson (Chair), K Dalton, J Dobie, D Graham, P Hedley, A Hogg, C Taylor, J Tyler.

**COUNCILLORS NOT PRESENT:** S Tyler.

**ALSO IN ATTENDANCE:**

Town Clerk S Young and 11 (Eleven) members of the public.

**PRESENTATIONS**

There were presentations from Bedlington Town FC and Leading Link in support of their Community Chest applications (Agenda Item 13). Apologies for not been able to attend were received from West End School in respect of their Pupils Fund application.

**OPEN SESSION**

- A resident asked about the footpath at the Slayley Court Persimmon development and expressed his concerns about the condition of the footpath to Gallagher Park.  
Chair responded that the Council will write to Persimmon to seek assurances about the reinstatement and condition of the footpath.
- A resident asked if the Council was aware of the proposed development North of The Chesters, Bedlington.  
The Chair replied that to date the Council had not been contacted directly with regard to the proposed development. However some Councillors as residents had received notice of the public drop in event on Wednesday 16 November 2016.
- A resident requested an update with regard to the trade refuse bins currently outside of Greggs at Bedlington Market Place.  
The Chair advised that he had been assured that the bins would be relocated as soon as possible.
- A resident asked what was the latest position was with regard to the "Bedlington Town Champion".  
The Chair confirmed that the matter was to be discussed later on the meeting agenda.

**C156/16 - 1. APOLOGIES FOR ABSENCE**

Apologies for absence received from Councillor S Tyler.

**RESOLVED to accept the apologies for absence received.**

**C157/16 - 2. MINUTES OF THE LAST MEETINGS**

**RESOLVED that the minutes of the West Bedlington Town Council meeting of 13<sup>th</sup> October 2016 are approved.**

Chairman's initials

### **C158/16 - 3. MATTERS ARISING**

Councillor Robinson (minute C150/16 Community Chest application from Bedlingtonshire Community High School) asked if the further information requested had been received. The Clerk advised that no additional information had been received to date.

### **C159/16 – 4. DISCLOSURE OF INTERESTS**

The following disclosures were made for this meeting.

Councillor Robinson in relation to Agenda Item 13 – Leading Link Community Chest application from Leading Link.

Councillor Hogg in relation to Agenda Item 12 – Bernicia Homes Planning application.

Councillor Taylor in relation to Agenda Item 13 – Pupils Fund application from West End School.

Councillor J Tyler in relation to Agenda Item 13 – Pupils Fund application from West End School.

### **C160/16 - 5. CHAIRS UPDATE**

The Chair provided updates on the matters summarised in Appendix A – Chairs Update

### **C161/16 - 6. COMMITTEE / WORKING GROUPS**

- a. Finance and Governance – Councillor Taylor had previously undertaken a review of the Clerks performance and she provided a verbal report in relation to the working groups meeting immediately prior to the Council meeting, which was essentially to discuss The Clerks performance and review his contract. A recommendation from the meeting will be presented to Council at the next Council meeting on 8<sup>th</sup> December 2016.
- b. Events and Communication working group – Councillor Graham provided a verbal report in relation to the Christmas Lights Switch On Event and Christmas Fair on 2<sup>nd</sup> December 2016 together with a reminder of the arrangements for the coming Sundays Remembrance Service and Parade.
- c. Services Committee – Councillor Taylor provided a verbal update in support of the previously distributed draft copy of the minutes from the Services Committee meeting held on 27<sup>th</sup> October 2016.

**RESOLVED to accept all committee / working group reports**

### **C162/16 - 7. MATTERS FOR DISCUSSION / DECISION**

- a. **RESOLVED in principle to financially support Bedlington Live 2017 to the sum of £5,000.**  
The vote on this resolution is recorded as  
For the resolution: Councillors Robinson, Dobie, Graham, Hedley, Taylor, J Tyler.  
Against the resolution Councillor Dalton  
Abstained from voting Councillor Hogg
- b. **RESOLVED to accept the current Internal Audit report.**
- c. **RESOLVED that the Councils current levels of Insurance are appropriate, sufficient and not excessive.**
- d. **RESOLVED to comment to Northumberland County Council in relation to the Bedlington Steering Group dissolving.** - Members to submit comments to The Clerk by 17<sup>th</sup> Nov 2016.
- e. **RESOLVED to write to The Planning Inspectorate in relation to planning applications at Bedlington Old School, Church Lane, Bedlington and ask as the current build is so different from the original is this not subject to a formal planning application rather than just a VERYCO application.**
- f. **RESOLVED not to change the current Pupils Fund criteria.**
- g. **RESOLVED to commit an additional £8594.21 (gross of discounts) to purchase additional “inclusive” swings and upgrade the current proposed play surface design.**
- h. **RESOLVED to purchase Goal End Thermo markings for “Westlea Muga unit” at a cost of £850.**

Chairman's initials

With the consent of the Chair Councillor Dalton left the meeting at 8pm .

**C163/16 – 8. CORRESPONDENCE**

**RESOLVED** that all Correspondence, Consultations and Invitations (Appendix B) has been properly received and actioned.

**C164/16 - 9. COUNCILLOR REPRESENTATIVES ON EXTERNAL COMMITTEES**

- I. Town / Parish Liaison Committee (Councillor Robinson) – no meeting to report upon.
- II. NALC – (Councillor Dalton) – no meeting to report upon.
- III. LMAPS now Community Safety Hub– (Councillor Hedley) – report circulated.
- IV. Northumberland In Bloom – (Councillor Hedley) – no meeting to report upon
- V. Red House Farm residents Group – (Councillor Hogg) – no meeting to report upon.
- VI. Gallagher Park Steering Group – (Councillor Dalton) – no meeting to report upon.
- VII. Dr Pit Stakeholder Meetings – (Councillor Dalton) – no meeting to report upon.
- VIII. Bedlington Steering Group – (Councillor Graham) – notes meeting to report upon.
- IX. Bedlington Partnership – (Councillor Robinson) – report circulated.

**RESOLVED** to accept all reports provided and **RESOLVED** to remove Red House Farm residents Group and Bedlington Steering Group from future agendas.

**C165/16 - 10. CLERKS REPORT**

**RESOLVED** to accept the Clerks report (Appendix C).

**C166/16 - 11. SCHEDULE OF PAYMENTS AND RECEIPTS**

**RESOLVED** to approve the schedule of payments and receipts (Appendix D).

**C167/16 - 12. PLANNING**

**RESOLVED** not to make any comment in relation to any of the applications contained within the schedule for the meeting (Appendix E).

Planning decisions are shown in Appendix F for information only.

**C168/16 - 13. COMMUNITY CHEST / PUPILS FUND APPLICATIONS**

- Pupils Fund Application – **RESOLVED** to award £1500 to West End School.
- Community Chest Application – **RESOLVED** to award £500 to Bedlington Town FC.
- Community Chest Application – **RESOLVED** to award £500 to Leading Link.

**C169/16 - 14. RESIDENTS NEWSLETTER**

The Clerk confirmed that the current edition of the residents' newsletter was out for delivery.

**C170/16 - 15. POLICE REPORT**

**RESOLVED** to accept the report submitted.

**C171/16 – 16. FINANCIAL REPORT AND BUDGET PREPARATION**

- I. **RESOLVED** to approve the financial report submitted.
- II. **RESOLVED** to approve the schedule of budget setting meetings. First meeting will be on Monday 27<sup>th</sup> November 2016 at 6.00pm.

**C172/16 - 17. ANY OTHER BUSINESS**

There was no other business for this meeting.

**C173/16 - 18. DATE OF NEXT MEETING**

**RESOLVED** the next meeting of the Council will be held on Thursday 8th December 2016 at 6.30pm at Bedlington Community Centre

The meeting closed at 8.18pm  
Chairman's initials

**Appendix A, B, C, D and E only Form Part of these minutes.****Appendix A – Chairs Update (Agenda Item 5).**

The Chair provided updates on the following matters:

- Initial design drawings for possible sporting club – due soon.
- Escalation of complaints and requests to Northumberland County Council.
- Christmas Market partner.
- S106 Funding application
- Response from Arch about being kept up to date with their Bedlington development.

**Appendix B – Correspondence, Consultations and Invitations. (Agenda Item 8).****a) Correspondence**

Ref	From	Summary	Action
157/16	Greggs PLC	Future plans for Bedlington store.	Noted and Circulated
158/16	Northumberland County Council	Household Waste Recovery Centre opening arrangements – proposal approved.	Noted and Circulated
159/16	Bedlingtonshire Community High School	Funding request	Noted, Circulated and on current agenda.
160/16	Callum Martin	Letter of apology	Noted and Circulated
161/16	VSC Support Services	Ebulletin Issue 58	Noted and Circulated
162/16	Northumberland CAN	Enews September 2016	Noted and Circulated
163/16	NCC + County Councillor Wallace	Consultation letter Hartford Bridge	Noted and Circulated
164/16	Northumberland CVA	Job Vacancies	Noted and Circulated
165/16	Northumberland County Council	Area Committee – South – Notice of meeting and agenda 14 <sup>th</sup> Sept 2016	Noted and Circulated
166/16	W L Straughan & Son Ltd	August 2016 Newsletter	Noted and Circulated
167/16	NALC	Enews 7 <sup>th</sup> September 2016	Noted and Circulated
168/16	Northumbria Healthcare	Stakeholder Update	Noted and Circulated
169/16	NALC	Enews 1st October 2016	Noted and Circulated
170/16	Bedlington Community Allotment	Free Gardening Course	Noted and Circulated
171/16	NALC	Enews 14 <sup>th</sup> September 2016	Noted and Circulated
172/16	Northumberland County Council	MySreet Northumberland Mobile App	Noted and Circulated
173/16	Northumberland CVA	Ebulletin Issue 59	Noted and Circulated
174/16	NALC	AGM Update	Noted and Circulated
175/16	Bedlington Forum	Important dates	Noted and Circulated
176/16	Northumberland County Council	Revised Who's Who	Noted and Circulated
177/16	NCC Building Conservation Officer	Security Shutters on Front Street	Noted and Circulated
178/16	NALC	Enews Council Tax Referendums	Noted and Circulated
179/16	Northumberland Wildlife Trust	Forthcoming Events	Noted and Circulated
180/16	NALC	Enews 27 <sup>th</sup> September 2016	Noted and Circulated
181/16	Bedlington Community Allotment	Autumn Get Together 13 <sup>th</sup> Sept 2016	Noted and Circulated
182/16	NALC	AGM Update 2	Noted and Circulated
183/16	Bedlington Forum	Next meeting 17 <sup>th</sup> Oct 2016	Noted and Circulated
184/16	Northumberland CVA	Ebulletin Issue 60	Noted and Circulated
185/16	Civic Voice	Civic Update 30 <sup>th</sup> Sept 2016	Noted and Circulated
186/16	Bernicia	Reply re Parking Issues at Red House Farm Estate	Noted and Circulated

Chairman's initials

## b) Consultations

Owner	Description	Where and When
NALC	Council Tax Referendums	To NALC by 20 <sup>th</sup> Oct 2016

## c) Invitations

Date	From	Description	Comments
25 <sup>th</sup> Oct 2016	Northumberland Rape Crisis	Discussion – Street Harassment	Open to all
30 <sup>th</sup> Sept 2016	Bedlington Community Allotment	Mcmillian Coffee Morning	Open to all
13 <sup>th</sup> Oct 2016	Healthwatch Northumberland	AGM	Open to all
18 <sup>th</sup> Oct 2016	Northumberland CVA	AGM	Open to all

### Appendix C – Clerks Report (Agenda Item 10).

West Bedlington Town Council - Council Meeting Thursday 10<sup>th</sup> November 2016

#### Finance

No further update to what has already been included within the meeting agenda.

#### Services

No further update to what has already been included within the meeting agenda.

#### Events and Communications

No further update to what has already been included within the meeting agenda.

#### General

A new backup hard drive with remote access has been ordered to provide greater I.T resilience.

The Clerk will be on holiday Monday 28<sup>th</sup> November 2016.

The Clerk will be attending the following training workshops (the office will be closed for these periods)

Wednesday 23<sup>rd</sup> November 2016 to 3pm – War Memorial Workshop.

Friday 16<sup>th</sup> December 2016 to 2pm – Northumberland Elections 2017 and Purdah.

Office Christmas Opening Dates.

The office will be open as normal up to and including Friday 23<sup>rd</sup> December 2016

Closed Saturday 24<sup>th</sup> December 2016 – Tuesday 27<sup>th</sup> December 2016 and Thursday 29<sup>th</sup> December 2016.

Open Wednesday 28<sup>th</sup> December 2016 and Friday 30<sup>th</sup> December 2016.

Closed Saturday 31<sup>st</sup> December 2016 – Tuesday 3<sup>rd</sup> January 2017.

Usual opening days and times from Wednesday 4<sup>th</sup> January 2017

Chairman's initials

**Appendix D – Schedule of Payments and Receipts (Agenda Item 12) Payment 1<sup>st</sup> Oct 2016 to 31<sup>st</sup> Oct 2016.  
All payment GROSS of VAT. (Agenda Item 11).**

Payee	Amount	BCC	Bloom	Description
Talk Talk Business	34.74			Telephone + Internet
Xmas Direct	399.53			Christmas Tree Lights
Viking Payments	45.86			Stationary
R & L Keenleyside	116.04			Paint
Malcolm Wilkinson	76.50			Internal Audit
Bedlingtonshire Development Trust	1,400.00			Seat
Christine Dunn	(10.00)			Christmas Fair Stall Rent
Northumberland County Council	2,706.75			Payroll Costs
Azure Garden Centre			721.03	Plants + Planters
Sleekburn Welding Ltd - Lloyds Com	199.20			Bus shelter Repairs
Sleekburn Welding Ltd - Lloyds Com	84.00			Play Area Repairs
Christmas Plus Ltd	2,851.20			New Christmas Lights + Brackets

**Appendix E – Planning Applications Received for Comment. (Agenda Item 12).**

Ref.	Description	Response Due
16/13681/AGTRES	Prior notification for a proposed change of use of agricultural building to dwelling house and for associated operational development at Land North East of Netherton Moor Farm Shields Road Hartford Bridge Northumberland	10 <sup>th</sup> Nov 2016
16/03721/FUL	Proposed side and rear two storey extension to provide additional bedroom space with en-suite and ground floor utility room Location Rowan Brae 4 Netherton Road Nedderton Village Northumberland NE22 6AS	15th Nov 2016
16/03698/FUL	Construction of enclosures to house refuse wheelie bins to 42no. dwelling - 1-11, 13-19, 21-28, 54-56, 58, 59, 63-68, 70, 72-75 Location 1-11, 13-19, 21-28, 54-56, 58, 59, 63-68, 70, 72-75 Red House Farm Estate Bedlington NE22 6HE	22 <sup>nd</sup> Nov 2016

**Appendix F - Planning decisions notified to WBTC by NCC - Information Only**

Ref.	Description	Decision
16/02623/FUL	Retrospective: Installation of externally mounted steel roller shutters to front elevation Location Astons Late Bar 34 Front Street West Bedlington Northumberland NE22 5UB	GRANTED
16/02863/FUL	Proposed Two Storey Rear Extension to provide Lounge on Ground Level with Bedrooms Above Location 32 Featherstone Grove Hazelmere Bedlington NE22 6NU	WITHDRAWN

Chairman's initials